



Exhibitions Fellowship—Graduate Level

Interested in curatorial research, museum interpretation, public programs, and exhibition design?

The Exhibitions Fellow works directly with the Art Center’s Director, Guest Curators and Registrar to support upcoming exhibitions and any current Artist-in-Residence program. The Exhibitions Fellow also interacts with visitors at virtual and in-person events and public programs.

This fellowship will be working on a series of exhibitions planned for the academic year 2023-24 focused on food and growth. In addition, the fellow will support the Summer 2023 juried exhibition, completing the Art Center’s climate series *Climate Connections*, and future exhibitions research.

In this role, you will...

- Provide support to the Art Center Director, Registrar, and guest curators for upcoming exhibitions and public programs including administrative tasks related to implementing the exhibition, archiving, research, and other critical curatorial tasks
- Work directly with the Exhibitions team, including guest curators, participating in meetings, communicating with artists
- Research artists through web and journal research
- Interface with the public and support the Exhibitions team at programs and events (virtual or in-person), promoting events through marketing and supporting event implementation
- Support marketing efforts for exhibitions through collaborations with staff and interns

You are a great fit for this role if you are...

- Interested in art making processes, contemporary art practices, and art engagement strategies
- Enthusiastic about working with the public in a museum setting
- Organized and detailed-oriented
- Experienced with research strategies
- An excellent written communicator
- Interested in design-thinking
- Skilled in time management and prioritization
- Flexible, able to self-start, and have a passion for the arts and/or creative endeavors

When you will work...

This position is approximately 30 hours per week for 10 weeks, covering mid-June to mid-August 2023. Start and end dates are flexible depending on the candidate’s schedule. Remote and hybrid work options are available depending on the candidate’s preference.

Your compensation...

\$20 per hour

Ready to join the team? Here's what to do...

Please submit a cover letter, resume, and writing sample. In the cover letter, please address the following questions:

- Why do you feel you would be a good fit for this fellowship?
- How does this fellowship support your professional goals?

Send all materials to Grace Pegan Abusharkh, Community Engagement Specialist, at grace.abusharkh@cityofpaloalto.org. Applications will be considered on a rolling basis.

The Palo Alto Art Center is committed to fostering the next generation of arts professionals through teen engagement, internships, and fellowships. We value diversity of cultures, races and ethnicities, countries of origin, ability levels, ages, religions, and gender expressions. We encourage individuals who are traditionally underrepresented in the museum field to apply.