

# Birthday Party Agreement

## Number of Guests

Please bring 2 adults who can stay throughout the party.

Please do not invite extra guests. Birthday parties are limited to 15 to 25 children for kinders and up, 12 maximum for preschool, due to available space, available equipment, and our desire to provide a quality experience for your child and guests. We limit the number of guests to ensure that everyone has fun.

## Age of Guests

Minimum age for parties is 3 years old. We have two categories: preschool (ages 3 to 5 years old not in kindergarten) and school age students (5 years of age in kindergarten and up). All guests attending the programs must be the minimum required age for the categories listed above. Younger siblings of the guests may not attend the science program but can join you for the second hour when refreshments are being served provided the maximum attendance of the rooms are not exceeded.

Preschool parties limited to 30 total

Kinders & up parties limited to 40 total

## Setting Up

You can begin bringing in food and decorating the room 30 minutes before your party begins. You need to remove food and decorations within 30 minutes of the end of your party so that we can make the room available for the next party or program.

## Food and Plates

You may bring your own food for your guests. We have a refrigerator and freezer to store your food on the day of the party. We are unable to heat food. You can also have food delivered. (You set it up directly with the restaurant. Ask for a delivery time that's about 1 hour after your party begins.)

Please bring your own plates, cups, and utensils. We will cover the tables with a combination of paper and plastic tablecloths, but you are welcome to bring your own tablecloths if you prefer.

## Decorations and Party Favors

You may bring streamers, signs, and decorations that can be taped to the walls. ***For the safety and comfort of our Zoo animals and other visitors, please do not bring balloons, noisemakers, confetti or piñatas. No outside entertainment allowed, (like face painters, magicians, etc.)*** For the safety and well-being of party guests, staff, other museum visitors, animals and program equipment, appropriate and respectful behavior is expected at all times. Adult guests and chaperones are responsible for ensuring the appropriate behavior of young guests.

Updated 05/23/18

Palo Alto Junior Museum & Zoo  
4050 Middlefield Road  
Palo Alto, CA 94303  
650-329-2111 phone