

City of Palo Alto Fee Reduction Program for Low Income and Disabled Residents

City of Palo Alto residents may be eligible for the Fee Reduction Program, which offers a 25% or 50% discount on program fees based on household income. City of Palo Alto employees and children of City of Palo Alto employees may also receive these discounts. A \$300 subsidy cap will be applied per eligible youth, persons with disabilities, and seniors over 60 years of age, while eligible adults will enjoy a subsidy cap of \$150. Discounts are available for most Art Center, Children’s Theatre, Junior Museum and Zoo, Recreation, and Open Space programs and memberships.

Eligibility:

- Residents of Palo Alto who meet the total household income guidelines and are able to provide the documentation required to verify low income and/or disability. If you do not have a tax return, you may provide two additional documents to verify total household income (listed on the application).
- PAUSD students, City of Palo Alto Employees, or children of City of Palo Alto employees. The household must also meet low income guidelines and/or disability qualifications and provide documentation.

Table of Eligibility Based on Maximum Annual Household Income (Based on Santa Clara County HUD Income Guidelines, 2020)

Size of Household	50% Discount	25% Discount
1	\$55,300	\$78,550
2	\$63,200	\$89,750
3	\$71,100	\$100,950
4	\$78,950	\$112,150
5	\$85,300	\$121,150
6	\$91,600	\$130,100
7	\$97,900	\$139,100
8	\$104,250	\$148,050

Application Process:

Complete application and submit required eligibility verification documentation. Applications and supporting documents can be e-mailed in, mailed in, or dropped off at the Lucie Stern Community Center. Discount is valid for one year. Participants must re-apply annually. Application forms will only be accepted after current discount has expired. **Reductions will only be applied to future registrations.**

Fee Reduction Program Application

Please list all family members in your household as well as D.O.B. for anyone under 18 years old or over 60 years old.

Parent Full Name:

Parent Full Name:

Name and Date of Birth of All Dependents: _____

Address:

City:

Zip Code:

Phone:

Residency Verification - Please provide one of the following:

- CA Driver's License Palo Alto Utility Bill Lease Telephone Bill
 City of Palo Alto Employee

PAUSD Enrollment Verification

Non-Palo Alto Residents enrolled in a PAUSD school, please provide one of the following:

- Report Card PAUSD Enrollment Verification Letter
 PAUSD Free/Reduce Price Lunch Program Documentation

Annual Household Income Verification

- Required:** Tax Return (showing total Annual Gross Income) from previous year. *Two years if self-employed
and one of the following:
- Current utility bill if a participant of the Utility Rate Assistance Program
 Current Social Services Award Letter, or Medi-Cal Card
 PAUSD Free/Reduced Price Lunch Program documentation
 Two current pay stubs for all current earners

Disability Verification

- One document verifying household income and one of the following:
 Letter from M.D. or licensed Letter from M.D. or licensed psychologist certifying disability status
 Disability documentation from the Department of Motor Vehicles
 Current Social Services Award Letter

Applicant Signature:

Date:

Official Use Only:		Valid Thru Date:
25%	50%	Reviewed by: