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To: [Council, City](#); [Council Agenda Email](#)
Cc: [Executive Leadership Team](#); [ORG - Clerk's Office](#); [Brown, Adrian](#); [Eggleston, Brad](#); [Boyd, Holly](#); [Kamhi, Philip](#)
Subject: October 21 Council Agenda Consent Questions for Items 4, 6 and 7
Date: Thursday, October 17, 2019 1:46:19 PM



Council Question Response

Dear Mayor and Council Members:

On behalf of City Manager Ed Shikada, please find below the staff responses to inquiries made by Council Member Tanaka and Council Member Cormack in regard to the October 21, 2019 Council Meeting agenda.

- **Item 4: Award of Contract for Mechanisms Replacement of Secondary Clarifiers No. 4 & 6 at RWQCP**
- **Item 6: Amendment 1 to Contract for Temporary Valet Parking Services with SP+**
- **Item 7: Approval of Fiscal Year 2019 Reappropriation Requests to be Carried Forward into Fiscal Year 2020**

Item 4: Award of Contract for Mechanisms Replacement of Secondary Clarifiers No. 4 & 6 at RWQCP (Questions provided by Council Member Tanaka)

1. What past projects have Anderson Pacific Engineering Construction, Inc. done for the city?

Since 2004, Anderson Pacific Engineering Construction has completed the following projects for the City for a total of approximately \$58 million: General Fund Approaches and Tunnel under the Caltrain Railroad Tracks on Homer Avenue; General Fund Bollard Installation; RWQCP 16" Pipe Leak Repair; RWQCP 32.5' High Lime Tank Removal; RWQCP 54-Inch Outfall Line Repairs; RWQCP Aeration Basins Sluice Gate Replacement; RWQCP Alkalinity Adjustment System; RWQCP Auxiliary Disinfection System; RWQCP Clarifier 3 & 5 Secondary Mechanism Replacement; RWQCP CPA 1/3 Flowmeter Replacement; RWQCP CPA 2 Flowmeter Replacement; RWQCP Demolition of Existing Bridge Platform; RWQCP Demolition of Lower Seal; RWQCP DMF Optimization and Secondary Clarifier Project; RWQCP Electrical Disconnect; RWQCP Facilities Repair and Retrofit Project; RWQCP Meter Station Rehabilitation; RWQCP Old Pumping Plant Rehabilitation; RWQCP Prepare and Coat Center Column; RWQCP Pump Station Upgrade; RWQCP Sodium Hypochlorite Tank Anchoring; RWQCP Sodium Hypochlorite Tank Demolition, Removal, and Reinstallation; RWQCP Ultraviolet Disinfection Facility; RWQCP Water Fund Seismic Upgrade of 4 Steel Reservoirs and 3 Turnouts; Stormwater Fund Airport Pump Station Trash Rack; Stormwater Fund Matadero Storm Pump Station; Water Fund 3230 Alexis Leak Repair; Water Fund Design-Build of Two New Wells; Water Fund El Camino Park Reservoir, Pump Station/Well; Water Fund El Camino Park Water Pump Station Upgrade; Water Fund Electrical Construction Services; Water Fund Emergency Repair of 18" Water Transmission Main; Water Fund Mayfield and Boranda Reservoir Rehabilitation; Water Fund Water Distribution System Construction; and Water Fund Well Rehabilitation Project

2. **What specificities will the money be used for? (i.e materials to be bought)**
The money will be used for the following: 1) Two stainless steel 120-foot diameter clarifier mechanisms including new walkway to center drive, electrical conduit, motor, rotating drive mechanism, sludge rake arms and squeegees, and return sludge withdrawal tubes; 2) New 42-inch and 44-inch diameter stainless steel center columns 3) New stainless steel scum trough for Clarifier No. 6; 4) Two 120-foot long, steel 20-inch diameter return activated sludge pipes 5) One stainless steel slide gate (36 x 36-inch); 6) One stainless steel slide gate (60 x 60-inch); 7) Replacement parts for two existing stainless steel weir gates (48 x 48-inch) and 8) Concrete repair materials.
3. **Why were Clarifiers 4 & 6 not updated while Clarifiers 1, 2, 3, and 5 were updated?**
The wastewater plant has upgraded secondary clarifiers as they reached the end of their useful life. Public Works staff assessed each clarifier's ongoing reliability when prioritizing new capital improvement projects. Clarifiers 4 and 6 remained reliable longer than Clarifiers 1, 2, 3, and 5.
4. **How much did it cost to renew the updated clarifiers?**
2018 Clarifier Nos. 3 and 5 Mechanism Replacement - \$1,002,090
2015 Clarifier No.1 Mechanism Replacement - \$390,881
2007 Clarifier No. 2 Mechanism Replacement - \$377,000
5. **Are there reasons other than tariff rates as to why the engineer's estimate of the cost is so low?**
No. However, plant engineering and program management consultants have advised us that projects are experiencing increased bid pricing on other agency wastewater treatment plant capital projects.
6. **Is this treating Palo Alto wastewater or all the neighboring cities' wastewater? If yes, then how much are the other cities paying for the renewal of their clarifiers?**
Sewage entering the treatment plant is not segregated by agency; instead, the wastewater plant equipment treats all contributing agency sewage in combined form. Palo Alto treats the combined wastewater from Palo Alto, Los Altos, Los Altos Hills, Mountain View, Stanford University, and East Palo Alto Sanitary District. Palo Alto's share of this project is approximately 36% and the other five agencies' share is approximately 64%.

Item 6: Amendment 1 to Contract for Temporary Valet Parking Services with SP+
(Question provided by Council Member Tanaka)

1. **We only received 1 bid for this RFP. How can we increase the number of bids received to ensure we are getting the most cost-effective offer?**
ASD Purchasing & Contract Administration issued this RFP which was advertised

widely and sent to 414 prospective bidders. The RFP was posted on 10/08/2018 and responses were due on 11/6/2018. Thirteen (13) out of the 414 prospective bidders downloaded the bid document. This contract was approved by the City Council at the 4/1/2019 meeting. Interest in the RFP was low, likely because of issues in the market related to recruiting and staff retention and challenges for retaining hourly staff. As a follow-up, Purchasing & Contract Administration staff reached out to some of the companies that did not submit proposals, and these companies responded that they were too busy with other projects and/or that they did not have a presence locally to staff the project.

Purchasing & Contract Administration staff recommends that in the future, if staff believes that there might be a limited pool of available contractors/firms or the City has had difficulties receiving responses in the past, the city could consider pre-advertising in advance (six-nine months in advance of issuing an RFP) and/or advertising for longer periods of time.

Item 6: Amendment 1 to Contract for Temporary Valet Parking Services with SP+
(Question provided by Council Member Cormack)

1. **Can you please describe the current service level offered at this lot (hours provided and number of cars valet parked per day)?**

The valet service provided to mitigate the temporary impacts of construction is available for free to hourly parkers during lunch hours only, who must retrieve their vehicles by the end of operating hours. Two attendants work Monday through Friday 11:00 am – 3:00 pm. As of Friday, October 11, 2019, the valet attendants have parked 102 cars in the past 78 days of operation, an average of 1.3 vehicles per day. Although 1.3 is the average daily usage, actual usage fluctuates greatly by day, as valets have assisted with parking up to nine vehicles on certain days. Valets also assist visitors by directing them to available parking spaces in the lot and in the nearby Ted Thompson garage. Staff initiated the valet parking service at the request of businesses who are impacted by the reduced parking during construction, and has been discussing ideas for increasing the service's visibility and utilization at monthly California Avenue Business Association (CAABA) meetings.

Item 7: Approval of Fiscal Year 2019 Reappropriation Requests to be Carried Forward into Fiscal Year 2020
(Question provided by Council Member Cormack)

1. **Can you please provide a link to CMR 6343 from June 2015 (packet page 118)?**

The link to CMR 6377 (FY 2015 Year-End) can be found here:

<https://www.cityofpal Alto.org/civicax/filebank/documents/50675>

The link to CMR 6343 (FY 2015 – 2016 Reappropriations) can be found here:

<http://cityofpal Alto.org/civicax/filebank/documents/49757>

A total of \$320,000 in donation funding was received in June, 2015 from the Palo Alto Library Foundation. This funding was originally recognized as part of year-end adjustments in FY 2015 (CMR 6377) and included as part of FY 2015

to 2016 reappropriations (CMR 6343). Unspent balances of this donation have been reappropriated in the subsequent years. A more detailed description of this donation and intended uses is outlined in CMR 6343 (Exhibit 1, pg. 2).

Thank you.



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