



CITY OF  
**PALO  
ALTO**

## Planning and Transportation Commission Application

Palo Alto welcomes volunteers, and we appreciate that you are taking the time to apply. Completion of this application provides valuable information to the City Council. If you have any questions or concerns, please contact the City Clerk's Office at (650) 329-2571 or [City.Clerk@cityofpaloalto.org](mailto:City.Clerk@cityofpaloalto.org). To receive email notifications of vacancies, sign up for [Boards & Commission Announcements](#).

### Authority of Commission:

The Planning and Transportation Commission advises the City Council on the City of Palo Alto's Comprehensive Plan, land use, zoning, subdivision and other related policy matters.

### The Board is responsible for:

- Preparing and making recommendations to the City Council on the City's Comprehensive Plan regarding development, public facilities and transportation in Palo Alto;
- Considering and making recommendations to the City Council on zoning map and zoning ordinance changes;
- Reviewing and making recommendations to the City Council on subdivisions, on appeals on variances and use permits;
- Considering policies and programs affecting development and land use in Palo Alto for final City Council action;
- Reviewing and making recommendations on individual projects like Planned Community Zones, Open Space development, and other projects as directed by the zoning code, staff and City Council

Please see Palo Alto Municipal Code Sections [2.16](#) and [2.20](#), and [19.04](#) for more detailed information.

The Planning and Transportation Commission consists of seven members. Members must not be Council Members, officers, or employees of the City. Palo Alto residency is required. Terms of Commissioners will be for four years and a term limit of eight consecutive years.

The Planning and Transportation Commission meets on the second and last Wednesdays of each month at 6:00 P.M. In addition, Commissioners may be asked to participate on at least one sub-committee. Sub-committees may hold additional meetings.

Review the [Boards and Commissions Handbook](#) and the [PTC Workplan](#) for information and expectations on serving.

Planning and Transportation Commission

**Personal Information** – Note: The PTC regularly meets the second & last Wednesdays of the month at 6 P.M.

Name:

Address:

Cell Phone:

Home /  Office Phone:

E-mail:

Are you a Palo Alto Resident?  **Yes**  **No**

Do you have any relatives or members of your household who are employed by the City of Palo Alto, who are currently serving on the City Council, or who are Commissioners or Board Members?  **Yes**  **No**

Are you available and committed to complete the term applied for?  **Yes**  **No**

California state law requires appointed board and commission members to file a detailed disclosure of their financial interests ([Fair Political Practices Commission](#), [Conflict of Interest](#), [Form 700](#)).

Do you or your spouse have an investment in, or do you or your spouse serve as an officer or director of, a company doing business in Palo Alto which you believe is likely to;

- 1) engage in business with the City,
- 2) provide products or services for City projects, or
- 3) be affected by decisions of the board or commission you are applying for?  **Yes**  **No**

Excluding your principal residence, do you or your spouse own real property in Palo Alto?  **Yes**  **No**

---

**Consent to Publish Personal Information on the City of Palo Alto Website**

California Government Code Section 6254.21 states, in part, “No state or local agency shall post the home address or telephone number of any elected or appointed official on the Internet without first obtaining the written permission of that individual.” *This consent form will not be redacted and will be attached to the Application and posted to the City’s website.*

For the full code, review the California Government Code [Section 6254.21](#).

Read the code, and check only ONE option below:

I give permission for the City of Palo Alto to post to the City’s website the attached Board and Commission Application intact. I have read and understand my rights under Government Code Section 6254.21. I may revoke this permission at any time by providing written notice to the Palo Alto City Clerk.

OR

I request that the City of Palo Alto redact my home address, phone numbers, and email address from the attached Board and Commission Application prior to posting to the City’s website.

**I am providing the following alternate information and request that they use the following contact information instead:**

Address:

Cell Phone:

Home /  Office Phone:

E-mail:

---

**How did you learn about the vacancy on the Planning & Transportation Commission?**

*(Select more than one if applicable)*

Community Group

Daily Post

Email from the City

City Website

Palo Alto Weekly

Flyer

Other: \_\_\_\_\_

**List relevant education, training, experience, certificates of training, licenses, or professional registration: (621 characters)**

**Employment**

Current Employer

Last Employer

Employer:

Occupation:

---

**Describe your involvement in community activities, volunteer and civic organizations: (1311 characters)**

**1. What is it about the Planning and Transportation Commission that is compatible with your experience and of specific interest to you, and why? (1449 characters)**

---

**2. Please describe an issue that recently came before the Commission that is of particular interest to you and describe why you are interested in it. If you have never been to a Commission meeting, you can view archived videos from the [Midpen Media Center](#). (1311 characters)**

**3. If appointed, what specific goals would you like to see the Planning and Transportation Commission achieve, and why? How would you suggest accomplishing this?(1587 characters)**

---

**4. Planning and Transportation Commission Members work with the documents listed below. If you have experience with any of these documents, please describe that experience. Experience with these documents is not required for selection. (1380 characters)**

[Palo Alto Comprehensive Plan \(2017\)](#)

[Zoning Code](#)

[City Charter](#)

[California Environmental Quality Act](#)

[El Camino Real Design Guidelines](#)

[El Camino Real Master Plan Study \(2007\)](#)

[Area Plans such as the South of Forest Avenue \(SOFA\) I \(2000\) and II \(2003\) Plans](#)

[Baylands Master Plan \(2008\)](#)

---

**5. Please confirm that you have read the Boards and Commissions Handbook: \_\_\_ Yes \_\_\_ No**

Signature: (Please type or sign) \_\_\_\_\_ Date: \_\_\_\_\_