



CITY OF
**PALO
ALTO**

Historic Resources Board Application

Palo Alto welcomes volunteers, and we appreciate that you are taking the time to apply. Completion of this application provides valuable information to the City Council. If you have any questions or concerns, please contact the City Clerk's Office at (650) 329-2571 or City.Clerk@cityofpaloalto.org. To receive email updates on open positions, sign up for the [Board & Commission Recruitment and Vacancy Email List](#).

Authority of Board:

The Historic Resources Board reviews and advises the City Council on all proposed alterations or additions to any structure or landmark from the Historic Building Inventory.

The Board is responsible for:

- Reviewing and making recommendations to the Architectural Review Board on proposed exterior changes of commercial and multiple-family buildings on the Historic Building Inventory
- Reviewing and making recommendations on exterior changes of significant (Categories 1 and 2) single-family residences on the Historic Building Inventory
- Researching and making recommendations to the City Council on proposed additions and on reclassifications of existing buildings on the Inventory
- Performing other duties as delegated to the Historic Resources Board by the City Council

Please see Palo Alto Municipal Code Sections [2.16](#), [2.27](#) and [16.49](#) for more detailed information.

The Historic Resources Board consists of seven members. Members must not be Council Members, officers, or employees of the City. Members must have demonstrated knowledge of history, architecture or historic preservation. One member shall be an owner/occupant of a Category 1 or 2 historic structure; three members shall be architects, landscape architects, building designers or other design professionals; and at least one member shall possess education or practical experience in history or a related field. Terms of Board Members will be for three years and a term limit of nine consecutive years.

The Historic Resources Board meets on the second and fourth Thursday of each month at 8:30 A.M. In addition, Members may be asked to participate on at least one sub-committee. Sub-committees may hold additional meetings.

Review the [Boards and Commissions Handbook](#) and the [HRB Workplan](#) for information and expectations on serving.

Historic Resources Board

Personal Information – Note: The HRB regularly meets the 2nd and 4th Thursdays of the month at 8:30 A.M.

Name:

Address:

Cell Phone:

___ Home / ___ Office Phone:

E-mail:

Are you a Palo Alto Resident? ___ **Yes** ___ **No**

Do you have any relatives or members of your household who are employed by the City of Palo Alto, who are currently serving on the City Council, or who are Commissioners or Board Members? ___ **Yes** ___ **No**

Are you available and committed to complete the term applied for? ___ **Yes** ___ **No**

California state law requires appointed board and commission members to file a detailed disclosure of their financial interests ([Fair Political Practices Commission](#), [Conflict of Interest](#), [Form 700](#)).

Do you or your spouse have an investment in, or do you or your spouse serve as an officer or director of, a company doing business in Palo Alto which you believe is likely to;

1) engage in business with the City,

2) provide products or services for City projects, or

3) be affected by decisions of the board or commission you are applying for? ___ **Yes** ___ **No**

Excluding your principal residence, do you or your spouse own real property in Palo Alto? ___ **Yes** ___ **No**

Consent to Publish Personal Information on the City of Palo Alto Website

California Government Code Section 6254.21 states, in part, “No state or local agency shall post the home address or telephone number of any elected or appointed official on the Internet without first obtaining the written permission of that individual.” *This consent form will not be redacted and will be attached to the Application and posted to the City’s website.*

For the full code, review the California Government Code [Section 6254.21](#)

Read the code, and check only ONE option below:

___ I give permission for the City of Palo Alto to post to the City’s website the attached Board and Commission Application intact. I have read and understand my rights under Government Code Section 6254.21. I may revoke this permission at any time by providing written notice to the Palo Alto City Clerk.

OR

___ I request that the City of Palo Alto redact my home address, phone numbers, and email address from the attached Board and Commission Application prior to posting to the City’s website.

I am providing the following alternate information and request that they use the following contact information instead.

Address:

Cell Phone:

___ Home / ___ Office Phone:

E-mail:

How did you learn about the vacancy on the Historic Resources Board? *(Select more than one if applicable)*

☐ Community Group

☐ Daily Post

☐ Email from the City

☐ City Website

☐ Palo Alto Weekly

☐ Flyer

Other: _____

List relevant education, training, experience, certificates of training, licenses, or professional registration: *(621 characters)*

Employment

Current Employer

Last Employer

Employer:

Occupation:

Describe your involvement in community activities, volunteer and civic organizations: *(1311 characters)*

1. What is it about the Historic Resources Board that is compatible with your experience and of specific interest to you, and why? (1518 characters)

2. Please describe an issue that recently came before the Board that is of particular interest to you and describe why you are interested in it. If you have never been to a Board meeting you can view an archived video from the [Midpen Media Center](#). (1380 characters)

3. If appointed, what specific goals would you like to see the Historic Resources Board achieve, and why? How would you suggest accomplishing this? (1725 characters)

4. Please identify a project or projects that you find to be examples of good historic architecture, and explain why. You may attach samples, identify project addresses, or provide links. If you attach samples, Staff may request that you bring hard copy print outs to the interviews. (1380 characters)

5. Historic Resources Board Members work with the documents listed below. If you have experience with any of these documents, please describe that experience. Experience with these documents is not required for selection. (1104 characters)

[Palo Alto Comprehensive Plan Land Use Element \(2017\)](#)

[Palo Alto Municipal Code Chapter 16.49](#)

[Secretary of the Interiors Standards for the Treatment of Historic Properties \(2017\)](#)

[California Environmental Quality Act](#)

[The Professorville Historic District Design Guidelines \(2016\)](#)

Experience with other documents listed on [this webpage](#) is desirable as well.

6. Please confirm that you have read the Boards and Commissions Handbook: ___Yes ___ No

Signature: (Please type or sign) _____ Date: _____