



# City of Palo Alto

## City Council Staff Report

(ID # 11437)

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**Report Type: Consent Calendar**

**Meeting Date: 8/10/2020**

**Summary Title: P&S Recommendation to accept status of Parking Funds Audit**

**Title: Policy and Services Committee Recommends the City Council Accept the Status Updates of the Parking Funds Audit**

**From: City Manager**

**Lead Department: Planning and Development Services**

### **Recommendation**

The Policy and Services Committee and Staff recommend the City Council accept the status updates to the Parking Funds Audit.

### **Background**

In December 2015, the City Auditor's Office issued an audit of parking funds with the purpose of determining if the City's parking in-lieu and parking permit fees are collected, accounted for, and used in accordance with applicable laws, regulations, policies and governing documents. Staff members from Planning and Development Services, Administrative Services, Public Works, City Attorney's Office, Police, and Community Services have jointly worked to address the recommendations. All audit recommendations have been addressed and the audit response is now complete.

### **Discussion**

Staff reported on the updates to the audit status to the Policy and Services Committee on November 14, 2017<sup>1</sup> June 21, 2018<sup>2</sup>, and June 9, 2020.<sup>3</sup> In the final update on June 9, 2020, the Policy and Services Committee approved and unanimously recommended that the City Council accept the reports. The auditor verified the response and all recommendations are now complete. There are no outstanding recommendations.

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<sup>1</sup> P&S Staff Report (11.14.17): <https://www.cityofpaloalto.org/civicax/filebank/documents/61695>

<sup>2</sup> P&S Staff Report (06.21.18): <https://www.cityofpaloalto.org/civicax/filebank/documents/65421>

<sup>3</sup> P&S Staff Report (06.09.20): <https://www.cityofpaloalto.org/civicax/filebank/blobdload.aspx?t=65682.84&BlobID=77070>

The Policy and Services Committee minutes are available at:  
November 14, 2017: <https://www.cityofpaloalto.org/civicax/filebank/documents/62174>  
June 21, 2018: <https://www.cityofpaloalto.org/civicax/filebank/blobdload.aspx?t=45893.76&BlobID=65704>  
June 9, 2020: Minutes were not yet available at the time this staff report was produced.

### **Stakeholder Engagement**

Stakeholder engagement included presentations at the Policy and Services Committee meetings and the meetings of the multi-department parking working group established as an outcome of this audit.