



TO: HONORABLE COUNCIL MEMBERS

FROM: BETH MINOR, CITY CLERK

DATE: DECEMBER 14, 2020 CITY COUNCIL MEETING

SUBJECT: AGENDA ITEM NUMBER 2- Appointment of Candidates for the Architectural Review Board (ARB), Historic Resources Board (HRB), Parks and Recreation Commission (PARC), and the Planning and Transportation Commission (PTC)

On November 12, 2020 the City Council interviewed applicants for the ARB and PARC. On November 30, 2020 the City Council directed Staff to proceed with interviews of all applicants for the positions on HRB and PTC and extend the recruitment for the HRB due to the lack of applications. Interviews for positions on the HRB and PTC were scheduled for December 9, 2020, however, a quorum of 4 Council Members could not be obtained and the interviews were cancelled.

Staff is now seeking guidance from the Council on how they wish to proceed.

For candidates on the **ARB** and **PARC** that have already been interviewed, the Council could:

- A. Appoint 2 candidates with three-year terms ending December 15, 2023 to the ARB, and 1 candidate to the PARC with a partial term ending December 15, 2022;
or
- B. Decide not to appoint those positions until the beginning of 2021;

For the **HRB** candidates who have not been interviewed the Council could:

- C. Appoint the 3 candidates that have applied to three positions on the HRB, without interviewing, for three-year terms ending December 15, 2023 and continue the recruitment for the fourth position;
or
- D. Wait until the extended recruitment has been completed, then interview and appoint all candidates to the four positions in late January to early February 2021.



For the **PTC** candidates who have not been interviewed the Council could:

- E. Appoint 2 candidates to the PTC out of the applicants who have applied, without interviewing, for four-year terms ending December 15, 2024;
- or
- F. Wait and hold the interviews and appointments in late January to early February 2021.

BDM

Beth Minor
City Clerk