

**Baumb, Nelly**

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**From:** Rich Green <rich@richgreenink.com>  
**Sent:** Tuesday, December 8, 2020 8:37 PM  
**To:** Council, City  
**Cc:** Shikada, Ed; Nose, Kiely  
**Subject:** Museum Request for Deferral of Agenda Item  
**Attachments:** Letter to CC, deferral request.pdf

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Dear Council Members,

Please find attached a letter from the Palo Alto Museum Board of Directors requesting deferral of the Roth agenda item for the December 14 Council meeting.

Thanks very much,  
Rich Green  
Palo Alto Museum Board President



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December 8, 2020

TO: Palo Alto City Council

FROM: Palo Alto Museum Board of Directors

CC: Ed Shikada, City Manager  
Kiely Nose, Director of Administrative Services

RE: Proposed 12/14/2020 Agenda: Roth Building Rehabilitation

Dear City Council Members,

It has been brought to our attention that that the agenda item to review Finance Committee recommendations for the Roth Building has been scheduled for Monday, December 14, 2020. This is much earlier than prior indications as it had been our understanding the project would be considered after the new year.

On behalf of the Palo Alto Museum, we are respectfully asking Council to defer that discussion to a later date. Due to the shortened time frame, especially at this time of year when people are focusing on the holidays and needing to conclude end of year business, it will be extremely challenging to prepare for the meeting including getting donors and others committed to our collective history to turn out and register their encouragement for City support.

A key person in this discussion is Rich Green, our president. He has recently suffered the loss of his mother and will not have time to prepare and review essential documents and supporting materials for a meeting in the proposed time frame.

We fear that incomplete or inaccurate information due to the tight time frame might lead to a misinformed decision by Council and so ask that more time be given for preparation and further discussion with key stakeholders.

Thank you very much for your consideration.

Respectfully submitted,

Palo Alto Museum Board of Directors