



CITY OF PALO ALTO OFFICE OF THE CITY CLERK

September 23, 2019

The Honorable City Council
Attention: Finance Committee
Palo Alto, California

Approval of Action Minutes for the September 9, 2019 Council Meeting

Staff is requesting Council review and approve the attached Action Minutes.

ATTACHMENTS:

- Attachment A: 09-09-2019 DRAFT Action Minutes (PDF)

Department Head: Beth Minor, City Clerk



CITY OF PALO ALTO CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting
September 9, 2019

The City Council of the City of Palo Alto met on this date in the Council Chambers at 5:06 P.M.

Present: Cormack, DuBois, Filseth; Fine participating remotely; Kniss, Kou, Tanaka

Public Art Commission: Gordon, Klaus, Miyaji, Ross, Shen

Absent: Migdal (PAC), Taylor (PAC)

Study Session

1. Joint Meeting With the Public Art Commission - Discussion of Accomplishments and Future Initiatives.

NO ACTION TAKEN

Special Orders of the Day

2. Appointment of one Candidate to the Architectural Review Board for an Unfinished Term Ending December 15, 2020.

First Round of voting for one position on the Architectural Review Board with an unfinished term ending December 15, 2020.

Voting For: Steven Eichler DuBois, Filseth, Kou

Voting For: Grace Lee Cormack, Fine, Kniss, Tanaka

Voting For: Amie Neff

Voting For: Curtis Smolar

Voting For: Shri Chawla

Jessica Brettle, Assistant City Clerk, announced that Grace Lee with 4 votes was appointed to the Architectural Review Board.

Agenda Changes, Additions and Deletions

DRAFT ACTION MINUTES

MOTION: Council Member Kniss moved, seconded by Mayor Filseth to hear Agenda Item Number 9- "Policy and Services Committee Recommends the City Council Accept the Status Updates of the Audits..." before Agenda Item Number 8.

MOTION PASSED: 6-1 Cormack no

Minutes Approval

3. Approval of Action Minutes for the August 12 and August 19, 2019 Council Meetings.

MOTION: Mayor Filseth moved, seconded by Council Member Cormack to approve the Action Minutes for the August 12 and August 19, 2019 Council meetings.

MOTION PASSED: 6-0 Kniss absent

Consent Calendar

MOTION: Council Member DuBois moved, seconded by Council Member Cormack to approve Agenda Item Numbers 5-7.

- ~~4. Adoption of a Resolution Amending Utilities Rules and Regulations 2 (Description and Abbreviations), 3 (Description of Utility Services), 4 (Application of Service), 7 (Deposits), 8 (Access to Premises), 9 (Disconnection, Termination and Restoration of Service), 13 (Shortage of Supply and Interruption of Service), 15 (Metering), 16 (Line Extension), 18 (Utility Service and Facilities on Customer Premises), 20 (Special Electric Utility Regulations), 21 (Special Water Utility Regulations), 22 (Special Gas Utility Regulations), 23 (Special Wastewater Utility Regulations), 24 (Special Refuse Service Regulations), 25 (Special Storm and Surface Water Drainage Utility Regulations), and 29 (Net Energy Metering Service, Billing and Interconnection).~~
5. Approval of Amendment Number 1 to Contract Number C17165774 With UtiliWorks Consultants LLC., in the Amount of \$232,785 Over Three-years for Phase II Consulting Services to Assist the City in Procuring Advanced Metering Infrastructure and Associated Systems and Services to Implement Smart Grid Systems, Including \$31,168 for Additional Services, for a Total Not-to-Exceed Amount of \$263,953.
6. Approval of Amendment Number 1 to Contract Number Contract S17166321 With Soudi Consultants, Inc. for Electric Utility Engineering

DRAFT ACTION MINUTES

Services, Adding \$80,000 to Year 3 of the Three-year Term, for a Total Not-to-Exceed Amount of \$330,000.

7. Approval of Amendment Number 1 to Contract Number C16160578 With Public Safety Innovation (PSI) to add \$100,000 for a new Not-to-Exceed Amount of \$350,000 to Provide Additional Services to the Office of Emergency Services for Critical Communications Support.

MOTION PASSED: 6-0 Kniss absent

Action Items

9. Policy and Services Committee Recommends the City Council Accept the Status Updates of the Audits of the Citywide Cash Handling and Travel Expense; Cable Franchise and Public, Education and Government (PEG) Fees; Continuous Monitoring: Overtime; Continuous Monitoring: Payments Audit; and Inventory Management.

MOTION: Mayor Filseth moved, seconded by Council Member Kniss to accept the status updates of the Audits of the Citywide Cash Handling and Travel Expense; Cable Franchise and Public, Education, and Government (PEG) Fees; Continuous Monitoring: Overtime; Continuous Monitoring: Payments Audit; and Inventory Management.

MOTION PASSED: 6-1 Tanaka no

City Council took a break from 6:34 P.M. to 6:46 P.M.

8. Revised Recommendations for City Council Direction on Establishment of a Rail Blue Ribbon Commission to Advise the City Council on the Selection, Funding, and Support for Grade Separation Projects, and Possible Further Direction on the Role and Structure of the Expanded Citizen Advisory Panel (Continued From August 19, 2019).

MOTION: Council Member Kniss moved, seconded by Mayor Filseth to:

- A. Continue the XCAP meetings with improved focus;
- B. Direct Staff to begin the process of establishing a Rail Blue Ribbon Committee (RBRC), which would be authorized to make recommendations to Council, by the beginning of 2020; and
- C. Return to City Council with a Staff Report related to the establishment of the RBRC by the end of December 2019.

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SUBSTITUTE MOTION: Council Member DuBois moved, seconded by Council Member Cormack to:

- A. Continue the XCAP and authorize the XCAP to appoint a Chair and Co-Chair, take votes to make recommendations and provide updates to Council;
- B. Reiterate the April Motion and allow additional alternatives to be studied including:
 - i. Allow the XCAP to brainstorm some alternatives such as at Embarcadero, Meadow, and Charleston;
 - ii. Ensure the trench alternative minimizes construction impacts;
- C. Have the XCAP present preferred alternatives by April 30, 2020;
- D. Direct Staff to refine scope, purpose and timeline for an RBRC to focus on regional cooperation and funding and bring it back to Council prior to April 30, 2020; and
- E. Direct Staff to continue to work with VTA, Caltrain, Stanford and others on potential funding sources.

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion a new Part B. iii. "Rank alternatives using consensus criteria."

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to amend the Motion Part D. to change April 30, 2020 to December 1, 2019.

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to amend the Motion Part E. to state "Staff and Council..."

MOTION WITHDRAWN BY THE MAKER

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part A. "...no less than bi-monthly..."

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part A. "...help shape the agendas..."

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INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part D. "...community awareness and engagement..."

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part D. "...and surveys..."

INCORPORATED INTO THE SUBSTITUTE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to amend the Motion new Part B. iii. to say "established" instead of "consensus."

SUBSTITUTE MOTION AS AMENDED RESTATED: Council Member DuBois moved, seconded by Council Member Cormack to:

- A. Continue the XCAP and authorize the XCAP to appoint a Chair and Co-Chair, to help shape the agendas, take votes, make recommendations, and provide no less than bi-monthly updates to Council;
- B. Reiterate the April Motion and allow additional alternatives to be studied including:
 - i. Allow the XCAP to brainstorm some alternatives such as at Embarcadero, Meadow, and Charleston;
 - ii. Ensure the trench alternative minimizes construction impacts;
 - iii. Rank alternatives using established criteria;
- C. Have the XCAP present preferred alternatives by April 30, 2020;
- D. Direct Staff to refine scope, purpose and timeline for an RBRC to focus on community awareness and engagement, and surveys, regional cooperation and funding and bring it back to Council prior to December 1, 2019; and
- E. Staff and Council to continue to work with VTA, Caltrain, Stanford and others on potential funding sources.

MOTION PASSED: 7-0

Adjournment: The meeting was adjourned at 10:37 P.M.