



## **CITY OF PALO ALTO OFFICE OF THE CITY CLERK**

**April 8, 2019**

**The Honorable City Council  
Attention: Finance Committee  
Palo Alto, California**

### **Approval of Action Minutes for the March 11 and March 18, 2019 Council and March 18, 2019 Committee of the Whole Meeting**

Staff is requesting Council review and approve the attached Action Minutes.

#### **ATTACHMENTS:**

- Attachment A: 03-11-2019 DRAFT Action Minutes (DOC)
- Attachment B: 03-18-2019 DRAFT Action Minutes (DOCX)
- Attachment C: 03-18-2019 DRAFT Action Minutes- Committee of the Whole (DOCX)

Department Head: Beth Minor, City Clerk





# City Council Town Hall and Joint Meeting with the North Ventura Coordinated Area Plan Working Group

Special Meeting  
March 11, 2019

The City Council of the City of Palo Alto met on this date at the Ventura Community Center, 3990 Ventura Ct., Palo Alto, CA at 6:10 P.M.

Present: Cormack; DuBois arrived at 6:54 P.M., Filseth, Fine, Kou, Tanaka

Absent: Kniss

## Discussion

- A. Report From the City Manager on Issues of General Interest to the Ventura Neighborhood, Including: National Citizen Survey Results for Area 4 (Which Includes the Ventura Neighborhood), Traffic/Bicycle/Pedestrian Circulation, Parks, Parking Regulation, and Other Issues, and Introduction of Departments in Attendance.

## Action

1. Update on the North Ventura Coordinated Area Plan (NVCAP) Planning Process, Review of Next Steps, and Possible Council Direction to Staff on Next Steps.

**MOTION:** Council Member DuBois moved, seconded by Vice Mayor Fine to Update project direction to include:

- A. Removal of the Stanford playing fields from the park space counted for Ventura use;
- B. Evaluate and propose policies around:
  1. Higher required inclusionary housing;
  2. Workforce housing;
  3. Preventing displacement of existing residents;

- C. Evaluate and propose office size limits to encourage small office uses; and
- D. Evaluate and propose an objective accounting for economic value provided to property owners as part of the specific plan versus current zoning, and the value of any community amenities.

**AMENDMENT:** Council Member Cormack moved, seconded by Council Member XX to direct Staff to return to council with 3 scenarios.

**AMENDMENT WITHDRAWN BY THE MAKER**

**AMENDMENT:** Council Member Kou moved, seconded by Council Member XX to add to the Motion, "add a member to the NVCAP Working Group who participated in the South of Forest Area (SOFA) Plan."

**AMENDMENT WITHDRAWN BY THE MAKER**

**AMENDMENT:** Council Member Kou moved, seconded by Council Member XX to enhance oral communications at the NVCAP meetings.

**AMENDMENT FAILED DUE TO THE LACK OF A SECOND**

**MOTION PASSED:** 6-0 Kniss absent

Adjournment: The meeting was adjourned at 9:31 P.M.



# CITY OF PALO ALTO CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting  
March 18, 2019

The City Council of the City of Palo Alto met on this date in the Council Chambers at 5:01 P.M.

Present: Cormack, DuBois, Filseth, Fine, Kniss, Kou arrived at 5:03 P.M.,  
Tanaka

Absent:

## Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS  
City Designated Representatives: City Manager and his Designees Pursuant to Merit System Rules and Regulations (Ed Shikada, Michelle Flaherty, Rumi Portillo, Sandra Blanch, Nicholas Raisch, Molly Stump, Terence Howzell, and Kiely Nose)  
Employee Organization: (1) Utilities Management and Professional Association of Palo Alto (UMPAPA), (2) Service Employees International Union, (SEIU) Local 521, (3) Police Officers' Association of Palo Alto (PAPOA), (4) Palo Alto Police Managers' Association (PMA), (5) International Association of Fire Fighters, (IAFF) Local 1319, and (6) Palo Alto Fire Chiefs' Association (FCA);  
Authority: Government Code Section 54957.6 (a).

**MOTION:** Council Member Cormack moved, seconded Vice Mayor Fine to go into Closed Session.

**MOTION PASSED:** 6-0 Kou absent

Council went into Closed Session at 5:02 P.M.

Council returned from Closed Session at 6:06 P.M.

Mayor Filseth announced no reportable action.

## Special Orders of the Day

2. Proclamation Welcoming Exchange Students and Chaperones From Tsuchiura, Ibaraki, Japan.

AT THIS TIME COUNCIL WENT BACK INTO THE CLOSED SESSION

# DRAFT ACTION MINUTES

Council went into Closed Session at 6:20 P.M.

Council returned from the Closed Session at 6:55 P.M.

Mayor Filseth advised no reportable action.

3. Proclamation Honoring La Comida and Their Service to the Community.

## Minutes Approval

4. Approval of Action Minutes for the February 25 and March 4, 2019 Council Meetings.

**MOTION:** Vice Mayor Fine moved, seconded by Council Member Kniss to approve the Action Minutes for the February 25 and March 4, 2019 Council Meetings.

**MOTION PASSED:** 7-0

## Consent Calendar

**MOTION:** Mayor Filseth moved, seconded by Council Member Cormack to approve Agenda Item Numbers 5-7A.

5. Approval of the Agreement Between the City of Palo Alto and the Palo Alto Unified School District for School Resource Officer Services and Shared Funding of the Positions in the Form of Reimbursable Payment (Revenue) to the City, up to \$200,000 in Fiscal Year (FY)2019 and \$250,000 in FY2020, With the Potential for a One-year Extension.
6. Resolution 9822 Entitled, "Resolution of the Council of the City of Palo Alto Extending the Bikeshare and E-Scooter Pilot Program."
7. Resolution 9823 Entitled, "Resolution of the Council of the City of Palo Alto for Senate Bill 1, the Road Repair and Accountability Act, for Fiscal Year 2020 Project List for Capital Improvement Program Project PE-86070, Street Maintenance Project."
- 7A. Appointment of Management Partners, Inc. to Serve as the City's Interim Auditor and Approval of a Professional Services Agreement With Management Partners for Auditor Services up to \$85,000 for a 6-month Term.

**MOTION PASSED:** 7-0

# DRAFT ACTION MINUTES

## Action Items

8. Acceptance of Proposed Policy to Plan for Sea Level Rise.

**MOTION:** Council Member Cormack moved, seconded by Council Member Kniss to:

- A. Accept the Sea Level Rise Adaptation Policy, which will serve as a guide for the development of a subsequent Sea Level Rise Adaptation Plan. This Plan will serve as the Sustainability and Climate Action Plan–Sea Level Rise chapter; and
- B. Direct Staff to return to Council with a Sea Level Rise Adaptation Plan by December 2020.

**MOTION PASSED:** 7-0

Adjournment: The meeting was adjourned in memory of the victims of the March 15, 2019 mass shootings in Christchurch, New Zealand at 8:39 P.M.



# City Council Committee of the Whole

## DRAFT ACTION MINUTES

Special Meeting  
March 18, 2019

The City Council of the City of Palo Alto met on this date in the Council Chambers at 8:47 P.M.

Present: Cormack, DuBois, Fine, Kou, Tanaka

Absent: Filseth, Kniss

### Action Items

1. Connecting Palo Alto Grade Separations Recommendations: Adjust Schedule, Update Selection Criteria, and Review Terms for Upcoming Contract Amendment With AECOM to Increase Funds and Timeline for Additional Engineering and Outreach Services.

Mayor Filseth advised he will not participate in this Agenda Item because he lives within 500 feet of the Caltrain right of way.

Council Member Kniss advised she will not participate in this Agenda Item because she has a real property interest within 500 feet of Caltrain right of way.

Council Member Tanaka left the meeting at 10:00 P.M.

**MOTION:** Council Member Fine moved, seconded by Council Member Cormack to:

- A. Accept updates to the timeline for the Connecting Palo Alto Rail Grade Separation planning effort, with the timeline being extended to October 2019;
- B. Direct Staff to review and consider recommendations to the City Council-adopted criteria for Rail Grade Separation without the tiering structure;
- C. Continue the CAP meetings;
- D. Direct Staff to return to Council with polling options;



# DRAFT ACTION MINUTES

- E. Hold specific meetings on the financial risk and strategy on the Caltrain business plan, passing tracks, and Embarcadero/Churchill crossings;
- F. Direct Staff to develop a list of ongoing questions and answers; and
- G. Recommend the City Council approve the parameters for an upcoming contract amendment to contract C18171057 with AECOM funded in the Grade Separation capital project (PL-17001) to continue work to assist the City with the selection of a preferred solution for environmental review.

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to amend Motion, Part A to state "Direct Staff to propose a detailed timeline..." and delete Motion Part C "Continue the CAP meetings."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to amend Motion, Part B to state "Direct Staff to create a dynamic model that orders the alternatives based on the criteria."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to amend Motion, Part C to state "Direct Staff to return to Council with a plan for a community working group which would focus on project alternatives, funding and technical issues, and communications. The working group should include members of the CAP, businesses, and Stanford."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to delete Motion, Part E "Hold specific meetings on the financial risk and strategy on the Caltrain business plan, passing tracks, and Embarcadero/Churchill crossing."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to amend Motion, Part C to state "...focus on recommending project alternatives..."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to remove from the Motion, Part C "The working group should include members of the CAP, businesses, and Stanford."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, Part C "Direct Staff to return to Council with a plan for a community working group which reports to Council and.."

# DRAFT ACTION MINUTES

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to delete Motion, Part D "Direct Staff to return to Council with polling options" and amend Motion Part A to state "...and which includes community engagement."

**INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER** to add to the Motion, Part D "...and answers..."

**MOTION AS AMENDED RESTATED:** Vice Mayor Fine moved, seconded by Council Member Cormack to:

- A. Direct Staff to propose a detailed timeline for the Connecting Palo Alto Rail Grade Separation planning effort, with the timeline being extended to October 2019, and which includes community engagement;
- B. Direct Staff to create a dynamic model that orders the alternatives based on the criteria;
- C. Direct Staff to return to Council with a plan for a community working group which reports to Council and would focus on recommending consensus-based project alternatives based on funding and technical issues, and ideas for communication;
- D. Direct Staff to develop a list of ongoing questions and answers from the Rail Committee of the Whole; and
- E. Recommend the City Council approve the parameters for an upcoming contract amendment to contract C18171057 with AECOM funded in the Grade Separation capital project (PL-17001) to continue work to assist the City with the selection of a preferred solution for environmental review.

**MOTION AS AMENDED PASSED:** 4-0 Tanaka absent; Filseth, Kniss recused

Adjournment: The meeting was adjourned at 11:25 P.M.