



# City of Palo Alto

## City Council Staff Report

(ID # 9290)

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**Report Type: Consent Calendar**

**Meeting Date: 6/25/2018**

**Summary Title: P&S Recommendation to Accept Status Update Fee Schedule Audit**

**Title: Policy and Services Committee Recommends Approval of the Status Update of the Community Services Department: Fee Schedule Audit**

**From: City Manager**

**Lead Department: Community Services**

### **Recommendation**

The Policy and Services Committee and Staff recommend that the City Council approve the status update of Audit Recommendations for the Community Services Department: Fee Schedule Audit.

### **Discussion**

The City Auditor's Office issued an audit of the Community Services Department's fee schedule in 2017, which was subsequently approved by the City Council on April 17, 2017. The Community Services and Administrative Services departments agreed with the Auditor's recommendations and provided a status update to the Policy and Services Committee on November 14, 2017. The Policy and Services Committee approved and unanimously recommended that the City Council accept the Status of Audit Recommendations report presented by the Community Services Department (link below).

The Policy and Services Committee report, status update, and minutes are available at these links:

1. Status of Audit Recommendations: pages 3 and 4 of the Report:  
<https://www.cityofpaloalto.org/civicax/filebank/documents/61928>
2. Full Staff Report from the November 14, 2017 Policy and Services Committee Meeting: <https://www.cityofpaloalto.org/civicax/filebank/documents/61928>
3. Minutes of the November 14, 2017 Policy and Services Committee Meeting:  
<https://www.cityofpaloalto.org/civicax/filebank/blobdload.aspx?BlobID=62174>