



CITY OF PALO ALTO OFFICE OF THE CITY CLERK

March 19, 2018

**The Honorable City Council
Attention: Finance Committee
Palo Alto, California**

Approval of Action Minutes for the February 26 and March 5, 2018 Council Meetings

Staff is requesting Council review and approve the attached Action Minutes.

ATTACHMENTS:

- Attachment A: 02-26-18 DRAFT Action Minutes (DOCX)
- Attachment B: 03-05-18 DRAFT Action Minutes (DOCX)

Department Head: Beth Minor, City Clerk



CITY OF PALO ALTO CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting
February 26, 2018

The City Council of the City of Palo Alto met on this date in the Council Chambers at 5:10 P.M.

Present: DuBois, Filseth, Fine, Holman, Kniss, Kou, Scharff, Tanaka, Wolbach

Absent:

Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS
City Designated Representatives: City Manager and his Designees Pursuant to Merit System Rules and Regulations (James Keene, Ed Shikada, Rumi Portillo, Sandra Blanch, Nicholas Raisch, Molly Stump, George Sakai, Terence Howzell, Lalo Perez, Kiely Nose)
Employee Organizations: Utilities Management and Professional Association of Palo Alto (UMPAPA); Service Employees' International Union (SEIU General), Local 521; Palo Alto Peace Officers' Association (PAPOA); Palo Alto Fire Chiefs' Association (FCA); International Association of Fire Fighters (IAFF), Local 1319; Palo Alto Police Managers' Association (PAPMA); and Unrepresented Management, Professional Employees, and Limited Hourly Employees
Authority: Government Code Section 54957.6(a).

MOTION: Council Member Wolbach moved, seconded by Council Member Holman to go into Closed Session.

MOTION PASSED: 9-0

Council went into Closed Session at 5:10 P.M.

Council returned from Closed Session at 7:04 P.M.

Mayor Kniss announced no reportable action.

DRAFT ACTION MINUTES

Special Orders of the Day

2. Palo Alto Chinese Parents' Club Presentation of a Copy of the "Welcome to Palo Alto" Video.

Agenda Changes, Additions and Deletions

None.

Minutes Approval

3. Approval of Action Minutes for the February 3 and 5, 2018 Council Meetings.

MOTION: Council Member Holman moved, seconded by Council Member DuBois to approve the Action Minutes for the February 3 and 5, 2018 Council Meetings, including changes to the February 5, 2018 minutes as outlined in the At Place Staff Memorandum.

MOTION PASSED: 9-0

Consent Calendar

Council Member Holman registered a no vote on Agenda Item Number 9.

Council Member Wolbach registered a no vote on Agenda Item Number 5.

Council Member Tanaka registered a no vote on Agenda Item Number 6.

MOTION: Council Member Scharff moved, seconded by Council Member Holman to approve Agenda Item Numbers 4-10.

4. Approval of a Memorandum of Understanding With the County of Santa Clara to Share Traffic Data and to Establish a Virtual Private Network.
5. Approval of a Final Map for a 2.46 Acre Site at 567 Maybell Avenue [17PLN-00158] to Create 16 new Parcels Ranging Between 5,000 Square Feet and 6,184 Square Feet and a new Private Street Intersecting With Clemo Avenue. The Final Map Includes Access and Utility Easements. Environmental Assessment: Exempt From the Provisions of the California Environmental Quality Act (CEQA) in Accordance With Guideline Section 15268(b)(3) (Ministerial Projects).
6. Approval of Amendment Number 2 to Contract Number C15155378 With Carollo Engineers for Engineering Services During Construction of

DRAFT ACTION MINUTES

the old Pumping Plant Rehabilitation Project at the Regional Water Quality Control Plant to Extend the Contract Term Through September 30, 2018 - Capital Improvement Program Project WQ-80021.

7. Ordinance 5428 Entitled, "Ordinance of the Council of the City of Palo Alto Amending Chapter 10.56 (Special Speed Zones) of Title 10 of the Palo Alto Municipal Code to Reduce the Posted Speed Limit Near Private Schools (FIRST READING: February 5, 2018 PASSED: 9-0)."
8. Ordinance 5429 Entitled, "Ordinance of the Council of the City of Palo Alto Amending Sections 4.42.190 (Taxi Meters) and 4.42.200 (Schedule of Rates, Display) of Chapter 4.42 of Title 4 (Business and License Regulations) of the Palo Alto Municipal Code to Allow Taxicab Service to be Prearranged by Mobile Device Application and Internet Online Service (FIRST READING: February 5, 2018 PASSED: 9-0)."
9. Ordinance 5430 Entitled, "Ordinance of the Council of the City of Palo Alto Amending Section 18.42.040 of Title 18 (Zoning) to Conform With new State Laws Regarding Accessory Dwelling Units (ADU) and Finding the Changes Exempt From Review Under the California Environmental Quality Act (CEQA) Pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines Sections 15061(b), 15301, 15303 and 15305. The Planning & Transportation Commission Recommended Approval of These Amendments on November 29, 2017 (FIRST READING: January 29, 2018 PASSED: 8-1, Holman no)."
10. Resolution 9740 Entitled, "Resolution of the Council of the City of Palo Alto to Establish Yangpu District, Shanghai as a Sister City to Palo Alto."

MOTION FOR AGENDA ITEM NUMBER 5 PASSED: 8-1 Wolbach no

MOTION FOR AGENDA ITEM NUMBER 6 PASSED: 8-1 Tanaka no

MOTION FOR AGENDA ITEM NUMBER 9 PASSED: 8-1 Holman no

MOTION FOR AGENDA ITEM NUMBERS 4, 7-8, 10 PASSED: 9-0

Action Items

11. Downtown Residential Preferential Parking (RPP) Program Status Update.

Council Member Scharff advised he will not participate in this Agenda Item because he owns real property within the Downtown Residential Preferential Parking District. He left the meeting at 7:45 P.M.

DRAFT ACTION MINUTES

MOTION: Council Member Fine moved, seconded by Council Member Wolbach to:

- A. Continue the Downtown Residential Preferential Parking (RPP) Program with the following modification: reduce non-resident permits to 1,100, and authorize the City Manager to release 100 permits more in a shortage; and
- B. Direct Staff to return to Council with a proposal, including budget, for a comprehensive parking management system, including the RPP programs, the commercial core, and the Parking Assessment Districts; and
- C. Direct Staff to return to Council with a proposal for parking quality standards.

AMENDMENT: Council Member Wolbach moved, seconded by Council Member XX to add to the Motion, "direct Staff to begin reductions in employee permits in Zones 9 and 10."

AMENDMENT RESTATED AND INCORPORATED INTO THE MOTION WITH CONSENT OF THE MAKER AND SECONDER to replace Part A of the Motion with, "continue the Downtown Residential Preferential Parking (RPP) Program with the following modifications: Direct Staff to return with a Resolution to reduce non-resident permits to 1,200 with a focus on reductions in the outer Zones, and authorize the City Manager to hold 100 of those permits in reserve."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion Part A, "1,200" with "1,100."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part C, "with parameters that can be adjusted based on neighborhood characteristics."

AMENDMENT: Council Member DuBois moved, seconded by Council Member Holman to add to the Motion, "reduce non-resident permits by 100 each year, unless Staff recommends a different number of permits."

INCORPORATED INTO THE AMENDMENT WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Amendment, "in which case this recommendation will be brought to Council."

DRAFT ACTION MINUTES

AMENDMENT AS AMENDED RESTATED: Council Member DuBois moved, seconded by Council Member Holman to add to the Motion, “reduce non-resident permits by 100 each year, unless Staff recommends a different number of permits, in which case this recommendation will be brought to Council.”

AMENDMENT AS AMENDED FAILED: 4-4 Fine, Kniss, Tanaka, Wolbach no, Scharff absent

AMENDMENT: Mayor Kniss moved, seconded by Council Member XX to replace in the Motion Part A, “to 1,200 with a focus on reductions in the outer Zones, and authorize the City Manager to hold 100 of those permits in reserve” with “to 1,000 with a focus on reductions in the outer Zones, and authorize the City Manager to hold an additional 200 permits in reserve.”

AMENDMENT WITHDRAWN BY THE MAKER

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part B, “and budget for Staff to support the above.”

AMENDMENT: Council Member Holman moved, seconded by Council Member Kou to add to the Motion, “direct Staff to factor in the Business Registry.” (New Part D)

AMENDMENT PASSED: 5-3 Filseth, Tanaka, Wolbach no, Scharff absent

AMENDMENT: Mayor Kniss moved, seconded by Council Member Tanaka to replace in the Motion Part A, “to 1,100 with a focus on reductions in the outer Zones, and authorize the City Manager to hold 100 of those permits in reserve” with “to 1,200 with a focus on reductions in the outer Zones, and authorize the City Manager to hold 200 of those permits in reserve.”

AMENDMENT FAILED: 3-5 Fine, Kniss, Tanaka yes, Scharff absent

MOTION AS AMENDED RESTATED: Council Member Fine moved, seconded by Council Member Wolbach to:

- A. Continue the Downtown Residential Preferential Parking (RPP) Program with the following modifications: Direct Staff to return with a Resolution to reduce non-resident permits to 1,100 with a focus on reductions in the outer Zones, and authorize the City Manager to hold 100 of those permits in reserve; and
- B. Direct Staff to return to Council with a proposal, including budget, for a comprehensive parking management system, including the RPP

DRAFT ACTION MINUTES

programs, the commercial core, and the Parking Assessment Districts and budget for Staff to support the above; and

- C. Direct Staff to return to Council with a proposal for parking quality standards with parameters that can be adjusted based on neighborhood characteristics; and
- D. Direct Staff to factor in the Business Registry.

MOTION AS AMENDED PASSED: 7-1 Kniss no, Scharff absent

~~12. Approval of the City of Palo Alto Utilities 2018 Strategic Plan.~~

THIS ITEM CONTINUED TO A DATE UNCERTAIN.

- 13. Colleagues' Memo From Council Members DuBois, Filseth, Scharff, and Tanaka on Fiscal Transparency in Labor Negotiations.

Council Member Scharff returned to the meeting at 10:33 P.M.

MOTION: Vice Mayor Filseth moved, seconded by Council Member Wolbach to:

- A. Refer the proposal regarding Fiscal Transparency in Labor Negotiations to the Finance Committee for refinement and to develop the fiscal and actuarial analysis template;
- B. Direct Staff to, at the appropriate time, initiate Meet and Confer discussions with the City's bargaining groups regarding this proposed Policy; and
- C. Return the final proposal to Council.

MOTION PASSED: 9-0

Inter-Governmental Legislative Affairs

None.

Council Member Questions, Comments and Announcements

Council Member Holman shared her attendance along with the attendance of Council Member Kou at a retail meeting last Wednesday. She will provide a full report on the meeting at the next Council meeting.

Council Member Kou announced her attendance along with Council Member Tanaka at the Palo Alto Youth Council meeting yesterday. The Youth Council

DRAFT ACTION MINUTES

asked numerous questions about the City Council. They also raised concerns regarding the Parkland, Florida shooting. She requested the Police Chief meet with the Youth Council.

Council Member Scharff shared his attendance at the Parks and Recreation Commission Retreat on Friday. The Commission shared their accomplishments and discussed details to include in a ballot measure to fund the Parks, Trails, Open Space, and Recreation Master Plan.

Adjournment: The meeting was adjourned at 10:47 P.M.



CITY OF PALO ALTO CITY COUNCIL DRAFT ACTION MINUTES

Regular Meeting
March 5, 2018

The City Council of the City of Palo Alto met on this date in the Council Chambers at 6:03 P.M.

Present: DuBois arrived at 6:04 P.M., Filseth, Fine, Holman, Kniss, Kou, Scharff, Tanaka, Wolbach

Absent:

Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS.

THIS ITEM HAS BEEN REMOVED AND WILL BE HEARD AT A LATER DATE.

2. CONFERENCE WITH CITY ATTORNEY--POTENTIAL LITIGATION
Department of Industrial Relations Civil Wage and Penalty Assessment
Case No. 40-57419
Subject: Contract With MDR Utility Locating Specialist Inc.
Authority: Significant Exposure to Litigation Under Government
Code Section 54956.9(d)(2) (One Potential Case, as Defendant).

MOTION: Council Member Holman moved, seconded by Council Member Filseth to go into Closed Session.

MOTION PASSED: 8-0 DuBois absent

Council went into Closed Session at 6:04 P.M.

Council returned from Closed Session at 6:34 P.M.

Mayor Kniss announced no reportable action.

Special Orders of the Day

3. Introduction of Distinguished Guests From Yangpu District of Shanghai, China.

DRAFT ACTION MINUTES

Study Session

4. 2017 Annual Housing Element Report for the Period of January 1, 2017 to December 31, 2017.

Agenda Changes, Additions and Deletions

As requested in the At Place Staff Memorandum, Agenda Item Number 10- Approval of a Contract With the Empowerment Institute... is continued to April 2, 2018.

Minutes Approval

5. Approval of Action Minutes for the February 12, 2018 Council Meeting.

MOTION: Vice Mayor Filseth moved, seconded by Council Member Scharff to approve the Action Minutes for the February 12, 2018 Council Meeting

MOTION PASSED: 9-0

Consent Calendar

MOTION: Council Member Fine moved, seconded by Council Member Scharff, third by Vice Mayor Filseth to pull Agenda Item Number 9- Adoption of a Resolution and Approval of Guidelines for a One-year Pilot Program to Enable Bicycle and Electric Scooter Sharing... to be heard as Agenda Item Number 14A.

MOTION: Vice Mayor Filseth moved, seconded by Council Member Scharff to approve Agenda Item Numbers 6-8, 11-14.

6. Adoption of an Ordinance of the Council of the City of Palo Alto Amending Chapter 2.22 (Human Relations Commission) and Chapter 2.25 (Parks and Recreation Commission) of the Palo Alto Municipal Code to use Gender-neutral Language and add Gender Identity to the Human Relations Commission's Jurisdiction, and to Reflect the Community Services Department's Current Divisions.
7. Resolution 9741 Entitled, "Resolution of the Council of the City of Palo Alto Amending the Evergreen Park - Mayfield Residential Preferential Parking (RPP) Program Extending the Program Area to the East Side of El Camino Real, Increasing the Number of Employee Parking Permits, and Making Clarifying Modifications to the Resolution."
8. Resolution 9742 Entitled, "Resolution of the Council of the City of Palo Alto Amending the Southgate Residential Preferential Parking (RPP)

DRAFT ACTION MINUTES

Program to Extend the Program Area to the West Side of El Camino Real, Increase the Number of Employee Parking Permits, Make Clarifying Modifications to the Resolution, and Restate the Program Provisions.”

9. ~~Adoption of a Resolution and Approval of Guidelines for a One-year Pilot Program to Enable Bicycle and Electric Scooter Sharing Systems to Operate Within Palo Alto, Subject to City Criteria Regarding Parking, Quality of Devices, and Other Factors at no Cost to the City.~~
10. ~~Approval of a Contract With the Empowerment Institute for \$100,000 for Community Engagement Block Program.~~
11. Appointment of the 2018 Emergency Standby Council.
12. Approval of an Amendment to the Palo Alto Parks and Open Space Regulation R1-32 to Update the City's Dog Park Rules.
13. Policy and Services Committee Recommendation to Accept the City Auditor's Office Proposed Fiscal Year 2018 Audit Work Plan.
14. Approval of Amendment Number 4 to Contract Number C14152025 With SP Plus for Valet Parking Services, Extending the Term of the Contract to December 31, 2018 With no Additional Cost to the City.

MOTION PASSED: 9-0

Action Items

- 14A. (Former Agenda Item Number 9) Resolution 9743 Entitled, “Resolution of the Council of the City of Palo Alto and Approval of Guidelines for a One-year Pilot Program to Enable Bicycle and Electric Scooter Sharing Systems to Operate Within Palo Alto, Subject to City Criteria Regarding Parking, Quality of Devices, and Other Factors at no Cost to the City.”

MOTION: Council Member Fine moved, seconded by Council Member Scharff to adopt a Resolution authorizing the City Manager to create guidelines for a one-year pilot program regulating private bicycle sharing systems in the City of Palo Alto, including:

- A. The pilot program would allow bicycle and electric scooter sharing vendors to operate programs, subject to specific City guidelines;
- B. Will expire on March 31, 2019, or upon adoption of permanent regulations by the City Council;

DRAFT ACTION MINUTES

- C. Remove the 700 human powered bicycle cap;
- D. Authorize the City Manager to regulate the number of permits in order to resolve nuisance or encroachment issues; and
- E. Violation of proposed City guidelines could result in revocation of a permit.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF MAKER AND SECONDER to add to the Motion, "eliminate language requiring no more than 50 percent of bicycles be in the Downtown and California Avenue areas." (New Part F)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "this Motion would be subject to the City Manager returning to Council if Staff raises concerns with this direction." (New Part G)

AMENDMENT: Council Member Tanaka moved, seconded by Council Member Fine to add to the Motion, "remove API requiring vendor data sharing."

AMENDMENT FAILED: 2-7 Fine, Tanaka yes

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion Part C, "remove the" with "provide the City Manager with flexibility regarding the."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion Part F, "eliminate" with "provide the City Manager with flexibility regarding the."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "which would expire March 31, 2019" after "pilot program."

MOTION AS AMENDED RESTATED: Council Member Fine moved, seconded by Council Member Scharff to adopt a Resolution authorizing the City Manager to create guidelines for a one-year pilot program which would expire March 31, 2019 regulating private bicycle sharing systems in the City of Palo Alto, including:

- A. The pilot program would allow bicycle and electric scooter sharing vendors to operate programs, subject to specific City guidelines;

DRAFT ACTION MINUTES

- B. Will expire on March 31, 2019, or upon adoption of permanent regulations by the City Council;
- C. Provide the City Manager with flexibility regarding the 700 human powered bicycle cap;
- D. Authorize the City Manager to regulate the number of permits in order to resolve nuisance or encroachment issues;
- E. Violation of proposed City guidelines could result in revocation of a permit;
- F. Provide the City Manager with flexibility regarding the language requiring no more than 50 percent of bicycles be in the Downtown and California Avenue areas; and
- G. This Motion would be subject to the City Manager returning to Council if Staff raises concerns with this direction.

MOTION AS AMENDED PASSED: 7-2 Holman, Kou no

- 15. Adoption of Preliminary Goals and Objectives, Schedule, and Boundaries for the North Ventura Coordinated Area Plan Project; Authorization for the City Manager to Negotiate and Execute a Related Grant Agreement With Caltrans; Direction to Staff Regarding Recruitment of Community Working Group Members; and Approval of a Budget Amendment in the General Fund Reflecting \$638,000 in Grant Funding, \$250,000 in Matching/Supplemental Private Funding, and Equivalent Expenditures (Continued From February 12, 2018).

MOTION: Council Member Scharff moved, seconded by Council Member DuBois to:

- A. Approve the preliminary Project Goals, Objectives, schedule milestones, and Plan boundaries for the North Ventura Coordinated Area Plan, recognizing that these may be modified during the planning process;
- B. Amend the Fiscal Year 2018 Budget Appropriation Ordinance for the General Fund budget by:
 - i. Increasing the Planning and Community Environment revenue estimate by \$888,000 (\$638,000 in grant revenues and an additional \$250,000 in matching/supplemental funding from the Sobrato Organization for the project, as well as equivalent

DRAFT ACTION MINUTES

expenditures for Staff and consultant services);

- ii. Increasing the Planning and Community Environment appropriation by \$888,000;
- C. Authorize the City Manager to negotiate and execute a grant agreement with the California Department of Transportation (Caltrans) in the amount of \$638,000 for the preparation of a coordinated area plan; and
- D. Direct Staff regarding recruitment and formation of a Working Group to assist with the North Ventura Coordinated Area Plan.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "add to Goal 1 - Housing and Land Use, 'and possibly start up space.'" (New Part A.i.)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "add to Goal 6 - Urban Design, Design Guidelines and Neighborhood Fabric, 'include transition zones to surrounding neighborhoods.'" (New Part A.ii.)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part D, "including the following:

- i. Stakeholders:
 - a. (3) Residents: live within the planning area boundaries or the greater North Ventura neighborhood;
 - b. (2) Residents: live within the greater Ventura neighborhood;
 - c. (2) Residents: live within Mayfield;
 - d. (2) Business owners;
 - e. (2) Property Owner;
 - f. (2) Residents: live within Barron Park;
 - g. (1) Planning and Transportation Commissioner;

DRAFT ACTION MINUTES

- h. (1) Architectural Review Board Member;
- i. (1) Parks and Recreation Commissioner; and
- ii. Non-voting Advisory Group to be invited to meetings as needed.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion Part D.i.e, "(2) Property" with "(1) Property."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion Part D.i.f, "(2) Residents" with "(1) Resident."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part D.ii., "including but not limited to:

- a. Youth representative;
- b. Palo Alto Unified School District;
- c. Stanford representative;
- d. Palo Alto Transportation Management Association representative;
- e. Arts professional; and
- f. Land economics expert."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "add Goal 7, 'Sustainability and the Environment.'" (New Part A.iii.)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "consider extending the boundary to El Camino Real between Lambert Avenue and Page Mill Road and direct Staff to consult with the funding agencies regarding this boundary change." (New Part A.iv.)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part A.iv., "if the funding agencies do not support this revised boundary implement the Staff

DRAFT ACTION MINUTES

recommended boundary.”

AMENDMENT: Council Member Tanaka moved, seconded by Council Member Holman to replace in the Motion Part A.iv., “implement the Staff recommended boundary” with “reduce the boundary to both sides of Ash Street.”

AMENDMENT PASSED: 6-3 Filseth, Fine, Scharff no

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part D.ii., “Palo Alto Housing representative.” (New Part D.ii.g.)

AMENDMENT: Council Member Holman moved, seconded by Council Member XX to remove from the Motion Part D.ii., “as needed.”

AMENDMENT FAILED DUE TO THE LACK OF A SECOND

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part A, “add to Goal 5, ‘and Small Businesses.’” (New Part A.v.)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part D.ii., “Canopy representative.” (New Part D.ii.h.)

AMENDMENT: Council Member Kou moved, seconded by Council Member Scharff to move the Architectural Review Board Member and the Planning and Transportation Commissioner to the Non-voting Advisory Group and add (2) City residents with expertise in urban design, housing development, environmental planning, transportation, or land economics.

AMENDMENT WITHDRAWN BY THE MAKER

MOTION AS AMENDED RESTATED: Council Member Scharff moved, seconded by Council Member DuBois to:

A. Approve the preliminary Project Goals, Objectives, schedule milestones, and Plan boundaries for the North Ventura Coordinated Area Plan, recognizing that these may be modified during the planning process including the following modification from the Staff Recommendations:

- i. Add to Goal 1 - Housing and Land Use, “and possibly start up space;”

DRAFT ACTION MINUTES

- ii. Add to Goal 6 - Urban Design, Design Guidelines and Neighborhood Fabric, "include transition zones to surrounding neighborhoods;"
 - iii. Add Goal 7, "Sustainability and the Environment;"
 - iv. Consider extending the boundary to El Camino Real between Lambert Avenue and Page Mill Road and direct Staff to consult with the funding agencies regarding this boundary change if the funding agencies do not support this revised boundary reduce the boundary to both sides of Ash Street;
 - v. Add to Goal 5, "and Small Businesses;"
- B. Amend the Fiscal Year 2018 Budget Appropriation Ordinance for the General Fund budget by:
- i. Increasing the Planning and Community Environment revenue estimate by \$888,000 (\$638,000 in grant revenues and an additional \$250,000 in matching/supplemental funding from the Sobrato Organization for the project, as well as equivalent expenditures for Staff and consultant services);
 - ii. Increasing the Planning and Community Environment appropriation by \$888,000;
- C. Authorize the City Manager to negotiate and execute a grant agreement with the California Department of Transportation (Caltrans) in the amount of \$638,000 for the preparation of a coordinated area plan; and
- D. Direct Staff regarding recruitment and formation of a Working Group to assist with the North Ventura Coordinated Area Plan including the following:
- i. Stakeholders:
 - a. (3) Residents: live within the planning area boundaries or the greater North Ventura neighborhood;
 - b. (2) Residents: live within the greater Ventura neighborhood;

DRAFT ACTION MINUTES

- c. (2) Residents: live within Mayfield;
 - d. (2) Business owners;
 - e. (1) Property Owner;
 - f. (1) Resident: live within Barron Park;
 - g. (1) Planning and Transportation Commissioner;
 - h. (1) Architectural Review Board Member;
 - i. (1) Parks and Recreation Commissioner;
- ii. Non-voting Advisory Group to be invited to meetings as needed including but not limited to:
- a. Youth representative;
 - b. Palo Alto Unified School District representative;
 - c. Stanford representative;
 - d. Palo Alto Transportation Management Association representative;
 - e. Arts professional;
 - f. Land economics expert;
 - g. Palo Alto Housing representative; and
 - h. Canopy representative.

MOTION AS AMENDED PASSED: 9-0

16. PUBLIC HEARING: Annual Code Update via Adoption of two Ordinances: the First Amending Palo Alto Municipal Code (PAMC) Chapter 2.20 (Planning and Transportation Commission) of Title 2; Chapter 10.64 (Bicycles, Roller Skates and Coasters) of Title 10; and Chapters 18.04 (Definitions), 18.10 (Low-Density Residential [RE, R-2 and RMD]), 18.12 (R-1 Single-Family Residential District), 18.15 (Residential Density Bonus), 18.16 (Neighborhood, Community, and Service Commercial [CN, CC and CS] Districts), 18.28 (Special Purpose [PF, OS and AC] Districts), 18.30(G) (Combining Districts),

DRAFT ACTION MINUTES

18.40 (General Standards and Exceptions), 18.42 (Standards for Special Uses), 18.52 (Parking and Loading Requirements), 18.54 (Parking Facility Design Standards), 18.76 (Permits and Approvals), 18.77 (Processing of Permits and Approvals), and 18.80 (Amendments to Zoning Map And Zoning Regulations) of Title 18; and Chapters 21.12 (Tentative Maps and Preliminary Parcel Maps) and 21.32 (Conditional Exceptions) of Title 21; and the Second Amending PAMC Chapter 10.04 (Definitions) and Chapter 10.64 (Bicycles, Roller Skates and Coasters) of Title 10 (Vehicles and Traffic) to Prohibit use of Bicycles and Similar Vehicles on Certain Sidewalks and Undercrossings and Establish Speed Limits on Shared-use Paths. First Ordinance was Recommended for Approval by the Planning and Transportation Commission. Exempt Under CEQA Guidelines Section 15061(b)(3).

Public Hearing opened at 10:49 P.M.

Public Hearing closed at 11:17 P.M.

This Agenda Item continued to a date uncertain.

Inter-Governmental Legislative Affairs

Mayor Kniss announced that she and several other Council Members will be attending the National League of Cities Conference in Washington, D.C. beginning next weekend. While in Washington, they will meet with the Federal Aviation Administration (FAA), attend two sessions regarding airplane noise, and will meet with various other elected officials. She shared City Manager James Keene will also attend the Conference.

James Keene, City Manager shared that the trip will also include meetings with the Army Corps of Engineers pertaining to the San Francisquito Creek Project and other meetings.

Council Member Questions, Comments and Announcements

Mayor Kniss shared the success and high attendance at the Chinese New Year Fair on Sunday. The Mitchell Park Library and Community Center was at capacity.

James Keene, City Manager reported 4,000 people in attendance at the Fair.

Mayor Kniss reported that she and Vice Mayor Filseth joined the delegation from Yangpu District, Shanghai, China in signing a Sister City agreement this

DRAFT ACTION MINUTES

morning. Vice Mayor Filseth and Council Member Kou attended an event Sunday evening with the Delegation.

Council Member Wolbach reported his attendance at the Fair and shared his enthusiastic support of the event and that the organizers are considering a larger venue for the Fair next year.

Council Member DuBois requested the City Manager assist in locating a larger venue as this year's Fair was overcrowded.

Council Member Kou shared that Stanford Shopping Center contacted the organizers to offer the Shopping Center as an event location for the Fair in the future.

Council Member Tanaka shared his attendance at the Fair and that the event received corporate sponsorship, with proceeds from food sales contributed to the Palo Alto Unified School District.

Adjournment: The meeting was adjourned at 11:27 P.M.