



CITY OF PALO ALTO OFFICE OF THE CITY CLERK

March 5, 2018

**The Honorable City Council
Attention: Finance Committee
Palo Alto, California**

Approval of Action Minutes for the February 12, 2018 Council Meeting

Staff is requesting Council review and approve the attached Action Minutes.

ATTACHMENTS:

- Attachment A: 02-12-18 DRAFT Action Minutes (DOCX)

Department Head: Beth Minor, City Clerk



CITY OF PALO ALTO CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting
February 12 2018

The City Council of the City of Palo Alto met on this date in the Council Chambers at 5:00 P.M.

Present: DuBois arrived at 5:03 P.M., Filseth; Fine arrived at 5:03 P.M., Holman arrived at 5:05 P.M., Kniss, Kou, Scharff, Tanaka, Wolbach

Absent:

Closed Session

1. CONFERENCE WITH LABOR NEGOTIATORS
City Designated Representatives: City Manager and his Designees Pursuant to Merit System Rules and Regulations (James Keene, Ed Shikada, Rumi Portillo, Sandra Blanch, Nicholas Raisch, Molly Stump, George Sakai, Terence Howzell, Lalo Perez, Kiely Nose)
Employee Organizations: Utilities Management and Professional Association of Palo Alto (UMPAPA); Service Employees' International Union (SEIU General), Local 521; Palo Alto Peace Officers' Association (PAPOA); Palo Alto Fire Chiefs' Association (FCA); International Association of Fire Fighters (IAFF), Local 1319; Palo Alto Police Managers' Association (PAPMA); and Unrepresented Management, Professional Employees, and Limited Hourly Employees
Authority: Government Code Section 54957.6(a).

MOTION: Vice Mayor Filseth moved, seconded by Council Member Wolbach to go into Closed Session.

MOTION PASSED: 6-0 DuBois, Fine, Holman absent

Council went into Closed Session at 5:01 P.M.

Council returned from Closed Session at 6:44 P.M.

Mayor Kniss announced no reportable action.

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Special Orders of the Day

2. Proclamation Expressing Appreciation to the Foothill College Paramedic Program for Educating Paramedic Students and Their Support of the City of Palo Alto's Emergency Medical Services.
3. Recognition of the Palo Alto Science Fair Student Winners.

Agenda Changes, Additions and Deletions

None.

Minutes Approval

4. Approval of Action Minutes for the January 22 and January 29, 2018 Council Meetings.

MOTION: Vice Mayor Filseth moved, seconded by Council Member Wolbach to approve the Action Minutes for the January 22 and January 29, 2018 Council Meetings, including changes to the January 29, 2018 minutes as outlined in the At Place Staff Memorandum.

MOTION PASSED: 9-0

Consent Calendar

MOTION: Council Member Scharff moved, seconded by Vice Mayor Filseth to approve Agenda Item Numbers 5-10.

5. Resolution 9735 Entitled, "Resolution of the Council of the City of Palo Alto Approving and Attesting to the Veracity of the 2016 Annual Power Source Disclosure Report."
6. Annual Review of the City's Renewable Procurement Plan, Renewable Portfolio Standard Compliance, and Carbon Neutral Electric Supplies.
7. Review of Fiscal Year 2018 Mid-year Budget and Approval of Budget Amendments in Various Funds.
8. Approval and Authorization for the City Manager to Execute Contract Number C18169608 With Clean Harbors Environmental Services, Inc. for Household Hazardous Waste Management and Emergency Response Services for a Term of Three Years With the Total Not-To-Exceed Amount of \$990,000.

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9. Park Improvement Ordinance 5426 Entitled, "Ordinance of the Council of the City of Palo Alto for Peers Park Dog Off-leash Exercise Area (FIRST READING: January 29, 2018 PASSED: 9-0)."
10. Ordinance 5427 Entitled, "Ordinance of the Council of the City of Palo Alto Amending Section 2.08.120 of Chapter 2.08 and Section 2.30.270 of Chapter 2.30 of Title 2 of the Palo Alto Municipal Code to Update job Titles of Attorneys in the City Attorneys' Office to Conform With Changes Adopted by Council in the FY 2018 Annual Budget (FIRST READING: January 29, 2018 PASSED: 9-0)."

MOTION PASSED: 9-0

Action Items

- 10A. Review and Accept a Proposed Housing Work Plan for 2018-2019 and Refer Specific Elements to the Planning & Transportation Commission for Preparation of Related Zoning Ordinance(s) (Continued From February 5, 2018).

MOTION: Council Member Fine moved, seconded by Council Member Scharff to:

A. Direct Staff to:

- i. Complete ongoing projects and initiatives designed to stimulate the production of affordable and workforce housing;
- ii. Develop and adopt one or more zoning amendment Ordinances with provisions designed to encourage production of a diversity of housing types in appropriate locations;
- iii. Prepare the economic analyses necessary to prepare and consider Ordinances increasing inclusionary requirements from 15 percent to 20 percent for new development, applying inclusionary requirements to new rental housing, and requiring payment of in-lieu fees or off-site replacement if existing units are removed from the housing stock resulting in a net loss of units;
- iv. Use the City's affordable housing funds to stimulate the rehabilitation and development of new affordable housing;
- v. Partner with other agencies and organizations to meet the needs of underserved members of our community and to engage in

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community conversations about the use of publicly-owned land for affordable housing;

- vi. Add an item to the 2018 Ordinance to increase housing Floor Area Ratio (FAR) in the Downtown, California Avenue, and El Camino Real areas;
- B. Refer Work Plan Items 2.1 through 2.6 to the Planning and Transportation Commission for input on the preparation of a 2018 Housing Ordinance and a recommendation for consideration by the City Council; and
- C. Refer Work Plan Items 3.1 through 4.2 to the Policy and Services Committee for input on possible policy changes and on the use of City housing funds.

AMENDMENT: Council Member Scharff moved, seconded by Council Member Wolbach to add to the Motion, "Staff to evaluate the correct amount of parking for the number of cars anticipated for a project and not require less parking than needed taking into account parking mitigations."

AMENDMENT RESTATED AND INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "direct Staff and the Planning and Transportation Commission to identify the appropriate amount of parking for various housing types and locations, taking into account parking mitigations." (New Part D)

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion Part Ai, "include exploring excluding underground Floor Area Ratio (FAR) from parking requirements."

AMENDMENT: Council Member Holman moved, seconded by Council Member DuBois to add to the Motion, "direct Staff to hold a community meeting to allow the public to discuss and ask questions regarding the draft Housing Work Plan."

INCORPORATED INTO THE AMENDMENT WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Amendment, "Draft Housing Work Plan" with "2018 Housing Ordinance."

AMENDMENT TO THE AMENDMENT: Council Member Wolbach moved, seconded by Council Member XX to replace in the Amendment, "community meeting" with "town hall."

AMENDMENT TO THE AMENDMENT WITHDRAWN BY THE MAKER

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AMENDMENT RESTATED AND INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "hold a community meeting where the public may discuss and ask questions regarding the draft 2018 Housing Ordinance." (New Part A.vii.)

AMENDMENT: Council Member Holman moved, seconded by Council Member XX to add to the Motion Part A.ii., "with consideration of maximum average unit sizes" after "diversity of housing types."

AMENDMENT WITHDRAWN BY THE MAKER

AMENDMENT: Council Member Holman moved, seconded by Council Member XX to replace in the Motion Part A.iii., "20 percent" with "30 percent."

AMENDMENT RESTATED: Council Member Holman moved, seconded by Council Member DuBois to replace in the Motion Part A.iii., "20 percent" with "25 percent."

INCORPORATED INTO THE AMENDMENT WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Amendment after 25 percent, "which will identify the variables, such as height, density, and parking that will allow the higher percentages."

AMENDMENT AS AMENDED RESTATED: Council Member Holman moved, seconded by Council Member DuBois to replace in the Motion Part A.iii., "20 percent" with "25 percent, which will identify the variables, such as height, density, and parking that will allow the higher percentages."

AMENDMENT AS AMENDED PASSED: 6-3 Filseth, Fine, Scharff no

AMENDMENT: Council Member Holman moved, seconded by Council Member XX to remove Part A.vi. from the Motion.

AMENDMENT FAILED DUE TO THE LACK OF A SECOND

AMENDMENT: Council Member Holman moved, seconded by Council Member Kou to add to the Motion, "remove from Work Plan Item 1.7, 'on Public Facility (PF) zoned parcels.'"

AMENDMENT WITHDRAWN BY THE MAKER

AMENDMENT: Vice Mayor Filseth moved, seconded by Council Member Scharff to add to the Motion, "remove Work Plan Item 5.1." (New Part A.viii.)

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AMENDMENT PASSED: 6-3 Fine, Kniss, Wolbach no

AMENDMENT: Council Member Kou moved, seconded by Council Member Holman to add to the Motion, "as part of the 2018 Draft Housing Ordinance, direct Staff and the Planning and Transportation Commission to draft a Transportation Demand Management agreement that includes metrics of measurements, accomplishments, and enforcement."

AMENDMENT RESTATED: Council Member Kou moved, seconded by Council Member Holman to add to the Motion, "as part of the 2018 Draft Housing Ordinance, direct Staff and the Planning and Transportation Commission to update the Transportation Demand Management Ordinance to the extent that it does not already include metrics of measurements, accomplishments, and enforcement, to include these metrics." (New Part E)

AMENDMENT AS AMENDED PASSED: 5-4 Fine, Kniss, Tanaka, Wolbach no

AMENDMENT: Council Member Kou moved, seconded by Council Member DuBois to add to the Motion, "explore a Recreational Vehicle Park at the Los Altos Water Treatment Plant, including an implementation plan."

INCORPORATED INTO THE AMENDMENT WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Amendment, "at various sites including" after "Recreational Vehicle Park."

AMENDMENT TO THE AMENDMENT: Council Member Wolbach moved, seconded by Council Member XX to replace in the Amendment, "a Recreational Vehicle Park at various sites including at the Los Altos Water Treatment Plant, including an implementation plan" with "additional services for vehicle dwellers."

AMENDMENT TO THE AMENDMENT WITHDRAWN BY THE MAKER

AMENDMENT AS AMENDED RESTATED: Council Member Kou moved, seconded by Council Member DuBois to add to the Motion, "explore a Recreational Vehicle Park at various sites including at the Los Altos Water Treatment Plant, including an implementation plan."

AMENDMENT AS AMENDED FAILED: 3-6 DuBois, Holman, Kou yes

AMENDMENT: Council Member DuBois moved, seconded by Council Member Kou to add to the Motion, "direct Staff to consider a quantifiable goal of increasing the proportion of affordable housing in our housing stock."

AMENDMENT FAILED: 4-5 DuBois, Filseth, Holman, Kou yes

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MOTION AS AMENDED RESTATED: Council Member Fine moved, seconded by Council Member Scharff to:

A. Direct Staff to:

- i. Complete ongoing projects and initiatives designed to stimulate the production of affordable and workforce housing;
 - ii. Develop and adopt one or more zoning amendment Ordinances with provisions designed to encourage production of a diversity of housing types in appropriate locations, include exploring excluding underground Floor Area Ratio (FAR) from parking requirements;
 - iii. Prepare the economic analyses necessary to prepare and consider Ordinances increasing inclusionary requirements from 15 percent to 25 percent, which will identify the variables, such as height, density, and parking that will allow the higher percentages for new development, applying inclusionary requirements to new rental housing, and requiring payment of in-lieu fees or off-site replacement if existing units are removed from the housing stock resulting in a net loss of units;
 - iv. Use the City's affordable housing funds to stimulate the rehabilitation and development of new affordable housing;
 - v. Partner with other agencies and organizations to meet the needs of underserved members of our community and to engage in community conversations about the use of publicly-owned land for affordable housing;
 - vi. Add an item to the 2018 Ordinance to increase housing Floor Area Ratio (FAR) in the Downtown, California Avenue, and El Camino Real areas;
 - vii. Hold a community meeting where the public may discuss and ask questions regarding the draft 2018 Housing Ordinance;
 - viii. Remove Work Plan Item 5.1;
- B. Refer Work Plan Items 2.1 through 2.6 to the Planning and Transportation Commission for input on the preparation of a 2018 Housing Ordinance and a recommendation for consideration by the City Council;

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- C. Refer Work Plan Items 3.1 through 4.2 to the Policy and Services Committee for input on possible policy changes and on the use of City housing funds;
- D. Direct Staff and the Planning and Transportation Commission to identify the appropriate amount of parking for various housing types and locations, taking into account parking mitigations; and
- E. As part of the 2018 Draft Housing Ordinance, direct Staff and the Planning and Transportation Commission to update the Transportation Demand Management Ordinance to the extent that it does not already include metrics of measurements, accomplishments, and enforcement, to include these metrics.

MOTION AS AMENDED PASSED: 9-0

- 11. Adoption of Preliminary Goals and Objectives, Schedule, and Boundaries for the North Ventura Coordinated Area Plan Project; Authorization for the City Manager to Negotiate and Execute a Related Grant Agreement With Caltrans; Direction to Staff Regarding Recruitment of Community Working Group Members; and Approval of a Budget Amendment in the General Fund Reflecting \$638,000 in Grant Funding, \$250,000 in Matching/Supplemental Private Funding, and Equivalent Expenditures.

MOTION: Council Member Holman moved, seconded by Council Member Wolbach to continue this item to a date uncertain, with a preference for the February 26, 2018 meeting.

MOTION PASSED: 9-0

- 12. Resolution 9736 Entitled, "Resolution of the Council of the City of Palo Alto Scheduling the City Council Summer Break and Winter Closure for 2018."

MOTION: Council Member Scharff moved, seconded by Vice Mayor Filseth to adopt a Resolution scheduling the City Council 2018 Summer Break from Tuesday, June 26, 2018 to Friday, August 10, 2018, and Winter Closure from Tuesday, December 18, 2018 to Friday, January 4, 2019.

MOTION PASSED: 9-0

Inter-Governmental Legislative Affairs

None.

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Council Member Questions, Comments and Announcements

Council Member Kou reported her attendance at the San Francisco Airport Community Roundtable meeting. A discussion of adding a representative from Santa Clara County and Santa Cruz County occurred at the Roundtable.

Council Member Scharff recalled that both Santa Clara County and Santa Cruz County will each be granted a member on the Roundtable, however, this change will require amendments to the Roundtable bylaws and adoption by each member agency. He announced that the portion of the Bay Trail over the Friendship Bridge between Palo Alto and East Palo Alto opened today.

Council Member DuBois reported his attendance along with other Council Members at the Gunn High School choir and staff musical last week. The event took place at the Palo Alto High School Performing Arts Center.

Council Member Wolbach reported that several Council Members and the City's federal lobbyist met with the Federal Aviation Administration (FAA) while in Washington, D.C. last year. He requested a similar meeting be scheduled this year while Council Members attend the National League of Cities Conference. He reported his attendance at a meeting earlier today with Mountain View Mayor Lenny Siegel, Sunnyvale Council Member Gustav Larsson, and members of the Mountain View Transportation Management Association to discuss additional transportation management collaboration.

Adjournment: The meeting was adjourned at 10:57 P.M.