



City of Palo Alto

City Council Rail Committee Staff Report

(ID # 8703)

Report Type: Action Items

Meeting Date: 11/29/2017

Summary Title: Rail Program Briefing Paper from November 2017

Title: Receive and Review Rail Program Briefing Paper from November 2017

From: City Manager

Lead Department: Planning and Community Environment

Recommendation

Staff recommends that the Rail Committee receive the Rail Program Briefing Report from November 2017, which is included below.

Background and Discussion

Below is a summary of Rail Program activity since the preparation of the last Rail Program Briefing Paper on October 27, 2017.

1. Community Roundtables

As part of the Connecting Palo Alto context sensitive solutions alternatives analysis process, a series of Community Roundtables have been scheduled throughout the month of November.

The first roundtable, focused on the Meadow Drive and Charleston Road crossings, was held from 6:00pm to 8:00pm at the Mitchell Park Community Center on November 14, 2017. A total of 109 attendees signed in and 103 returned comment/preference cards.

The second roundtable, focused on the Churchill Avenue crossing, was held at the PAUSD Administration Building on November 16, 2017. A total of 32 attendees signed in and 32 returned comment/preference cards. Due to the maximum capacity of the room and the high number of people who RSVPed beforehand, staff requested by email before the meeting that respondents consider attending the November 28 roundtable instead. Staff intends to add a table or two to that meeting to discuss the Churchill Avenue crossing. However, no one changed their reservation.

The third roundtable, focused on the Palo Alto Avenue and Churchill Avenue crossings, will be held at Palo Alto City Hall on November 28, 2017. A total of 10 people have RSVPed to-date.

The fourth roundtable, focused on trenching and tunneling, will be held sometime in January. This meeting was originally scheduled for November 30, 2017 at Palo Alto City Hall. However, due to a scheduling conflict with a Stanford general use permit meeting hosted by the Santa Clara County Planning Commission, Staff has elected to postpone this roundtable until after the holidays. This will also allow Staff to release the working draft of the *Trenching, Tunneling and Hydrology White Paper* well in advance of the roundtable discussion. The white paper is currently scheduled for release in December. Similar to the financing white paper, there will be a one-month comment period on the working draft for the *Trenching, Tunneling and Hydrology White Paper*.

2. Managers' Mobility Partnership

On November 16, 2017, Staff met with their counterparts from the City of Menlo Park, City of Mountain View, City of Redwood City, City of Sunnyvale, and Stanford University to discuss opportunities to collaborate on grade separation planning, design and construction. Several points of potential concurrence were identified and a discussion regarding some sort of formal cooperative agreement is forthcoming. Specifically, staff from Palo Alto, Mountain View and Sunnyvale will be meeting to discuss the 2016 Measure B Caltrain Grade Separation Program structure. Staff will keep the Rail Committee and the Council apprised as this discussion advances.

3. Expenditures to Date

The most recent invoice from our Rail Program Management Consultant is included as Attachment A.

Attachments:

- Attachment A - Rail Program Consultant Recent Invoice



City of Palo Alto
P O Box 10250
Palo Alto, CA 94303

Date Issued 11/17/2017
Invoice No 372569-13
MM Project # 372569
Contract # C16163563

INVOICE DETAIL

Project Title: City of Palo Alto Rail PM Services

MM PM: Ariel Morales

The enclosed Project Invoice covers costs from 9/30/17 - 10/27/17

Phase/Task Description	Budget	Prior Billing	Current Charges	Billed to date	Percent of Budget	
					Expended	Remaining Budget
Task 1 - Support Council Rail Committee	\$ 161,684.40	\$ 68,657.36	\$ -	\$ 68,657.36	42.5%	\$ 93,027.04
Task 2 - Convene Rail Technical Group	\$ 48,960.80	\$ -	\$ -	\$ -	0.0%	\$ 48,960.80
Task 3 - Represent City during CHSR Environmental Analysis Phase	\$ 137,289.82	\$ 7,156.29	\$ -	\$ 7,156.29	5.2%	\$ 130,133.53
Task 4 - Manage Rail Corridor Circulation Study	\$ 218,349.08	\$ 208,296.29	\$ 20,350.81	\$ 228,647.10	104.7%	\$ (10,298.02)
Task 5 - Manage Context Sensitive Solution Alternative Analysis	\$ 397,531.63	\$ 244,891.02	\$ 18,285.20	\$ 263,176.22	66.2%	\$ 134,355.41
Task 6 - Prepare Draft & Final Project Study Reports & 15% Plan Sets	\$ 240,395.46	\$ -	\$ -	\$ -	0.0%	\$ 240,395.46
Task 7 - Complete Environmental Analysis for Preferred Alternatives	\$ 224,406.91	\$ -	\$ -	\$ -	0.0%	\$ 224,406.91
Task 8 - Financing Plans	\$ 28,398.30	\$ -	\$ -	\$ -	0.0%	\$ 28,398.30
Task 9 - Additional Tasks/Meetings	\$ 110,367.40	\$ 19,271.10	\$ 42,676.12	\$ 61,947.22	56.1%	\$ 48,420.18
Totals	\$ 1,567,383.80	\$ 548,272.06	\$ 81,312.13	\$ 629,584.19	40.2%	\$ 937,799.62

DUE AND PAYABLE THIS INVOICE:

\$ 81,312.13

Please remit to our P.O. Box address:
Mott MacDonald, LLC
Dept LA22336
Pasadena, CA 91185-2336

All payments sent via courier should be sent to:
Mott MacDonald, LLC
Dept LA22336
14005 Live Oak Avenue
Irwindale, CA 91706-1300

DocuSigned by:

Joshuah David Mello

778738D3164F491...

Joshuah David Mello

11/20/2017



Date Issued 11/17/2017
 Invoice No 372569-13
 MM Project # 372569
 Contract # C16163563

INVOICE DETAIL				
Task 41.11 T4 Data Review			372569-DA11	
Labor				
Title	Name	Hours	Billing Rate	Amount
Principal Engineer	Allen Nie	2.0	\$ 222.12	\$ 444.24
Designer	Yexin Ding	31.0	\$ 93.19	\$ 2,888.89
Professional Services Sub-Total		33.0		\$ 3,333.13
Sub-Consultants				
Circlepoint	#1710067	5% Markup 0.08		\$ 1.58
Total Task #41.11				\$ 3,334.71

INVOICE DETAIL				
Task 41.12 T4 Existing Documents			372569-DA12	
Labor				
Title	Name	Hours	Billing Rate	Amount
Traffic Analyst I	Darlene Gonzalez	12.5	\$ 82.22	\$ 1,027.75
Professional Services Sub-Total		12.5		\$ 1,027.75

INVOICE DETAIL				
Invoiced Task: 41.21 T4 Travel Demand Model			372569-DA21	
Labor				
Title	Name	Hours	Billing Rate	Amount
Project Manager	Richard Davies	30.0	\$ 307.98	\$ 9,239.40
Senior Specialist	Julie Christian	1.5	\$ 151.09	\$ 226.64
Professional Services Sub-Total		31.5		\$ 9,466.04

INVOICE DETAIL				
Invoiced Task: 41.30 T4 Alternatives Test			372569-DA30	
Labor				
Title	Name	Hours	Billing Rate	Amount
Project Manager	Ravi Narayanan	24.0	\$ 194.63	\$ 4,671.12
Traffic Analyst I	Scott Anderson	16.0	\$ 94.43	\$ 1,510.88
Professional Services Sub-Total		40.0		\$ 6,182.00

INVOICE DETAIL

Invoiced Task: 42.10 T4 Milestone 1 Circulation

372569-DB10

Labor

Title	Name	Hours	Billing Rate	Amount
Principal Project Manager	Chris Metzger	1.0	\$ 340.31	\$ 340.31
Professional Services Sub-Total		<u>1.0</u>		<u>\$ 340.31</u>

INVOICE DETAIL

Invoiced Task: 51.10 T5 Community Engagement Plan

372569-EA10

Labor

Title	Name	Hours	Billing Rate	Amount
Principal Project Manager	Chris Metzger	3.5	\$ 340.31	\$ 1,191.09
Project Engineer	Ariel Morales	13.5	\$ 158.66	\$ 2,141.91
Professional Services Sub-Total		<u>17.0</u>		<u>\$ 3,333.00</u>

Sub-Consultants

Circlepoint	#1710067	5% Markup	296.57	\$ 6,227.96
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Total Task #51.10

\$ 9,560.96

INVOICE DETAIL

Invoiced Task: 51.60 T5 Community Meetings

372569-EA60

Labor

Title	Name	Hours	Billing Rate	Amount
Project Manager	Richard Davies	24.0	\$ 307.98	\$ 7,391.52
Professional Services Sub-Total		<u>24.0</u>		<u>\$ 7,391.52</u>

INVOICE DETAIL

Invoiced Task: 54.10 T5 Milestone 2 Alternative Analysis

372569-ED10

Labor

Title	Name	Hours	Billing Rate	Amount
Principal Engineer	Allen Nie	6.0	\$ 222.12	\$ 1,332.72
Professional Services Sub-Total		<u>6.0</u>		<u>\$ 1,332.72</u>

INVOICE DETAIL

Invoiced Task: 92.10 T9 Materials for Meetings

372569-IB10

Labor

Title	Name	Hours	Billing Rate	Amount
Principal Project Manager	Chris Metzger	3.0	\$ 340.31	\$ 1,020.93
Project Manager	Derek Penrice	1.5	\$ 315.59	\$ 473.39
Professional Services Sub-Total		<u>4.5</u>		<u>\$ 1,494.32</u>

INVOICE DETAIL

Invoiced Task: 95.10 T9 Trench White Paper

372569-IE10

Labor					
Title	Name	Hours	Billing Rate		Amount
Principal Project Manager	David Jurich	35.0	\$ 257.29	\$	9,005.15
Project Engineer	Evan Friedman	17.0	\$ 143.60	\$	2,441.20
Project Engineer	Ariel Morales	18.5	\$ 158.66	\$	2,935.21
Project Engineer	Amy Henschke	4.0	\$ 120.04	\$	480.16
Project Manager	Eric Banghart	11.0	\$ 174.44	\$	1,918.84
Project Engineer	Brianne Overton	8.0	\$ 107.51	\$	860.08
Principal Project Manager	Chris Metzger	9.0	\$ 340.31	\$	3,062.79
Traffic Analyst I	Kexin Cai	23.0	\$ 93.13	\$	2,141.99
Project Engineer	John Schnurbusch	6.0	\$ 155.16	\$	930.96
Senior Project Manager	Olga Rodriguez	56.0	\$ 223.52	\$	12,517.12
Traffic Analyst I	Darlene Gonzalez	7.0	\$ 82.22	\$	575.54
Professional Services Sub-Total		<u>194.5</u>		\$	<u>36,869.04</u>

Sub-Consultants

5% Markup

Circlepoint	#1710067	91.29	\$	1,917.10
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Total Task #95.10

\$ 38,786.14

INVOICE DETAIL

Invoiced Task: 96.10 T9 Hydrology and Soils

372569-IF10

Labor					
Title	Name	Hours	Billing Rate		Amount
Project Engineer	Ariel Morales	3.0	\$ 158.66	\$	475.98
Project Engineer	Amy Henschke	7.0	\$ 120.04	\$	840.28
Senior Project Manager	Renee Crawford	1.0	\$ 185.32	\$	185.32
Senior Project Manager	Olga Rodriguez	4.0	\$ 223.52	\$	894.08
Professional Services Sub-Total		<u>15.0</u>		\$	<u>2,395.66</u>

Total

379.00\$81,312.13

Jeanie Taulbee, Accountant III
 408-848-3162
lara.jean.taulbee@mottmac.com



Timesheet Approval

Form status Approved Revision 139 Completed on October 09, 2017

Name Scott Anderson Employee no 73702
 Department NCA - Northern California Grade B
 Division Northern California Standard hours 40.0
 Area WESNBS - North Bay - Sacramento
 Res. Group WESPAN - Pipelines and networks
 Location Sacramento-Natomas Park Drive

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA30	Std Cost	16.0	0.0	0.0	6.0	6.0	4.0	0.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.30 T4 Alternatives Test									
Total		16.00	0.00	0.00	6.00	6.00	4.00	0.00	0.00

Cost Type Summary

Std Cost 16.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Scott Anderson
 Date Thursday, October 5, 2017

Approved by Ravi Narayanan
 Date Monday, October 9, 2017



Timesheet Approval

Form status Approved Revision 128 Completed on October 26, 2017

Name Eric Banghart Employee no 74784
 Department SWT - South West Grade E
 Division South West Standard hours 40.0
 Area WESWST - Los Angeles/Orange County
 Res. Group WESTPL - Transport planning
 Location Los Angeles -Wilshire Blvd

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	1.5	0.0	0.0	0.0	0.0	0.0	0.5	1.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		1.50	0.00	0.00	0.00	0.00	0.00	0.50	1.00

Cost Type Summary

Std Cost 1.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Eric Banghart
 Date Friday, October 6, 2017

Approved by Dan Tempelis
 Date Thursday, October 26, 2017



Timesheet Approval

Form status	Approved	Revision	129	Completed on	October 26, 2017
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Name	Eric Banghart	Employee no	74784
Department	SWT - South West	Grade	E
Division	South West	Standard hours	40.0
Area	WESWST - Los Angeles/Orange County		
Res. Group	WESTPL - Transport planning		
Location	Los Angeles -Wilshire Blvd		

Timesheet request

W/E Friday	October 13, 2017	Week no	41	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 7	Oct 8	Oct 9	Oct 10	Oct 11	Oct 12	Oct 13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	4.5	0.0	0.0	1.0	1.0	0.0	1.0	1.5
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		4.50	0.00	0.00	1.00	1.00	0.00	1.00	1.50

Cost Type Summary

Std Cost	4.5
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Eric Banghart
Date	Friday, October 13, 2017

Approved by	Dan Tempelis
Date	Thursday, October 26, 2017



Timesheet Approval

Form status Approved Revision 130 Completed on October 26, 2017

Name Eric Banghart Employee no 74784
 Department SWT - South West Grade E
 Division South West Standard hours 40.0
 Area WESWST - Los Angeles/Orange County
 Res. Group WESTPL - Transport planning
 Location Los Angeles -Wilshire Blvd

Timesheet request

W/E Friday October 20, 2017 Week no 42 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	5.0	0.0	0.0	0.0	0.0	3.0	0.0	2.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		5.00	0.00	0.00	0.00	0.00	3.00	0.00	2.00

Cost Type Summary

Std Cost 5.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Eric Banghart
 Date Friday, October 20, 2017

Approved by Dan Tempelis
 Date Thursday, October 26, 2017



Timesheet Approval

Form status	Approved	Revision	22	Completed on	November 11, 2017
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Name	Kexin Cai	Employee no	82546
Department	NCA - Northern California	Grade	B
Division	Northern California	Standard hours	40.0
Area	WESNBS - North Bay - Sacramento		
Res. Group	WESTUN - Tunnels		
Location	Pleasanton-Hacienda Drive		

Timesheet request

W/E Friday	October 20, 2017	Week no	42	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 14	Oct 15	Oct 16	Oct 17	Oct 18	Oct 19	Oct 20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	12.0	0.0	0.0	0.0	4.5	7.5	0.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		12.00	0.00	0.00	0.00	4.50	7.50	0.00	0.00

Cost Type Summary

Std Cost	12.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Kexin Cai	Approved by	Derek Penrice
Date	Monday, November 6, 2017	Date	Saturday, November 11, 2017



Timesheet Approval

Form status	Approved	Revision	23	Completed on	November 11, 2017
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Name	Kexin Cai	Employee no	82546
Department	NCA - Northern California	Grade	B
Division	Northern California	Standard hours	40.0
Area	WESNBS - North Bay - Sacramento		
Res. Group	WESTUN - Tunnels		
Location	Pleasanton-Hacienda Drive		

Timesheet request

W/E Friday	October 27, 2017	Week no	43	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 21	Oct 22	Oct 23	Oct 24	Oct 25	Oct 26	Oct 27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	11.0	0.0	0.0	1.0	0.0	0.0	4.0	6.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		11.00	0.00	0.00	1.00	0.00	0.00	4.00	6.00

Cost Type Summary

Std Cost	11.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Kexin Cai	Approved by	Derek Penrice
Date	Monday, November 6, 2017	Date	Saturday, November 11, 2017



Timesheet Approval

Form status	Approved	Revision	216	Completed on	October 28, 2017
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Name	Julie Christian	Employee no	67601
Department	WEU - West Executive	Grade	E
Division	West	Standard hours	32.0
Area	WESWEU - West Executive		
Res. Group	WESSER - Support services		
Location	Pleasanton-Hacienda Drive		

Timesheet request

W/E Friday	October 27, 2017	Week no	43	Year	2017
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Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA21	OT Std	1.5	0.0	0.0	0.0	0.0	0.0	1.5	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.21 T4 Travel Demand Model									
Total		1.50	0.00	0.00	0.00	0.00	0.00	1.50	0.00

Cost Type Summary

OT Std	1.5
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Julie Christian
Date	Saturday, October 28, 2017

Approved by	Chris Sereda
Date	Saturday, October 28, 2017

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Timesheet Approval

Form status Approved **Revision** 250 **Completed on** October 27, 2017

Name Renee Crawford **Employee no** 61439
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 30.0
Area WESSBA - South Bay Area
Res. Group WESPAN - Pipelines and networks
Location San Jose - Gateway Place

Timesheet request

W/E Friday October 27, 2017 **Week no** 43 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IF10	Std Cost	1.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/96.00 T9 Hydrology and Soils/96.10 T9 Hydrology and Soils									
Total		1.00	0.00	0.00	0.00	1.00	0.00	0.00	0.00

Cost Type Summary

Std Cost 1.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Renee Crawford
Date Friday, October 27, 2017

Approved by Tracie Sakakihara
Date Friday, October 27, 2017

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Timesheet Approval

Form status	Draft	Revision	234	Completed on	17-Nov-2017
Name	Richard Davies			Employee No	17002
Department	NCA - Northern California			Grade	--
Division	Northern California			Standard hours	
Location	Pleasanton-Hacienda Drive				

Timesheet Request

W/E Friday	06-Oct-2017	Week No	40
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Timesheet Data

Project	Cost Type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
365377OS01 TET - Mobile River Bridge Owners Rep 21st Floor to Owners Rep 21st Floor Transferred from 365377TR01 into 365377OS01 per Kendall Kinpatrick 11/17/17 J. Young	Std Cost	1.5			1.5				
365377TR01 TET - Mobile River Bridge Tolls & Revenue Tolls & Revenue	Std Cost	1.5			1.5				
365377TR01 TET - Mobile River Bridge Tolls & Revenue Tolls & Revenue	Std Cost	1.5			1.5				
368702EE10 SAC Cross Valley Rail Corridor 5 MULTIMODAL CONNECT, PARKING MM STAFF	Std Cost	1.0					1.0		
372569DA21 City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.21 T4 Travel Demand Model	Std Cost	28.0				6.5	7.0	6.5	8.0
384233AA03 R/T C Long Range Transp Plan/MM Staff/Existing Conditions	Std Cost	1.0			1.0				
NBS050P00HF01 Proposal subplan/Strategic Plan for the ST1 Corridor to RFP/RFQ	Std Cost	7.0			5.5	1.5			
WEU050OTCPL10 Prop esp exel/esp practice Leadership Transportation Planning	Std Cost	1.5						1.5	
Total		40.0			8.0	8.0	8.0	8.0	8.0

Cost Type Summary

Std Cost 40.0

Attachments

Email Subject/Notes

Final Distribution List

Jennifer Young, Richard Davies

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Richard Davies
Date 11/17/2017 9:01:44 AM

Approved by
Date



Timesheet Approval

Form status	Draft	Revision	228	Completed on	17-Nov-2017
Name	Richard Davies			Employee No	17002
Department	NCA - Northern California			Grade	--
Division	Northern California			Standard hours	
Location	Pleasanton-Hacienda Drive				

Timesheet Request

W/E Friday 13-Oct-2017 **Week No** 41

Timesheet Data

Project	Cost Type	Total	Oct 7 Sat	Oct 8 Sun	Oct 9 Mon	Oct 10 Tue	Oct 11 Wed	Oct 12 Thu	Oct 13 Fri
365377OS01 ET - Mobile River Bridge/Owners Rep 21st Floor/Owners Rep 21st Floor Transferred from 365377TR01 into 365377OS01 per Kendall Kilpatrick 11/10/17, J Young	Std Cost	1.5				1.5			
365377TR01 ET - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue	Std Cost	-1.5				-1.5			
365377TR01 ET - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue	Std Cost	1.5				1.5			
372569EA60 City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.60 T5 Community Mtgs	Std Cost	7.0			4.0		1.0	2.0	
NDS050P00HF01 Proposed address Strategic Plan for the 6th Comm Plan to be RFP	Std Cost	11.0						4.0	7.0
NCA050OGUBD10 Gen Promotion/General Business Development/Transportation Planning	Std Cost	3.0				2.0			1.0
WEU050OGUBD10 Gen Promotion/General Business Development/Transportation Planning	Std Cost	2.0			1.0		1.0		
WEU050GTCP110 Profess excellence/Practice Leadership/Transportation Planning	Std Cost	3.0			1.0		2.0		
Total		27.5			6.0	3.5	4.0	6.0	8.0

Cost Type Summary

Std Cost 27.5

Attachments

Email Subject/Notes

Final Distribution List

Dawn-Ann MacGillivray, Richard Davies

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Richard Davies
Date 10/30/2017 9:05:36 AM

Approved by
Date



Timesheet Approval

Form status	Draft	Revision	231	Completed on	17-Nov-2017
Name	Richard Davies	Employee No	17002		
Department	NCA - Northern California	Grade	--		
Division	Northern California	Standard hours			
Location	Pleasanton-Hacienda Drive				

Timesheet Request

W/E Friday	20-Oct-2017	Week No	42
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Timesheet Data

Project	Cost Type	Total	Oct 14 Sat	Oct 15 Sun	Oct 16 Mon	Oct 17 Tue	Oct 18 Wed	Oct 19 Thu	Oct 20 Fri
365377QS01 TEI - Mobile River Bridge/Owners Rep 21st Floor/Owners Rep 21st Floor Transferred from 365377TR01 into 365377QS01 per Kendall Kipatnick 11/17/17 J Young	Std Cost	1.5			1.5				
365377TR01 TEI - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue	Std Cost	-1.5			-1.5				
365377TR01 TEI - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue	Std Cost	1.5			1.5				
372569DA21 City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.21 T4 Travel Demand Model	Std Cost	2.0						2.0	
372569EA60 City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.60 T5 Community Mtgs	Std Cost	9.0			2.0		1.0		6.0
384233AA06 RC Building Bridge Transp Plan/Mtgs/Staff Evaluation Tools	Std Cost	2.0			2.0				
NBS050P00HF01 Proposed subjobs/Start-up Plan for the 511 Cor/Prior to RFP/REQ	Std Cost	20.5			2.5	8.0	6.0	4.0	
WEU050OTCPL10 Process excellence/Practice Leadership Transportation Planning	Std Cost	2.0							2.0
Total		17.0			8.0	8.0	7.0	6.0	8.0

Cost Type Summary

Std Cost 37

Attachments

Email Subject/Notes

Final Distribution List

Dawn-Ann MacGillivray, Richard Davies

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by *Richard Davies*
Date 11/2/2017 9:38:13 AM

Approved by
Date

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MACDONALD**Timesheet Approval**

Form status	Draft	Revision	232	Completed on	17-Nov-2017
Name	Richard Davies	Employee No	17002		
Department	NCA - Northern California	Grade	--		
Division	Northern California	Standard hours			
Location	Pleasanton-Hacienda Drive				

Timesheet Request

W/E Friday	27-Oct-2017	Week No	43
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Timesheet Data

Project	Cost Type	Total	Oct 21 Sat	Oct 22 Sun	Oct 23 Mon	Oct 24 Tue	Oct 25 Wed	Oct 26 Thu	Oct 27 Fri
365377OS01	Std Cost	1.5			1.5				
TEI - Mobile River Bridge/Owners Rep 21st Floor/Owners Rep 21st Floor									
Transferred from 365377TR01 into 365377OS01 per Kendall Kilpatrick 11/17/17 J Young									
365377TR01	Std Cost	-1.5			-1.5				
TEI - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue									
365377TR01	Std Cost	-1.5			-1.5				
TEI - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue									
365377TR01	Std Cost	-1.5			-1.5				
TEI - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue									
365377TR01	Std Cost	-1.5			-1.5				
TEI - Mobile River Bridge/Tolls & Revenue/Tolls & Revenue									
368702EE10	Std Cost	22.5			1.5	4.0	5.0	4.0	8.0
TCAG Cross Valley Rail Corridor/5 MULTIMODAL CONNECT/PARKING/MM STAFF									
372569DA21	Std Cost	-2.0						-2.0	
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.21 T4 Travel Demand Model									
372569DA21	Std Cost	2.0						2.0	
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.21 T4 Travel Demand Model									
372569EA60	Std Cost	-9.0			-2.0		1.0		-6.0
City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.60 T5 Community Mtgs									
372569EA60	Std Cost	8.0			3.0	4.0	1.0		
City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.60 T5 Community Mtgs									
372569EA60	Std Cost	9.0			2.0		1.0		6.0
City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.60 T5 Community Mtgs									
384233AA06	Std Cost	-2.0			-2.0				
RCTC Long Range Transp Plan/MM Staff/Evaluation Tools									
384233AA06	Std Cost	2.0			2.0				
RCTC Long Range Transp Plan/MM Staff/Evaluation Tools									
NBS050P00HF01	Std Cost	-20.5			2.5	8.0	6.0	4.0	
Proposal subjects/Strategic Plan for the 511 Coh/Prior to RFP/RFO									
NBS050P00HF01	Std Cost	20.5			2.5	8.0	6.0	4.0	
Proposal subjects/Strategic Plan for the 511 Coh/Prior to RFP/RFO									
NCA050OGUBD10	Std Cost	-4.0			2.0		2.0		
Gen Promotion/General Business Development/Transportation Planning									
WEU050OTCPL10	Std Cost	-2.0							-2.0
Profess excellence/Practice Leadership/Transportation Planning									
WEU050OTCRL10	Std Cost	2.0							2.0
Profess excellence/Practice Leadership/Transportation Planning									
Total		36.0			8.0	8.0	8.0	4.0	8.0

Cost Type Summary

Std Cost 36

Attachments

Email Subject/Notes

Final Distribution List

Dawn-Ann MacGillivray, Richard Davies

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by *Richard Davies*
Date 11/2/2017 9:39:07 AM

Approved by
Date



Timesheet Approval

Form status Approved Revision 102 Completed on October 23, 2017

Name Yexin Ding Employee no 75417
 Department NCA - Northern California Grade B
 Division Northern California Standard hours 40.0
 Area WESNBS - North Bay - Sacramento
 Res. Group WESTPL - Transport planning
 Location Pleasanton-Hacienda Drive

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA11	Std Cost	9.0	0.0	0.0	3.0	3.0	3.0	0.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.11 T4 Data Review									
Total		9.00	0.00	0.00	3.00	3.00	3.00	0.00	0.00

Cost Type Summary

Std Cost 9.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Yexin Ding
 Date Friday, October 6, 2017

Approved by Allen Nie
 Date Monday, October 23, 2017



Timesheet Approval

Form status	Approved	Revision	103	Completed on	October 13, 2017
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Name	Yexin Ding	Employee no	75417
Department	NCA - Northern California	Grade	B
Division	Northern California	Standard hours	40.0
Area	WESNBS - North Bay - Sacramento		
Res. Group	WESTPL - Transport planning		
Location	Pleasanton-Hacienda Drive		

Timesheet request

W/E Friday	October 13, 2017	Week no	41	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 7	Oct 8	Oct 9	Oct 10	Oct 11	Oct 12	Oct 13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA11	Std Cost	10.0	0.0	0.0	3.0	0.0	3.0	4.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.11 T4 Data Review									
Total		10.00	0.00	0.00	3.00	0.00	3.00	4.00	0.00

Cost Type Summary

Std Cost	10.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Yexin Ding
Date	Friday, October 13, 2017

Approved by	Allen Nie
Date	Friday, October 13, 2017



Timesheet Approval

Form status Approved Revision 105 Completed on October 27, 2017

Name Yexin Ding Employee no 75417
 Department NCA - Northern California Grade B
 Division Northern California Standard hours 40.0
 Area WESNBS - North Bay - Sacramento
 Res. Group WESTPL - Transport planning
 Location Pleasanton-Hacienda Drive

Timesheet request

W/E Friday October 27, 2017 Week no 43 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA11	Std Cost	12.0	0.0	0.0	4.0	1.0	0.0	2.0	5.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.11 T4 Data Review									
Total		12.00	0.00	0.00	4.00	1.00	0.00	2.00	5.00

Cost Type Summary

Std Cost 12.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Yexin Ding
 Date Friday, October 27, 2017

Approved by Allen Nie
 Date Friday, October 27, 2017



Timesheet Approval

Form status Approved Revision 245 Completed on October 09, 2017

Name Evan Friedman Employee no 62609
 Department GWT - Greater West Grade D
 Division Greater West Standard hours 40.0
 Area WESCWT - Colorado Water
 Res. Group WESTUN - Tunnels
 Location Lakewood-Union Boulevard

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	17.0	0.0	0.0	0.5	0.5	3.0	7.0	6.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		17.00	0.00	0.00	0.50	0.50	3.00	7.00	6.00

Cost Type Summary

Std Cost 17.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Evan Friedman
 Date Friday, October 6, 2017

Approved by Dave Jurich
 Date Monday, October 9, 2017



Timesheet Approval

Form status	Approved	Revision	61	Completed on	October 16, 2017
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Name	Darlene Gonzalez	Employee no	80408
Department	SWT - South West	Grade	B
Division	South West	Standard hours	40.0
Area	WESWST - Los Angeles/Orange County		
Res. Group	WESTPL - Transport planning		
Location	Los Angeles -Wilshire Blvd		

Timesheet request

W/E Friday	October 13, 2017	Week no	41	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 7	Oct 8	Oct 9	Oct 10	Oct 11	Oct 12	Oct 13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	2.0	0.0	0.0	0.0	0.0	0.0	0.5	1.5
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		2.00	0.00	0.00	0.00	0.00	0.00	0.50	1.50

Cost Type Summary

Std Cost	2.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Darlene Gonzalez
Date	Friday, October 13, 2017

Approved by	Eric Banghart
Date	Monday, October 16, 2017



Timesheet Approval

Form status	Approved	Revision	62	Completed on	October 20, 2017
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Name	Darlene Gonzalez	Employee no	80408
Department	SWT - South West	Grade	B
Division	South West	Standard hours	40.0
Area	WESWST - Los Angeles/Orange County		
Res. Group	WESTPL - Transport planning		
Location	Los Angeles -Wilshire Blvd		

Timesheet request

W/E Friday	October 20, 2017	Week no	42	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 14	Oct 15	Oct 16	Oct 17	Oct 18	Oct 19	Oct 20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA12	Std Cost	2.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.12 T4 Existing Documents									
372569IE10	Std Cost	5.0	0.0	0.0	0.0	0.0	0.0	0.0	5.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		7.00	0.00	0.00	0.00	0.00	0.00	0.00	7.00

Cost Type Summary

Std Cost	7.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Darlene Gonzalez
Date	Friday, October 20, 2017

Approved by	Eric Banghart
Date	Friday, October 20, 2017



Timesheet Approval

Form status Approved Revision 63 Completed on October 30, 2017

Name Darlene Gonzalez Employee no 80408
 Department SWT - South West Grade B
 Division South West Standard hours 40.0
 Area WESWST - Los Angeles/Orange County
 Res. Group WESTPL - Transport planning
 Location Los Angeles -Wilshire Blvd

Timesheet request

W/E Friday October 27, 2017 Week no 43 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA12	Std Cost	10.5	0.0	0.0	8.0	2.5	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.12 T4 Existing Documents									
Total		10.50	0.00	0.00	8.00	2.50	0.00	0.00	0.00

Cost Type Summary

Std Cost 10.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Cheryl Richards
 Date Monday, October 30, 2017

Approved by Eric Banghart
 Date Monday, October 30, 2017



Timesheet Approval

Form status Approved Revision 202 Completed on October 09, 2017

Name Amy Henschke Employee no 68848
 Department NCA - Northern California Grade D
 Division Northern California Standard hours 40.0
 Area WESSBA - South Bay Area
 Res. Group WESPAN - Pipelines and networks
 Location San Jose-Metro Drive

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00

Cost Type Summary

Std Cost 1.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Amy Henschke
 Date Saturday, October 7, 2017

Approved by Mike Canepa
 Date Monday, October 9, 2017



Timesheet Approval

Form status Approved Revision 204 Completed on October 23, 2017

Name Amy Henschke Employee no 68848
 Department NCA - Northern California Grade D
 Division Northern California Standard hours 40.0
 Area WESSBA - South Bay Area
 Res. Group WESPAN - Pipelines and networks
 Location San Jose-Metro Drive

Timesheet request

W/E Friday October 20, 2017 Week no 42 Year 2017

Timesheet data

Project	Cost type	Total	Oct 14	Oct 15	Oct 16	Oct 17	Oct 18	Oct 19	Oct 20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	3.0	0.0	0.0	0.0	0.0	3.0	0.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
372569IF10	Std Cost	3.5	0.0	0.0	2.0	1.5	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/96.00 T9 Hydrology and Soils/96.10 T9 Hydrology and Soils									
Total		6.50	0.00	0.00	2.00	1.50	3.00	0.00	0.00

Cost Type Summary

Std Cost 6.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Amy Henschke
 Date Friday, October 20, 2017

Approved by Leo Trujillo
 Date Monday, October 23, 2017



Timesheet Approval

Form status	Approved	Revision	205	Completed on	October 30, 2017
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Name	Amy Henschke	Employee no	68848
Department	NCA - Northern California	Grade	D
Division	Northern California	Standard hours	40.0
Area	WESSBA - South Bay Area		
Res. Group	WESPAN - Pipelines and networks		
Location	San Jose - Gateway Place		

Timesheet request

W/E Friday	October 27, 2017	Week no	43	Year	2017
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Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IF10	Std Cost	3.5	0.0	0.0	0.0	2.0	1.5	0.0	0.0
City of Palo Alto Rail PM Serv/96.00 T9 Hydrology and Soils/96.10 T9 Hydrology and Soils									
Total		3.50	0.00	0.00	0.00	2.00	1.50	0.00	0.00

Cost Type Summary

Std Cost	3.5
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Amy Henschke
Date	Saturday, October 28, 2017

Approved by	Leo Trujillo
Date	Monday, October 30, 2017



Timesheet Approval

Form status Approved Revision 234 Completed on October 07, 2017

Name Dave Jurich Employee no 27843
 Department GWT - Greater West Grade G
 Division Greater West Standard hours 40.0
 Area WESGWT - Greater West
 Res. Group WESTUN - Tunnels
 Location Lakewood-Union Boulevard

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	2.0	0.0	0.0	0.0	0.0	0.0	0.0	2.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		2.00	0.00	0.00	0.00	0.00	0.00	0.00	2.00

Cost Type Summary

Std Cost 2.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Dave Jurich
 Date Friday, October 6, 2017

Approved by Margaret Simmons-Cross
 Date Saturday, October 7, 2017



Timesheet Approval

Form status Approved **Revision** 235 **Completed on** October 23, 2017

Name Dave Jurich **Employee no** 27843
Department GWT - Greater West **Grade** G
Division Greater West **Standard hours** 40.0
Area WESGWT - Greater West
Res. Group WESTUN - Tunnels
Location Lakewood-Union Boulevard

Timesheet request

W/E Friday October 13, 2017 **Week no** 41 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			7	8	9	10	11	12	13
372569IE10	Std Cost	12.0	0.0	0.0	4.0	2.0	0.0	2.0	4.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		12.00	0.00	0.00	4.00	2.00	0.00	2.00	4.00

Cost Type Summary

Std Cost 12.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Dave Jurich
Date Friday, October 13, 2017

Approved by Margaret Simmons-Cross
Date Monday, October 23, 2017



Timesheet Approval

Form status	Approved	Revision	236	Completed on	October 23, 2017
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Name	Dave Jurich	Employee no	27843
Department	GWT - Greater West	Grade	G
Division	Greater West	Standard hours	40.0
Area	WESGWT - Greater West		
Res. Group	WESTUN - Tunnels		
Location	Lakewood-Union Boulevard		

Timesheet request

W/E Friday	October 20, 2017	Week no	42	Year	2017
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Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	16.0	0.0	0.0	4.0	4.0	4.0	2.0	2.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		16.00	0.00	0.00	4.00	4.00	4.00	2.00	2.00

Cost Type Summary

Std Cost	16.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Dave Jurich
Date	Friday, October 20, 2017

Approved by	Margaret Simmons-Cross
Date	Monday, October 23, 2017



Timesheet Approval

Form status	Approved	Revision	237	Completed on	October 28, 2017
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Name	Dave Jurich	Employee no	27843
Department	GWT - Greater West	Grade	G
Division	Greater West	Standard hours	40.0
Area	WESGWT - Greater West		
Res. Group	WESTUN - Tunnels		
Location	Lakewood-Union Boulevard		

Timesheet request

W/E Friday	October 27, 2017	Week no	43	Year	2017
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Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	5.0	0.0	0.0	2.0	2.0	0.0	1.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		5.00	0.00	0.00	2.00	2.00	0.00	1.00	0.00

Cost Type Summary

Std Cost	5.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Dave Jurich	Approved by	Margaret Simmons-Cross
Date	Saturday, October 28, 2017	Date	Saturday, October 28, 2017

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Timesheet Approval

Form status Approved **Revision** 226 **Completed on** October 07, 2017

Name Chris Metzger **Employee no** 50533
Department NCA - Northern California **Grade** G
Division Northern California **Standard hours** 40.0
Area WESNCA - Northern California
Res. Group WESPCM - Project, programme & com mgt
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 06, 2017 **Week no** 40 **Year** 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569EA10	Std Cost	3.0	0.0	0.0	1.0	1.0	0.0	0.0	1.0
City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.10 T5 Comm Engagement Plan									
Total		3.00	0.00	0.00	1.00	1.00	0.00	0.00	1.00

Cost Type Summary

Std Cost 3.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Chris Metzger
Date Saturday, October 7, 2017

Approved by Craig Velasquez
Date Saturday, October 7, 2017



Timesheet Approval

Form status Approved Revision 227 Completed on October 13, 2017

Name Chris Metzger Employee no 50533
 Department NCA - Northern California Grade G
 Division Northern California Standard hours 40.0
 Area WESNCA - Northern California
 Res. Group WESPCM - Project, programme & com mgt
 Location San Jose-Metro Drive

Timesheet request

W/E Friday October 13, 2017 Week no 41 Year 2017

Timesheet data

Project	Cost type	Total	Oct 7	Oct 8	Oct 9	Oct 10	Oct 11	Oct 12	Oct 13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DB10	Std Cost	1.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0
City of Palo Alto Rail PM Serv/42.0 T4 Milestone1 Circulation/42.10 T4 Milestone1Circulation									
372569IB10	Std Cost	3.0	0.0	0.0	1.0	0.0	0.0	2.0	0.0
City of Palo Alto Rail PM Serv/92.0 T9 MaterialsForMtgs/92.10 T9 MaterialsForMtgs									
Total		4.00	0.00	0.00	1.00	0.00	0.00	3.00	0.00

Cost Type Summary

Std Cost 4.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Chris Metzger
 Date Friday, October 13, 2017

Approved by Craig Velasquez
 Date Friday, October 13, 2017

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Timesheet Approval

Form status Approved **Revision** 228 **Completed on** October 20, 2017

Name Chris Metzger **Employee no** 50533
Department NCA - Northern California **Grade** G
Division Northern California **Standard hours** 40.0
Area WESNCA - Northern California
Res. Group WESPCM - Project, programme & com mgt
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 20, 2017 **Week no** 42 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	5.0	0.0	0.0	0.0	1.0	4.0	0.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		5.00	0.00	0.00	0.00	1.00	4.00	0.00	0.00

Cost Type Summary

Std Cost 5.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Chris Metzger
Date Friday, October 20, 2017

Approved by Craig Velasquez
Date Friday, October 20, 2017

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Timesheet Approval

Form status Approved **Revision** 229 **Completed on** October 26, 2017

Name Chris Metzger **Employee no** 50533
Department NCA - Northern California **Grade** G
Division Northern California **Standard hours** 40.0
Area WESNCA - Northern California
Res. Group WESPCM - Project, programme & com mgt
Location San Jose - Gateway Place

Timesheet request

W/E Friday October 27, 2017 **Week no** 43 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569EA10	Std Cost	0.5	0.0	0.0	0.5	0.0	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.10 T5 Comm Engagement Plan									
372569IE10	Std Cost	4.0	0.0	0.0	1.0	1.0	0.0	2.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		4.50	0.00	0.00	1.50	1.00	0.00	2.00	0.00

Cost Type Summary

Std Cost 4.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Chris Metzger
Date Thursday, October 26, 2017

Approved by Craig Velasquez
Date Thursday, October 26, 2017



Timesheet Approval

Form status Approved Revision 220 Completed on October 07, 2017

Name Ariel Morales Employee no 67984
 Department NCA - Northern California Grade D
 Division Northern California Standard hours 30.0
 Area WESSBA - South Bay Area
 Res. Group WESBCS - Bridges and civil structures
 Location San Jose-Metro Drive

Timesheet request

W/E Friday October 06, 2017 Week no 40 Year 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	7.5	0.0	0.0	0.0	0.0	0.0	3.0	4.5
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		7.50	0.00	0.00	0.00	0.00	0.00	3.00	4.50

Cost Type Summary

Std Cost 7.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ariel Morales
 Date Friday, October 6, 2017

Approved by Glenn Ritter
 Date Saturday, October 7, 2017

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Timesheet Approval

Form status Approved **Revision** 221 **Completed on** October 14, 2017

Name Ariel Morales **Employee no** 67984
Department NCA - Northern California **Grade** D
Division Northern California **Standard hours** 30.0
Area WESSBA - South Bay Area
Res. Group WESBCS - Bridges and civil structures
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 13, 2017 **Week no** 41 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			7	8	9	10	11	12	13
372569IF10	Std Cost	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
City of Palo Alto Rail PM Serv/96.00 T9 Hydrology and Soils/96.10 T9 Hydrology and Soils									
372569NB99	Std Cost	8.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/Non Billable/Non Billable									
Total		9.00	0.00	0.00	0.00	2.00	0.00	0.00	1.00

Cost Type Summary

Std Cost

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ariel Morales
Date Friday, October 13, 2017

Approved by Glenn Ritter
Date Saturday, October 14, 2017

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Timesheet Approval

Form status Approved **Revision** 222 **Completed on** October 21, 2017

Name Ariel Morales **Employee no** 67984
Department NCA - Northern California **Grade** D
Division Northern California **Standard hours** 30.0
Area WESSBA - South Bay Area
Res. Group WESBCS - Bridges and civil structures
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 20, 2017 **Week no** 42 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
372569IE10	Std Cost	5.0	0.0	0.0	1.0	2.0	0.0	0.0	2.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
372569IF10	Std Cost	2.0	0.0	0.0	1.0	0.0	0.0	1.0	0.0
City of Palo Alto Rail PM Serv/96.00 T9 Hydrology and Soils/96.10 T9 Hydrology and Soils									
372569NB99	Std Cost	3.0	0.0	0.0	0.0	2.0	0.0	1.0	0.0
City of Palo Alto Rail PM Serv/Non Billable/Non Billable									
Total		10.00	0.00	0.00	2.00	4.00	0.00	2.00	2.00

Cost Type Summary

Std Cost 10.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ariel Morales
Date Friday, October 20, 2017

Approved by Glenn Ritter
Date Saturday, October 21, 2017



Timesheet Approval

Form status Approved Revision 223 Completed on October 28, 2017

Name Ariel Morales Employee no 67984
 Department NCA - Northern California Grade D
 Division Northern California Standard hours 30.0
 Area WESSBA - South Bay Area
 Res. Group WESBCS - Bridges and civil structures
 Location San Jose - Gateway Place

Timesheet request

W/E Friday October 27, 2017 Week no 43 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569EA10	Std Cost	13.5	0.0	0.0	3.0	3.0	3.5	2.0	2.0
City of Palo Alto Rail PM Serv/51.0 T5 Community Engagement/51.10 T5 Comm Engagement Plan									
372569IE10	Std Cost	6.0	0.0	0.0	1.0	0.0	1.0	3.0	1.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		19.50	0.00	0.00	4.00	3.00	4.50	5.00	3.00

Cost Type Summary

Std Cost 19.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ariel Morales
 Date Friday, October 27, 2017

Approved by Glenn Ritter
 Date Saturday, October 28, 2017

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Timesheet Approval

Form status Approved **Revision** 100 **Completed on** October 09, 2017

Name Ravi Narayanan **Employee no** 77489
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESTPL - Transport planning
Location Sacramento-Natomas Park Drive

Timesheet request

W/E Friday October 06, 2017 **Week no** 40 **Year** 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA30	Std Cost	12.0	0.0	0.0	4.0	3.0	1.0	2.0	2.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.30 T4 Alternatives Test									
Total		12.00	0.00	0.00	4.00	3.00	1.00	2.00	2.00

Cost Type Summary

Std Cost 12.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ravi Narayanan
Date Saturday, October 7, 2017

Approved by Leo Trujillo
Date Monday, October 9, 2017

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Timesheet Approval

Form status Approved **Revision** 101 **Completed on** October 16, 2017

Name Ravi Narayanan **Employee no** 77489
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESTPL - Transport planning
Location Sacramento-Natomas Park Drive

Timesheet request

W/E Friday October 13, 2017 **Week no** 41 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			7	8	9	10	11	12	13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA30	Std Cost	4.0	0.0	0.0	2.0	1.0	1.0	0.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.30 T4 Alternatives Test									
Total		4.00	0.00	0.00	2.00	1.00	1.00	0.00	0.00

Cost Type Summary

Std Cost 4.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ravi Narayanan
Date Saturday, October 14, 2017

Approved by Leo Trujillo
Date Monday, October 16, 2017



Timesheet Approval

Form status Approved Revision 102 Completed on October 23, 2017

Name Ravi Narayanan Employee no 77489
 Department NCA - Northern California Grade E
 Division Northern California Standard hours 40.0
 Area WESNBS - North Bay - Sacramento
 Res. Group WESTPL - Transport planning
 Location Sacramento-Natomas Park Drive

Timesheet request

W/E Friday October 20, 2017 Week no 42 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA30	Std Cost	4.0	0.0	0.0	2.0	0.0	1.0	0.0	1.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.30 T4 Alternatives Test									
Total		4.00	0.00	0.00	2.00	0.00	1.00	0.00	1.00

Cost Type Summary

Std Cost 4.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ravi Narayanan
 Date Saturday, October 21, 2017

Approved by Leo Trujillo
 Date Monday, October 23, 2017

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Timesheet Approval

Form status Approved **Revision** 103 **Completed on** October 30, 2017

Name Ravi Narayanan **Employee no** 77489
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESTPL - Transport planning
Location Sacramento-Natomas Park Drive

Timesheet request

W/E Friday October 27, 2017 **Week no** 43 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct 21	Oct 22	Oct 23	Oct 24	Oct 25	Oct 26	Oct 27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA30	Std Cost	4.0	0.0	0.0	2.0	1.0	1.0	0.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.30 T4 Alternatives Test									
Total		4.00	0.00	0.00	2.00	1.00	1.00	0.00	0.00

Cost Type Summary

Std Cost 4.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Ravi Narayanan
Date Saturday, October 28, 2017

Approved by Leo Trujillo
Date Monday, October 30, 2017

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Timesheet Approval

Form status Approved **Revision** 248 **Completed on** October 16, 2017

Name Allen Nie **Employee no** 50473
Department NCA - Northern California **Grade** F
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESTPL - Transport planning
Location Pleasanton-Hacienda Drive

Timesheet request

W/E Friday October 06, 2017 **Week no** 40 **Year** 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569ED10 City of Palo Alto Rail PM Serv/54.0 T5 Milestone2 Alt Analysi/54.10 T5 Milestone2 Alt Analys	Std Cost	4.0	0.0	0.0	0.0	0.0	2.0	2.0	0.0
372569NB99 City of Palo Alto Rail PM Serv/Non Billable/Non Billable	Std Cost	2.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0
Total		6.00	0.00	0.00	0.00	0.00	2.00	4.00	0.00

Cost Type Summary

Std Cost 6.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Allen Nie
Date Monday, October 16, 2017

Approved by Leo Trujillo
Date Monday, October 16, 2017

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Timesheet Approval

Form status Approved **Revision** 247 **Completed on** October 16, 2017

Name Allen Nie **Employee no** 50473
Department NCA - Northern California **Grade** F
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESTPL - Transport planning
Location Pleasanton-Hacienda Drive

Timesheet request

W/E Friday October 13, 2017 **Week no** 41 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			7	8	9	10	11	12	13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569DA11	Std Cost	2.0	0.0	0.0	0.0	2.0	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/41.0 T4 Tech Memos/41.11 T4 Data Review									
Total		2.00	0.00	0.00	0.00	2.00	0.00	0.00	0.00

Cost Type Summary

Std Cost 2.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Allen Nie
Date Monday, October 16, 2017

Approved by Leo Trujillo
Date Monday, October 16, 2017

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Timesheet Approval

Form status Approved Revision 249 Completed on October 23, 2017

Name Allen Nie Employee no 50473
 Department NCA - Northern California Grade F
 Division Northern California Standard hours 40.0
 Area WESNBS - North Bay - Sacramento
 Res. Group WESTPL - Transport planning
 Location Pleasanton-Hacienda Drive

Timesheet request

W/E Friday October 20, 2017 Week no 42 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569ED10	Std Cost	2.0	0.0	0.0	0.0	0.0	0.0	2.0	0.0
City of Palo Alto Rail PM Serv/54.0 T5 Milestone2 Alt Analysi/54.10 T5 Milestone2 Alt Analys									
Total		2.00	0.00	0.00	0.00	0.00	0.00	2.00	0.00

Cost Type Summary

Std Cost 2.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Allen Nie
 Date Friday, October 20, 2017

Approved by Leo Trujillo
 Date Monday, October 23, 2017



Timesheet Approval

Form status Approved **Revision** 63 **Completed on** October 16, 2017

Name Brianne Overton **Employee no** 75048
Department SWT - South West **Grade** C
Division South West **Standard hours** 40.0
Area WESWST - Los Angeles/Orange County
Res. Group WESRLS - Rail systems
Location Los Angeles -Wilshire Blvd

Timesheet request

W/E Friday October 13, 2017 **Week no** 41 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			7	8	9	10	11	12	13
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	8.0	0.0	0.0	0.0	0.0	6.0	2.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		8.00	0.00	0.00	0.00	0.00	6.00	2.00	0.00

Cost Type Summary

Std Cost 8.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Brianne Overton
Date Saturday, October 14, 2017

Approved by Paul Wilson
Date Monday, October 16, 2017



Timesheet Approval

Form status: Approved Revision: 252 Completed on: October 06, 2017

Name: Derek Penrice Employee no: 34254
 Department: NCA - Northern California Grade: G
 Division: Northern California Standard hours: 40.0
 Area: WESNBS - North Bay - Sacramento
 Res. Group: WESTUN - Tunnels
 Location: Pleasanton-Hacienda Drive

Timesheet request

W/E Friday: October 06, 2017 Week no: 40 Year: 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IB10	Std Cost	1.5	0.0	0.0	0.5	0.0	0.0	0.0	1.0
City of Palo Alto Rail PM Serv/92.0 T9 MaterialsForMtg/92.10 T9 MaterialsForMtg									
Total		1.50	0.00	0.00	0.50	0.00	0.00	0.00	1.00

Cost Type Summary

Std Cost 1.5

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by: Derek Penrice
 Date: Friday, October 6, 2017

Approved by: Craig Velasquez
 Date: Friday, October 6, 2017

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Timesheet Approval

Form status Approved **Revision** 117 **Completed on** October 06, 2017

Name Olga Rodriguez **Employee no** 77325
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESPCM - Project, programme & com mgt
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 06, 2017 **Week no** 40 **Year** 2017

Timesheet data

Project	Cost type	Total	Sep 30	Oct 1	Oct 2	Oct 3	Oct 4	Oct 5	Oct 6
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	1.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		1.00	0.00	0.00	0.00	0.00	0.00	0.00	1.00

Cost Type Summary

Std Cost 1.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Olga Rodriguez
Date Friday, October 6, 2017

Approved by Mike Canepa
Date Friday, October 6, 2017

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Timesheet Approval

Form status Approved **Revision** 118 **Completed on** October 16, 2017

Name Olga Rodriguez **Employee no** 77325
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESPCM - Project, programme & com mgt
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 13, 2017 **Week no** 41 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			7	8	9	10	11	12	13
372569IE10	Std Cost	5.0	0.0	0.0	2.0	0.0	3.0	0.0	0.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		5.00	0.00	0.00	2.00	0.00	3.00	0.00	0.00

Cost Type Summary

Std Cost 5.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Olga Rodriguez
Date Monday, October 16, 2017

Approved by Mike Canepa
Date Monday, October 16, 2017

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Timesheet Approval

Form status Approved **Revision** 119 **Completed on** October 20, 2017

Name Olga Rodriguez **Employee no** 77325
Department NCA - Northern California **Grade** E
Division Northern California **Standard hours** 40.0
Area WESNBS - North Bay - Sacramento
Res. Group WESPCM - Project, programme & com mgt
Location San Jose-Metro Drive

Timesheet request

W/E Friday October 20, 2017 **Week no** 42 **Year** 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			14	15	16	17	18	19	20
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	20.0	0.0	0.0	0.0	0.0	8.0	8.0	4.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		20.00	0.00	0.00	0.00	0.00	8.00	8.00	4.00

Cost Type Summary

Std Cost 20.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Olga Rodriguez
Date Friday, October 20, 2017

Approved by Mike Canepa
Date Friday, October 20, 2017



Timesheet Approval

Form status Approved Revision 120 Completed on October 30, 2017

Name Olga Rodriguez Employee no 77325
 Department NCA - Northern California Grade E
 Division Northern California Standard hours 40.0
 Area WESNBS - North Bay - Sacramento
 Res. Group WESPCM - Project, programme & com mgt
 Location San Jose - Gateway Place

Timesheet request

W/E Friday October 27, 2017 Week no 43 Year 2017

Timesheet data

Project	Cost type	Total	Oct	Oct	Oct	Oct	Oct	Oct	Oct
			21	22	23	24	25	26	27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	30.0	0.0	0.0	0.0	6.0	8.0	8.0	8.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
372569IF10	Std Cost	4.0	0.0	0.0	4.0	0.0	0.0	0.0	0.0
City of Palo Alto Rail PM Serv/96.00 T9 Hydrology and Soils/96.10 T9 Hydrology and Soils									
Total		34.00	0.00	0.00	4.00	6.00	8.00	8.00	8.00

Cost Type Summary

Std Cost 34.0

I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by Olga Rodriguez
 Date Saturday, October 28, 2017

Approved by Mike Canepa
 Date Monday, October 30, 2017



Timesheet Approval

Form status	Approved	Revision	230	Completed on	November 13, 2017
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Name	John Schnurbusch	Employee no	40532
Department	NCA - Northern California	Grade	E
Division	Northern California	Standard hours	40.0
Area	WESNBS - North Bay - Sacramento		
Res. Group	WESRLS - Rail systems		
Location	Pleasanton-Hacienda Drive		

Timesheet request

W/E Friday	October 27, 2017	Week no	43	Year	2017
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Timesheet data

Project	Cost type	Total	Oct 21	Oct 22	Oct 23	Oct 24	Oct 25	Oct 26	Oct 27
			Sat	Sun	Mon	Tue	Wed	Thu	Fri
372569IE10	Std Cost	6.0	0.0	0.0	0.0	0.0	2.0	2.0	2.0
City of Palo Alto Rail PM Serv/95.00 T9 Trench White Paper/95.10 T9 Trench White Paper									
Total		6.00	0.00	0.00	0.00	0.00	2.00	2.00	2.00

Cost Type Summary

Std Cost	6.0
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I, or by my authorization the person completing this timesheet, can confirm that the total hours above have been duly spent on the projects detailed.

Submitted by	Dawn-Ann MacGillivray
Date	Friday, November 3, 2017

Approved by	Gordon MacDonald
Date	Monday, November 13, 2017



PROGRESS AND PERFORMANCE REPORT

Palo Alto Rail Program Management Services

Project Number: 4624

Period of Performance: September 30 – October 27, 2017

Client

Mr. Richard Davies, Program Manager
Mott MacDonald
4301 Hacienda Drive, Suite 301
Pleasanton, CA 94588

Consultant

Maily Chu
Circlepoint
200 Webster Street, Suite 200
Oakland, CA 94607

WORK COMPLETED THIS PERIOD

Task 4 – Community Engagement Plan Efforts

- N/A

Task 5 – Community Engagement and Workshops

- Revised and finalized Community Workshop #2 summary
- Coordinated logistics for upcoming community roundtables (November 14, 16, 28, 30)
- Drafted invite and coordinate email blast
- Developed facilitator guides and questions, and materials for roundtables
- Coordinated development of questionnaire #2
- Participated in client meetings to plan next stage of outreach activities
- Supported City of Palo Alto and Mott MacDonald as needed

Task 900 – Additional Tasks

- Supported work on tunnel/trench white paper development

WORK ANTICIPATED FOR NEXT PERIOD

- Support City of Palo Alto and Mott MacDonald as needed

Submitted by:



Scott Steinwert, Principal

11/13/17

Date

Invoice

**200 Webster Street, Suite 200
Oakland, CA 94607
Ph (510) 285-6700 Fax (510) 285-6799**

Mott MacDonald
Attn: Richard Davies
4301 Hacienda Drive
Suite 300
Pleasanton, CA 94588

November 13, 2017

Project No: 04624.0000

Invoice No: 1710067

Project 04624.0000 Palo Alto Program Management Services
Subcontract No.: 372569-Circlepoint

Professional Services from September 30, 2017 to October 27, 2017

Task: 200 Task 5 Community Engagement and Workshop

Professional Personnel

	Hours	Rate	Amount
President			
Steinwert, Scott	1.00	87.98	87.98
Project Manager			
Chu, Maily	23.50	40.31	947.29
Associate			
Lira, Vitor	19.50	26.00	507.00
Web/Graphic Designer			
Sonne, Diana	1.75	33.00	57.75
Totals	45.75		1,600.02
	2.8772 times	1,600.02	4,603.58
	1.1 times	4,603.58	5,063.94

Total Labor

5,063.94

Reimbursable Expenses

Reproduction			
10/27/2017 Bay Print Solutions, Inc.	Reproduction		867.45
Total Reimbursables			867.45

Total this Task: \$5,931.39

Task: 900 Additional Tasks

Professional Personnel

	Hours	Rate	Amount
President			
Steinwert, Scott	2.00	87.98	175.96

Project	04624.0000	Palo Alto Program Management Services	Invoice	1710067
Project Manager				
Marquez, Jennifer		7.25 55.30	400.93	
Totals		9.25	576.89	
		2.8772 times	576.89	1,659.83
		1.1 times	1,659.83	1,825.81
Total Labor				1,825.81
		Total this Task:		\$1,825.81

Task:	999	Task 4 Community Engagement Plan Efforts		
Unit Billing				
Copy/Print-SF-BW-8.5x11-Duplex		10.0 Copies @ 0.08	.80	
Copy/Print-SF-BW-8.5x11-Single		7.0 Copies @ 0.10	.70	
Total Units			1.50	1.50
		Total this Task:		\$1.50
		Total this Invoice		\$7,758.70

Outstanding Invoices

Number	Date	Balance
1709066	10/13/2017	34,006.90
Total		34,006.90

Billings to Date

	Current	Prior	Total
Labor	6,889.75	108,356.18	115,245.93
Expense	867.45	12,875.23	13,742.68
Unit	1.50	78.54	80.04
Totals	7,758.70	121,309.95	129,068.65

I certify that the charges invoiced are true and correct and include only such charges as were directly incurred in the performance of work on the project, have not been previously submitted, and are in accordance with terms of the Agreement.



Signed: _____

Title: President

Date: 11/13/17

Invoice No. 1710067

MM Contract No.: 372569 - Circlepoint

Project	04624.0000	Palo Alto Program Management Services	Invoice	1710067
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Billing Backup Monday, November 13, 2017

Circlepoint Invoice 1710067 Dated 11/13/2017 3:48:25 PM

Project	04624.0000	Palo Alto Program Management Services
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Task:	200	Task 5 Community Engagement and Workshop
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Professional Personnel

			Hours	Rate	Amount
President					
00004	Steinwert, Scott	10/17/2017	1.00	87.98	87.98
Project Manager					
00571	Chu, Maily	10/2/2017	.75	40.31	30.23
00571	Chu, Maily	10/3/2017	1.00	40.31	40.31
00571	Chu, Maily	10/4/2017	.50	40.31	20.16
00571	Chu, Maily	10/5/2017	.75	40.31	30.23
00571	Chu, Maily	10/6/2017	1.00	40.31	40.31
00571	Chu, Maily	10/9/2017	2.25	40.31	90.70
00571	Chu, Maily	10/11/2017	2.50	40.31	100.78
00571	Chu, Maily	10/13/2017	.50	40.31	20.16
00571	Chu, Maily	10/16/2017	1.75	40.31	70.52
00571	Chu, Maily	10/17/2017	.75	40.31	30.23
00571	Chu, Maily	10/18/2017	1.25	40.31	50.39
00571	Chu, Maily	10/19/2017	.75	40.31	30.23
00571	Chu, Maily	10/20/2017	2.25	40.31	90.70
00571	Chu, Maily	10/23/2017	3.50	40.31	141.09
00571	Chu, Maily	10/24/2017	1.00	40.31	40.31
00571	Chu, Maily	10/25/2017	1.50	40.31	60.47
00571	Chu, Maily	10/26/2017	.50	40.31	20.16
00571	Chu, Maily	10/27/2017	1.00	40.31	40.31
Associate					
00647	Lira, Vitor	10/2/2017	3.00	26.00	78.00
00647	Lira, Vitor	10/3/2017	1.50	26.00	39.00
00647	Lira, Vitor	10/5/2017	1.50	26.00	39.00
00647	Lira, Vitor	10/6/2017	.50	26.00	13.00
00647	Lira, Vitor	10/9/2017	.50	26.00	13.00
00647	Lira, Vitor	10/10/2017	2.50	26.00	65.00
00647	Lira, Vitor	10/11/2017	1.25	26.00	32.50
00647	Lira, Vitor	10/12/2017	.50	26.00	13.00
00647	Lira, Vitor	10/13/2017	2.00	26.00	52.00
00647	Lira, Vitor	10/18/2017	1.50	26.00	39.00
00647	Lira, Vitor	10/19/2017	.50	26.00	13.00
00647	Lira, Vitor	10/20/2017	.50	26.00	13.00
00647	Lira, Vitor	10/24/2017	1.75	26.00	45.50
00647	Lira, Vitor	10/25/2017	2.00	26.00	52.00

Project	04624.0000	Palo Alto Program Management Services	Invoice	1710067
	Web/Graphic Designer			
00608	Sonne, Diana	10/19/2017	1.00 33.00	33.00
00608	Sonne, Diana	10/25/2017	.75 33.00	24.75
	Totals		45.75	1,600.02
		2.8772 times	1,600.02	4,603.58
		1.1 times	4,603.58	5,063.94
Total Labor				5,063.94

Reimbursable Expenses

Reproduction

AP 61197	10/27/2017	Bay Print Solutions, Inc. / Reproduction	867.45	
Total Reimbursables			867.45	867.45

Total this Task: \$5,931.39

Task: 900 Additional Tasks

Professional Personnel

			Hours	Rate	Amount
President					
00004	Steinwert, Scott	10/19/2017	1.00	87.98	87.98
00004	Steinwert, Scott	10/20/2017	1.00	87.98	87.98
Project Manager					
00510	Marquez, Jennifer	10/17/2017	.25	55.30	13.83
00510	Marquez, Jennifer	10/18/2017	1.00	55.30	55.30
00510	Marquez, Jennifer	10/19/2017	4.50	55.30	248.85
00510	Marquez, Jennifer	10/20/2017	1.50	55.30	82.95
	Totals		9.25		576.89
		2.8772 times	576.89	1,659.83	
		1.1 times	1,659.83	1,825.81	
Total Labor					1,825.81
Total this Task:					\$1,825.81

Task: 999 Task 4 Community Engagement Plan Efforts

Unit Billing

Copy/Print-SF-BW-8.5x11-Duplex	10.0 Copies @ 0.08	.80	
Copy/Print-SF-BW-8.5x11-Single	7.0 Copies @ 0.10	.70	
Total Units		1.50	1.50

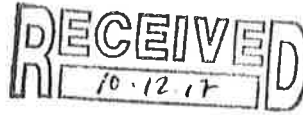
Total this Task: \$1.50

Total this Project: \$7,758.70

Total this Report \$7,758.70



161 W. San Fernando Street
San Jose, CA 95113
Tel (408) 579 6640
orders@bayprintsolutionsinc.com

**INVOICE**

Page 1
Invoice Number 0000107287
Invoice Date 09/30/2017 1:24:22PM
Sales Rep Michael Gutierrez
Order Number 0000004076
Order Date 09/15/2017
Customer CP
Due Date/Time 09/08/17 03:27 PM

Bill To: ACCOUNTS PAYABLE
CIRCLE POINT
1814 FRANKLIN STREET
SUITE1000
OAKLAND CA 94612

Ship To: ACCOUNTS PAYABLE
CIRCLE POINT
406 S 1ST
SAN JOSE CA 95113

Project Name: LAMINATE PROJECT		PO Number:		Ordered By: VICTOR				
Project Number: 4624		Phase:		Terms: Net 10				
Item Code	Description	Num Orig	Num Sets	Size	Units	U/M	Unit Price	Amount
SFTC1	SM FT Color Print 8.5x11	21	20		420	EA	0.5000	210.00
SFTCS1	SM FT Cover Stock 8.5x11	17	20		340	EA	0.3500	119.00
LAM3ME	3 Mil Laminate Encapsulation	1	340	9 x 11	340.00	SF	1.0000	340.00
MISC	Miscellaneous Order	1	1		1	EA	125.0000	125.00
TRIM OUT TO FINAL SIZE 5.5 X 8.5 CUSTOM 1 HOLE PUNCH.								

Project # Task # GL #
4624.0 200

 Approval: Vitor Lira
 Return to AP email 10-17-17

EFS-2066

Sub-Total	Discount	Freight	Sales Tax	Deposit Rec'd	Balance Due
794.00			73.45		867.45



Generated

Monday, October 30, 2017

at 12:55:46PM

ConsolidatedAccountTrxTypeSummary_No_Amount

CirclePoint

='cpy' or ='prn' and (From: '2017-9-30' To: '2017-10-27')

Starting Date: 10/1/2017 Ending Date: 10/27/2017 Number of Days: 27

<u>Type</u>	<u>B/W</u>	<u>Color</u>
Project: 04624.0000:Palo Alto Program Management Services		
Task: 200:Task 5 Community Engagement and Workshop		
Print (LETTER)	7	0
Totals for Task: 200	7	0
Task: 999:Task 4 Community Engagement Plan Efforts		
Print (LETTER - DUPLEX)	10	0
Totals for Task: 999	10	0
Totals for Project: 04624.0000	17	0



City of Palo Alto
Rail Program Management Services
Progress Report as of October 27, 2017
Consultant: Mott MacDonald

Progress Summary

For the period from 09/30/17 through 10/27/17, activities included:

Task 4: Manage/ Perform Rail Corridor Circulation Study

- Compiled DRAFT Rail Corridor Circulation Study white paper for review and comment.
- Compiled model input and output for posting on City website.

Task 5: Conduct CSS Alternatives Analysis

- Met and developed spreadsheet with alternative considerations for the corridor (October 24, 2017).
- Coordinated with CirclePoint and City for community roundtables.

Task 9: Additional Tasks/Meetings

- Compiled DRAFT Trenching and Tunneling white paper for review and comment.
- Compiled DRAFT Hydrology and Soils white paper for review and comment.
- Coordinated with EPS; DRAFT Financing white paper for review and comment.

Budget Status

The authorized budget to date is \$1,025,222.33 (total contract is \$1,567,383.80). As of 10/27/17, \$629,584 or 61% of authorized budget has been spent.

Attachments

N/A