



City of Palo Alto

City Council Rail Committee Staff Report

(ID # 8278)

Report Type: Action Items

Meeting Date: 6/28/2017

Summary Title: Rail Program Briefing Paper from May-June 2017

Title: Receive and Review Rail Program Briefing Paper from May-June 2017

From: City Manager

Lead Department: Planning and Community Environment

Recommendation

Staff recommends that the Rail Committee receive the attached Rail Program briefing paper from May-June 2017.

Background and Discussion

The Rail Program Manager will provide a monthly briefing report to the Rail Committee, which provides a summary of all recent meetings related to the City of Palo Alto Rail Program and highlights any relevant issues for the Rail Committee. The briefing report for May-June 2017 is attached. The period covered in this report is May 17, 2017 to June 14, 2017.

Timeline, Resource Impact, Policy Implications, Environmental Review

N/A

Attachments:

- Attachment A - Rail Program Briefing Paper May-June 2017



To: James Keene, City Manager, City of Palo Alto
Thru: Joshua Mello, Chief Transportation Official, City of Palo Alto
From: Michele DiFrancia, Project Manager, Mott MacDonald
Date: June 14, 2017
Re: Rail Program Management Services Briefing Packet – June 2017

Below is a summary of Rail Program Management activity since the last Rail Committee meeting on June 7, 2017.

1. Connecting Palo Alto - Community Workshop #2

As a separate information item, you will receive the Draft Summary Report for Community Workshop #1.

Staff has reserved the Mitchell Community Park Center on September 30, 2017 for Community Workshop #2. The focus of CW2 will be to engage the community in developing the Alternatives.

2. Connecting Palo Alto - Technical Advisory Committee (TAC)

Staff is looking to hold the first TAC meeting on August 23, 2017.

TAC List

1	Liz Scanlon	Caltrain	Planning Mgr	Yes
2	Ben Tripousis	CHSRA	Northern Regional Director	Yes
3	Dawn Cameron	SCC Roads & Airports Dept	Dep Director, Infrastructure Dvlpt	Yes
4	Leslie Lowe	Stanford Univ	Sr Envt Planner	Yes
5	Wendy Sylvania	PATMA		Yes
6	Hillary Gitelman	CPA	Planning Director	Yes
7	Mike Sarter	CPA	Public Works Director	Yes
8	Nuria Fernandez	VTA	GM/ CEO	Invited
9	Cathy Mak	PAUSD		Invited
10	Nicole Nagaya	City of Menlo Park	Transportation Mgr	Invited
11	Helen Kim	City of Mountain View		Invited
12	Sue Tibits	SCC Water District		Invited
13	Francisco Castillo	UPRR	Public Relations	Invited
14	Robert Neff	PABAC	Chair	Invited
15	Caltrans D4	Traffic Ops		TBD

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3. Rail Committee Agenda Lookahead for 2017-2018

2017	Topic	Notes
June 7	<ul style="list-style-type: none"> Community Workshop #1 presentation Caltrain Electrification & CalMod Update TAC Update 	Community Workshop #1 (May 20) <ul style="list-style-type: none"> Problem Definition Evaluation Framework
June 28	<ul style="list-style-type: none"> Community Workshop #1 Summary Report (info item) Circulation Study/ Scenarios Update 	
July	City Council Break	Online Community Survey: <ul style="list-style-type: none"> Problem Statement Project Goals Evaluation Criteria
August 23	<ul style="list-style-type: none"> HSR release of Preferred Alternative for San Francisco-San Jose section Circulation Study Draft Final Report CW2 Draft Agenda 	TAC Meeting #1
September 27	<ul style="list-style-type: none"> Draft comments on HSR Preferred Alternative Report on TAC mtg #1 CW2 Final Agenda & preparations 	Community Workshop #2 (Sept 30) <ul style="list-style-type: none"> Present/ Develop Draft Alternatives Finalize Project Goals & Evaluation Criteria
October 25	<ul style="list-style-type: none"> HSR release of Draft Environmental Doc for San Francisco-San Jose section CW2 Summary Presentation CW3 Draft Agenda Finalize Alternatives 	TAC Meeting #2
November 22	<ul style="list-style-type: none"> Draft comments on HSR Draft Env't Doc Report on TAC mtg #2 CW3 Final Agenda/ preparations 	Community Workshop #3 <ul style="list-style-type: none"> Alternatives Evaluation
December 27	<ul style="list-style-type: none"> CW4 Draft Agenda Draft PSR & Environmental Review Updates 	TAC Meeting #3

2018	Topic	Notes
	<ul style="list-style-type: none"> HSR Final Environmental Doc 	
January 24	<ul style="list-style-type: none"> Report on TAC mtg #3 	Community Workshop #4 <ul style="list-style-type: none"> Recommend Preferred Alternative to City Council Discuss next steps
February 28	<ul style="list-style-type: none"> Draft Final PSR/ Design Plans Environmental Review 	TAC Meeting #4?
March 28	<ul style="list-style-type: none"> TBD 	

4. Stakeholder Meetings: CSCG 6/21/2017 and Caltrain 6/6/2017

Staff will participate in the next CSCG meeting scheduled for June 21 and will provide a verbal update to the Rail Committee at the June 28 meeting. This meeting will be hosted by the CHSRA, and we anticipate receiving an update on the release of the Preferred Alternative (scheduled for August).

Staff met with Caltrain staff on June 6 to discuss Electrification/ CalMod projects. Most of this information was shared with the Rail Committee at the June 7 meeting. Additional highlights include:

- Rail Grade for Separation Projects – What grade is Caltrain willing to accept? LPMG is asking UPRR to consider 2%. It’s unlikely that Caltrain would take a formal position. Other cities are designing to Caltrain standards (1%). San Bruno received a design exception for 1.1%.
- Quiet Zones – San Mateo went through an extensive process. Once they fully understood the liability issues, then decided not to move forward with Quiet Zones. Caltrain to share the San Mateo Quiet Zone Study with CPA. JPB would want a liability sharing with the City.
- PCEP Construction Advisory Committee – Caltrain will be following up with CPA. Another meeting will be scheduled with CPA in late Summer re tree planting document.



5. Consultant Expenditures to Date

Below is a summary of the Mott MacDonald Team's expenditures through May 26, 2017.

Phase/Task Description	Budget	Prior Billing	Current Charges	Billed to date	Percent of Budget Expended	Remaining Budget
Task 1 - Support Council Rail Committee	\$ 161,684.40	\$ 66,355.20	\$ 3,314.48	\$ 69,669.68	43.1%	\$ 92,014.72
Task 2 - Convene Rail Technical Group	\$ 48,960.80	\$ -	\$ -	\$ -	0.0%	\$ 48,960.80
Task 3 - Represent City during CHSR Environmental Analysis Phase	\$ 137,289.82	\$ 7,156.29	\$ -	\$ 7,156.29	5.2%	\$ 130,133.53
Task 4 - Manage Rail Corridor Circulation Study	\$ 218,349.08	\$ 124,400.47	\$ 17,131.08	\$ 141,531.55	64.8%	\$ 76,817.53
Task 5 - Manage Context Sensitive Solution Alternative Analysis	\$ 397,531.63	\$ 19,055.41	\$ 61,823.57	\$ 80,878.98	20.3%	\$ 316,652.65
Task 6 - Prepare Draft & Final Project Study Reports & 15% Plan Sets	\$ 240,395.46	\$ -	\$ -	\$ -	0.0%	\$ 240,395.46
Task 7 - Complete Environmental Analysis for Preferred Alternatives	\$ 224,406.91	\$ -	\$ -	\$ -	0.0%	\$ 224,406.91
Task 8 - Financing Plans	\$ 28,398.30	\$ -	\$ -	\$ -	0.0%	\$ 28,398.30
Task 9 - Additional Tasks/Meetings	\$ 110,367.40	\$ 16,407.16	\$ -	\$ 16,407.16	14.9%	\$ 93,960.24
Totals	\$ 1,567,383.80	\$ 233,374.53	\$ 82,269.13	\$ 315,643.66	20.1%	\$ 1,251,740.14
DUE AND PAYABLE THIS INVOICE:						\$ 82,269.13