



# City of Palo Alto

## City Council Staff Report

(ID # 6965)

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**Report Type: Consent Calendar**

**Meeting Date: 6/27/2016**

**Summary Title: Approval of Transfer of Transportation Contingency Funds**

**Title: Approval of Budget Amendments in the General Fund's Transportation Contingency Fund and in the Capital Fund in the Amount of \$45,000 for Citywide Engineering and Traffic Speed Surveys**

**From: City Manager**

**Lead Department: Planning and Community Environment**

### **Recommendation**

Staff recommends that Council amend the Fiscal Year 2016 Budget Appropriation Ordinance for:

- a. the General Fund by:
  - i. Increasing the transfer to the Capital Improvement Fund in the amount of \$45,000; and
  - ii. Decreasing the Transportation Contingency in the amount of \$45,000.
- b. The Capital Improvement Fund by:
  - i. Increasing the transfer from the General Fund by \$45,000; and
  - ii. Increasing the appropriation to Safe Routes to Schools Project (PL-00026) by \$45,000.

### **Background**

The contract for Citywide Engineering and Traffic Speed Surveys provides for preparation of Engineering & Traffic Speed Surveys for arterials, residential arterials and collector streets and identifying an appropriate target speed for each of the streets surveyed, in accordance with the requirements of the California Vehicle Code and the California Manual of Uniform Traffic Control Devices.

The City has several expired Engineering & Traffic Speed Surveys and the proposed contract would allow regrouping the Speed Zone Segments based on adjacent land use and roadway geometry. Target speed would be identified based on factors such as residential density, bicycle safety, roadside conditions, adjacent land use, and potential conflicts with pedestrians, bicyclists, and residential or business districts.

## **Discussion**

The City executed Contract C16163201 with Stantec for \$79,299. A budget appropriation is needed because a portion of the contract will be funded from the Transportation Contingency, and will be moved from the General Fund into the Safe Routes to Schools Project in the CIP.

## **Timeline**

Staff anticipates kicking off this project in Summer 2016 and expects to begin data collection in Fall 2016.

## **Resource Impact**

Funding for this contract will come from two sources. Staff requests approval of a Budget Amendment to appropriate \$45,000 to the Safe Routes to Schools Project (CIP PL-00026) from the Transportation Contingency to fund a portion of this contract. The remaining balance of \$34,299 will be absorbed by the Police Department FY 2016 budgeted funds.

## **Policy Implications**

The City's Comprehensive Plan recommends that Traffic Safety be among the City's top priorities. This project is consistent with Comprehensive Plan "Goal T-4: An Efficient Roadway Network for All Users and Goal T-6: A High Level of Safety for Motorists, Pedestrians, and Bicyclists on Palo Alto Streets.

## **Environmental Review**

Approval of this Budget Amendment is exempt under the California Environmental Quality Act.