



# City of Palo Alto

## Finance Committee Staff Report

(ID # 7311)

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**Report Type: Action Items**

**Meeting Date: 10/18/2016**

**Summary Title: Approval of Fiscal Year 2016 Reappropriation Requests to be Carried Forward into Fiscal Year 2017**

**Title: Approval of Fiscal Year 2016 Reappropriation Requests to be Carried Forward into Fiscal Year 2017 and Approve Corresponding Budget Amendments in Various Funds**

**From: City Manager**

**Lead Department: Administrative Services**

### **Recommendation**

Staff recommends that the Finance Committee amend the Fiscal Year 2017 Budget Appropriation Ordinance for various funds as identified in Attachment A and various capital projects as identified in Attachment B.

### **Background**

As a part of the fiscal year-end process, staff reviews the City's unencumbered and unspent appropriations of the fiscal year just ended, along with the City's spending plans. Encumbered amounts are those subject to the legal claims of other parties due to contractual obligations (for example, commitments made through purchase orders), which are carried forward from one fiscal year to the next. However, each year there are a small number of important projects which staff was not able to complete or encumber funds for. The reappropriation process allows staff to bring forward funding recommendations to the Finance Committee and City Council to continue these projects.

On September 22, 2014, the City Council approved a recommendation to amend Chapter 2.28, Section 2.28.090 of the Municipal Code, reducing the previous two-step reappropriations process (preliminary and final reappropriation authorization) to one step as long as the Administrative Services Director certifies that sufficient unencumbered and unexpended funds are available in the current Fiscal Year to be carried forward to the subsequent Fiscal Year.

Additionally, the City Council amended the Municipal Code to eliminate the provision allowing for the automatic reappropriation of capital project funds. Previously, the Municipal Code stated that appropriations of capital project funds should continue until the project was completed or no funds had been expended for two years. Effective Fiscal Year 2016, the

Finance Committee reviewed and the Council approved a capital budget which includes all active projects. Since capital projects may be delayed for various reasons, unexpended funds are carried forward in two ways from the outgoing to the new fiscal year. As part of the approval of the Fiscal Year 2017 budget, based on estimates, the majority of unexpended and unencumbered funds were carried forward from Fiscal Year 2016 to Fiscal Year 2017. Now that the Fiscal Year 2016 has closed and staff has processed necessary accounting transactions any unexpended and unencumbered funds for each capital project are reviewed one more time. Based on that review, staff recommends that for some projects in various funds remaining Fiscal Year 2016 capital dollars are reappropriated to Fiscal Year 2017. Also, as part of this review, staff realized that for some projects too much funding was recommended for reappropriation as expenditures occurred in Fiscal Year 2016. Therefore, this staff report also recommends reversing a portion of previously authorized reappropriations.

### **Discussion**

As noted above, the changes to the Municipal Code from last year allow for the reappropriation of unencumbered and unexpended funds in advance of the normal year-end closing ordinance as long as the Administrative Services Director certifies that sufficient unencumbered and unexpended funds are available.

Attachment A identifies those operating budget reappropriation requests that staff recommends for approval, while Attachment B lists recommended capital project reappropriations. With the submission of this report for Finance Committee consideration, the Administrative Services Director certifies sufficient unencumbered and unexpended funds are available in Fiscal Year 2016 to be carried forward to Fiscal Year 2017.

The projects for which operating budget reappropriations are recommended can generally be grouped into the following categories:

- **Timing and Workload Delays:** Certain projects were delayed due to competing workload demands, appropriation of funds late in the fiscal year, or other unanticipated delays. Examples of projects in this category include: Financial Accounting & Reporting Temporary/Contractual Assistance (\$50,000), Budget Software Systems Integration & Configuration (\$100,000), Sales and Use Tax Contract Services (\$80,000), Human Service Resource Allocation Contract Services (\$42,000), Community and Public Health Consultant (\$50,000), Fire Emergency Medical Response Equipment (\$30,000), Transportations Management Association Pilot Programs (\$100,000), Body Worn Cameras (\$70,000), SB1 Solar Electric (PV) Program Rebates (\$300,000), SAP Support (\$100,000), Project Safety Net – Trackwatch (\$157,000), and Cross-Bore Inspection Contract (\$1,000,000).
- **Technology Services:** Funding was included in Fiscal Year 2016 for technology system evaluation and upgrade projects but contracts were not awarded by the end of the fiscal year. Projects in this category include Work Order and Asset Management Application

Integration (\$200,000), Council Chambers AV Replacements (\$350,000), and Police Public Safety Technology (\$82,000).

- **Library Donation and Grant:** In early Fiscal Year 2015 the Library was awarded two grants from the Pacific Library Partnership (PLP): one in the amount of \$4,485 to offset delivery costs for LINK+, an interlibrary loan program for participating organizations; and a \$15,000 grant for the Maker+: A Summer Maker Program to support STEAM (Science, Technology, Engineering, Art & Math) learning and to foster interdisciplinary exploration among sciences, art, and social sciences. In addition, in June 2015, the City received a \$320,000 donation from the Palo Alto Library Foundation. The Library has utilized this funding for the purchase of additional technology, such as tablets, e-readers, and other devices for staff development and customer instruction; where this action will reappropriate \$90,000 necessary for contractual services to continue workflow efficiency improvements, provide staff training, and customer service efforts for the new facilities and products. An additional reappropriation of \$110,000 is necessary to explore and fund technologies that complement the new service platform and aid in further staff development and customer instruction.
- **Teen Services Programs:** At the June 2, 2014 City Council meeting, the City Council approved a recommendation from the Policy and Services Committee to use a portion of the net revenue collected from 455 Bryant Street in Fiscal Years 2009 through 2013 to fund Teen Programs for Fiscal Year 2015 (CMR #4776). Staff returned to Policy and Services in the fall of 2015 for Committee Review of the FY 2015 and FY 2016 use of the Bryant Street Garage Fund for Teen Services and options for a FY 2017 spending plan (CMR #6167). Teen Services programming includes but is not limited to: makeX, Project Enybody, Click PA, Ghost Bike, and Ceramics class drop-ins. As a result, this action will reappropriate \$320,380 to continue supporting these programs as well as a sustainable, long-term approach for Teen Services utilizing Bryant Street funds.
- **Capital Reappropriations:** As discussed in the Background section of this report, starting with the Fiscal Year 2016 capital budget, all capital project reappropriations require City Council approval. The FY 2017 Adopted Budget included approximately \$79.8 million in reappropriated funds, across all City funds based on estimates of anticipated spending in FY 2016. Since the adoption of the capital budget, some adjustments and refinements to project reappropriations are required since FY 2016 year end actuals and projects costs have been updated. These primarily reflect either increases or decreases to assumed reappropriations in the FY 2017 Adopted Budget:
  - Additional reappropriations are recommended, as project expenditures originally anticipated to occur before the end of FY 2016 will now likely occur in FY 2017;
  - Downward adjustments in FY 2016 are recommended, as some expenses were not anticipated to occur until FY 2017 and were therefore reappropriated in the

budget document to FY 2017. However, the activities were realized in Fiscal Year 2016 and therefore an adjustment to reduce the FY 2017 appropriation is recommended.

The table on the following page summarizes the recommended net reappropriation adjustments as detailed in Attachment B. These Fiscal Year 2017 adjustments represent the final step in the City Council approved change to the reappropriation process. There are sufficient expenditure savings in Fiscal Year 2016 to support all recommended reappropriation adjustments.

It should be noted that as a result of the revised process and active review of all project reappropriations, a reduced level of carryforward from one year to the next is recommended than by automatically carrying forward all unspent capital funding. As part of the detailed review of capital projects which started with the development of the Fiscal Year 2017 Capital Budget and is concluding with the recommendations contained in this CMR, a total of \$0.7 million is being returned to reserves across several funds that otherwise would have been reappropriated under the prior model, including \$0.4 million in the Capital Improvement Fund.

<b>Fund</b>	<b>Number of Projects</b>	<b>Recommended Reappropriation Adjustment</b>
Capital Improvement Fund	56	(\$13,280,195)
Cubberley Property Infrastructure Fund	2	\$182,812
Electric Fund	17	(\$632,526)
Gas Fund	6	(\$472,891)
Refuse Fund	1	\$76,502
Storm Drainage Fund	4	(\$165,958)
Wastewater Collection Fund	6	(\$424,889)
Wastewater Treatment Fund	3	(\$110,607)
Water Fund	9	(\$1,500,421)
Technology Fund	8	\$11,396
Vehicle Replacement and Maintenance Fund	3	(\$1,552,882)
<b>Total All Funds</b>	<b>115</b>	<b>(\$17,869,659)</b>

### **Resource Impact**

The requested items have been previously reviewed and approved by City Council as part of annual budget processes. The Director of Administrative Services has certified that sufficient funds exist for the recommended Fiscal Year 2016 Operating Budget reappropriations (Attachment A) and Capital Budget reappropriations (Attachment B). Staff recommends \$1.3 million in carryover funds in the General Fund, \$1.3 million in Enterprise Funds, \$0.8 in Internal Service Funds and \$0.2 million in Special Revenue Funds. For capital projects staff recommends \$13.1 million to be reduced from reappropriations assumed in the FY 2017 Adopted Budget in the Capital Improvement Fund, a net \$3.2 million reduction in the various Enterprise Funds, and a reduction of \$1.5 million in the Internal Service Funds.

### **Policy Implications**

This recommendation is consistent with adopted Council policy.

### **Environmental Review (If Applicable)**

The action recommended is not a project for the purposes of the California Environmental Quality Act.

### **Attachments:**

- Attachment A - Operating Reappropriations FY 2016 to FY 2017 (PDF)
- Attachment B - Capital Reappropriations FY2016 to FY 2017 (PDF)

**Attachment A**  
**Fiscal Year 2016 Reappropriations**

Fund Name	Department Division	Title	Description	Recommended Amount
General Fund	Administrative Services Financial Accounting & Reporting	Financial Accounting & Reporting Temporary/Contractual Assistance	This action provides funding for temporary and contractual assistance in the Accounting Division. This funding will assist in addressing capacity issues especially during peak work production times such as year-end, allow for cross training of staff, and coverage for vacancies should they arise in both the Payroll and General Ledger divisions. These resources ensure the Accounting Division is able to complete the preparation of financial records and the comprehensive annual financial report (CAFR).	\$ 50,000
General Fund	Administrative Services General Billing & Collection	Revenue Collections Equipment	This action provides for the purchase of a new safe for the Administrative Services Revenue Collections Division. The current safe is beyond its useful life and it has become increasingly difficult to find replacement parts to maintain it. This funding was approved as part of the FY2016 Mid-Year Budget Review as it is important to ensure this equipment is in good working order to properly safeguard the City's assets.	\$ 15,000
General Fund	Administrative Services Office of Management & Budget	Budget Software Systems Integration & Configuration	This action provides funding to clean-up and finalize system configurations and integrations in relationship to the budget software, Qwestica. Over the course of FY2016, the Office of Management and Budget (OMB) saw significant changes in resources, resulting in delays of the completion of Qwestica's configurations, primarily the integrations of Qwestica with other systems such as SAP and the publishing software. This funding is available due to vacancy savings within OMB who would have worked on these projects and it will be used to support the completion of these integration projects that were delayed due inadequate staffing resources.	\$ 100,000
General Fund	City Auditor Performance Audits	Sales and Use Tax Revenue Reporting Errors Contract (Municipal Services)	This action provides funding for potential invoices for the City's current sales and use tax audit and information services, MuniServices. Payments to the vendor are based on a percentage of the additional sales tax revenue actually received by the City as a direct result of MuniServices detecting and documenting point-of-sale or use taxpayer reporting errors and/or omissions with the State Board of Equalization (SBOE). However, confirmation from the State Board of Equalization have been delayed due to staffing resource gaps at the SBOE. This funding will ensure the City has sufficient funds appropriated to process payments to MuniServices once we receive more confirmation of misallocated sales and use tax revenue.	\$ 80,000
General Fund	CSD Human Services	Human Services Resource Allocation Process Reserve	Human Services Resource Allocation Program (HSRAP) Reserve: At the June 9, 2014 City Council meeting, the Council established a \$50,000 reserve for the Human Services Resource Allocation Process as part of the Budget Adoption for Fiscal Year 2015. Since the reserve was funded as a one-time appropriation and remains unspent through the close of Fiscal Year 2016, this action will reappropriate the reserve balance of \$50,000 into Fiscal Year 2017.	\$ 50,000
General Fund	CSD Human Services	Human Services Resource Allocation Process Contracts - Santa Clara Valley Medical & Project Sentinel	This action provides funding for two human services contracts with Santa Clara Valley Medical (\$8,494) and Project Sentinel (\$33,513). Although the contracts expired June 30, 2016, a few outstanding invoices remain from activities that occurred prior to June 30, 2016 and funds need to be carried forward in order to complete payment of these outstanding reimbursement requests.	\$ 42,000
General Fund	CSD Teen Programs	Bryant Street Garage Teen Program	This action reappropriates remaining funds in the Bryant Street Garage Teen Program that were previously allocated from the net revenue collected from 455 Bryant Street in Fiscal Years 2009 through 2013 to fund Teen Programs. Community Services Staff continues to evaluate the best use of the Mitchell Park Community Center and the Teen Center for the best use of the facility and programming for Teen Services at the Teen Center and elsewhere throughout the City utilizing the Bryant Street Funds. The reappropriation of these funds ensures appropriate resources will be available for the provision of Teen Services as well as for a sustainable, long-term approach to the delivery of these services.	\$ 320,380
General Fund	Fire Administration	Community and Public Health Consultant	This action provides funding for a Community and Public Health Consultant to assess the community health and risk in order to create preventative intervention programs to reduce the community's risk from injury, fire or loss as approved in the FY 2016 Adopted Budget. The reappropriation of these funds ensures appropriate resources will be available for consultant analysis that is critical in helping the Palo Alto Fire Department (PAFD) to identify the City's leading emergency medical issues and how the Department can intervene to prevent an injury or emergency medical call from occurring.	\$ 50,000
General Fund	Fire Emergency Response	Fire Emergency Medical Response Equipment	This action provides funding necessary to outfit two new ambulances with EMS supplies such as medicine; medical supplies (syringes, gauze, gloves, etc.); life support monitoring devices; and equipment to secure and transport the patients (gurneys, stair chairs, etc.) as approved in the FY 2016 Adopted Budget. In Fiscal Year 2015, the City's vehicle replacement committee approved the purchase of two new ambulances through the Vehicle Replacement Fund to increase the Fire Department's Emergency Medical Service (EMS) fleet to six ambulances and allow for four on duty ambulances and two reserve apparatus at all times increasing the ability to respond to emergency calls and transport more emergency patients to the hospital. It takes approximately a year to build-out an ambulance, including outfitting with EMS supplies, where this funding will ensure the City has sufficient funds appropriated to process payments that will be due upon delivery.	\$ 30,000
General Fund	Library Administration	Administration Contracts - outreach, development, and training	This action reappropriates \$90,000 for contractual services to improve workflow efficiency, provide staff training, and customer service improvements for the new library facilities and new products as approved in the FY 2015 Adopted Budget. As a result of the implementation of the new library service platform and staff's application of Lean Library Principles to library operations as well as learning about many other new technologies, these resources are necessary to continue with services to improve efficiencies as well as support additional outreach efforts and staff development and training.	\$ 90,000

**Attachment A**  
**Fiscal Year 2016 Reappropriations**

Fund Name	Department Division	Title	Description	Recommended Amount
General Fund	Library Administration	Library Technology Equipment - staff development and customer instruction	This action reappropriates \$110,000 for the acquisition of technology equipment for staff development and customer instruction. With the implementation of the new library service platform, staff has been devoting time and effort to bring up the platform to service as approved in the FY 2015 Adopted Budget. In addition, through the implementation of the change of service platform, library staff has learned about many other new technologies that may be used to work with the new platform in order to maximize its use. Staff is currently in the process of exploring and experimenting with new technologies that can most effectively be used with the new service platform. This funding will be used to purchase the selected products in Fiscal Year 2017. The purchase of these additional elements was anticipated to occur in Fiscal Year 2016, but was delayed as a result of a broadened effort to find the best solutions to integrate with the enhanced system.	\$ 110,000
General Fund	Non-Departmental Development and Training	Management Development and Training	This action reappropriates \$242,000 to continue the citywide management training program that of which \$145,000 was reappropriated from Fiscal Year 2015 to Fiscal Year 2016, and this action consolidates the remaining balance of that funding with departmental savings from Fiscal Year 2016. Training programs will continue to focus on the following areas: Ethic, Civics and Citizen Engagement, Leadership and Management, Budget, Finance, Procurement, Interpersonal Communication, Presentation Skills, Business Writing, Time Management, Project Management, Change Management, SkillSoft (online based education), and Safety and Security.	\$ 242,000
General Fund	PCE Transportation	Transportation Management Association	This action reappropriates \$100,000 for pilots and initiatives for the Transportation Management Authority (TMA). This reappropriation of funds originally approved in Fiscal Year 2016 was recommended as part of CMR #6823, which was approved by the City Council on June 13, 2016. That CMR outlined the potential pilot programs, which include transit subsidies, carpool subsidies, and low-income programs. Staff will return to City Council for any ongoing funding needs associated with the Transportation Management Authority as appropriate.	\$ 100,000
General Fund	Police Administration	Body Worn Cameras	This action provides one-time funding necessary to purchase approximately 90 body worn cameras for sworn Police personnel on duty as approved in the FY 2016 Adopted Budget. These cameras integrate with and enhance the current in-car camera system, which only capture approximately 40-60 percent of police field patrol interaction with the public. The use of body worn cameras will assist in criminal prosecution, potentially reduce civil liability, and aid in the review of alleged misconduct. The Department evaluated available technology in FY 16 and piloted ten (10) test units beginning in June 2016, where this funding will ensure the City has sufficient funds to complete the procurement and outfitting of officers in FY 2017.	\$ 70,000
<b>Total General Fund Reappropriation</b>				<b>\$ 1,349,380</b>

**Attachment A**  
**Fiscal Year 2016 Reappropriations**

<b>Fund Name</b>	<b>Department Division</b>	<b>Title</b>	<b>Description</b>	<b>Recommended Amount</b>
Electric Fund - Operating	Utilities Electric Renewable Energy	SB1 Solar Electric (PV) Program Rebates	This action provides funding to fulfill the department's solar photovoltaic rebate obligations. Under the SB1 Solar Electric (PV) program, the City committed to spend \$13 million for solar PV rebates over 10 years, with an average annual cost of \$1.3 million beginning July 2007. In FY 2016, \$2.0 million was appropriated for rebate payments with \$923,795 in rebate payments paid out. Based on customer's forecasted project completion dates, payments are estimated to reach \$1.3 million for FY 2017. As such, \$300,000 needs to be reappropriated from FY 2016 to meet the anticipated rebate obligations.	\$ 300,000
Gas Fund - Operating	Utilities Operations	Cross-Bore Inspection Contract	This action provides funding in contract services required to complete the cross-bore inspection program. The cross-bore inspection program was launched in FY 2012 to ensure there are no natural gas lines are inadvertently installed or cross-bored through sewer laterals. Cross-bores become potential hazards when homeowners make sewer lateral repairs and inadvertently damage a bisecting gas line. Approximately 13,000 out of over 18,000 sewer laterals in the city were inspected during Phase I of this program. Phase II is scheduled to begin in FY 2017, and the funding will allow the City's contractor to begin the inspection of remaining sewer laterals for cross-bores.	\$ 1,000,000
<b>Total Enterprise Funds Reappropriation</b>				<b>\$ 1,300,000</b>
Stanford Medical Center Development Agreement Fund	Community Services Project Safety Net	Project Safety Net - TrackWatch	This action reappropriates \$157,000 in expenditure savings as outstanding invoices remain from Cypress Security, the vendor providing track security services associated with Project Safety Net. This program was initially funded out of an allocation of funds in the Stanford Medical Center Development Agreement Fund and invoices for services rendered prior to June 30, 2016 remain outstanding due to a year end close timing issue and funds need to be carried forward in order to complete payment of these invoices. Beginning in FY 2017, these costs have been shifted to the General Fund Police Department.	\$ 157,000
<b>Total Special Revenue Funds Reappropriation</b>				<b>\$ 157,000</b>



**Attachment A**  
**Fiscal Year 2016 Reappropriations**

Fund Name	Department Division	Title	Description	Recommended Amount
Technology Fund	Information Technology New Technology	Work Order and Asset Management Application	This action reappropriates \$200,000 in one-time funding that was provided in Fiscal Year 2016 to migrate the City of Palo Alto's existing technology work order management tool. The current tool, Track-it, is over 10 years old, is past its serviceable life, and is no longer supported by the vendor. This funding will be used to migrate to a next generation cloud-based solution that integrates Work Order Management and Asset Management and will allow for mobile entry of work orders by all city staff. The migration was scheduled to occur in Fiscal Year 2016, but is anticipated to occur in Fiscal Year 2017 due to project delays. Ongoing maintenance funding of \$40,000 will be incorporated into the development of subsequent budgets.	\$ 200,000
Technology Fund	Information Technology New Technology	Council Chambers AV Replacement	This action reappropriates \$350,000 in one-time funding that was provided in Fiscal Year 2016 to replace the current analog media and recording equipment in the Council Chambers with digital equipment. The current equipment is past its serviceable life and is past its warranty. The current system has no back-up and does not have redundancy capability, which jeopardizes the ability to stream meetings in the Council Chambers and to record them. The upgrade of the equipment was scheduled to occur in Fiscal Year 2016, but is now anticipated to occur in Fiscal Year 2017 due to project delays. The upgrade will ensure that the general function of City Council meetings will not be disrupted. Ongoing maintenance funding of \$75,000 will be incorporated into the development of subsequent budgets.	\$ 350,000
Technology Fund	Information Technology	SAP Support	This action reappropriates \$100,000 in one-time salary savings associated with vacancies that occurred in Fiscal Year 2016 in the SAP Functional Team. Due to the vacancies in Fiscal Year 2016, the functional team was unable to address some priority SAP functionality for departments. This funding will provide funds for contractor hours to address one time needs of departments such as Human Resources, Planning and Community Environment, and the Fire Department.	\$ 100,000
Technology Fund	Information Technology Project Services Administration	Public Safety Technology - Police: Mobile Responder Application and Online Reporting Application	This action reappropriates \$82,000 to fund the implementation of two Police Department applications. The Mobile Responder Application and the Online Reporting Application both provide enhanced functionality to the Computer Aided dispatch system. The Mobile Responder Application allows field personnel to view and update events and maps, access databases, and send and receive messages on a smart phone or tablet. The online reporting application facilitates direct integration to the Records Management System (RMS) from the field, thereby minimizing staff report time and enhancing service delivery to the public. Ongoing maintenance for these applications will be incorporated into the development of subsequent budgets.	\$ 82,000
Printing & Mailing Services Fund	Administrative Services Treasury	Postage Meter Equipment Replacement	This action provides funding for the replacement of the current postage meter equipment and upgrades two components of postage meters which weigh, stamp the appropriate postage, and fold envelopes. Current equipment is over ten years old, has reached the end of its useful life, and it will no longer be supported by the vendor after December 2016. Funding of \$53,000 was approved in the FY 2016 Adopted Operating Budget to fund the purchase of this equipment; however, upon further analysis, the acquisition of this equipment is now estimated to be \$85,000.	\$ 85,000
<b>Total Internal Services Funds Reappropriation</b>				<b>\$ 817,000</b>
<b>All Reappropriations</b>				<b>\$ 3,623,380</b>

## Attachment B: FY 2016 to FY 2017 Capital Reappropriations

Project ID	Project Title	Fund	Reappropriation Adjustment
AC-86017	Art in Public Places	Capital Improvement Fund	(21,298)
OS-00001	Open Space Trails & Amenities	Capital Improvement Fund	4,217
OS-09001	Off-Road Pathway Resurfacing and Repair	Capital Improvement Fund	37,029
PE-09003	City Facility Parking Lot Maintenance	Capital Improvement Fund	2,780
PE-09006	Mitchell Park Library and Community Center New Construction	Capital Improvement Fund	132,223
PE-11000	Main Library New Construction & Improvements	Capital Improvement Fund	40,099
PE-12013	Magical Bridge Playground	Capital Improvement Fund	41,510
PE-12017	City Hall 1st Floor	Capital Improvement Fund	(2,545)
PE-13003	Parks Master Plan	Capital Improvement Fund	43,987
PE-13008	Bowden Park	Capital Improvement Fund	10,114
PE-13012	Structural Assessment	Capital Improvement Fund	36,143
PE-13014	Streetlights Condition	Capital Improvement Fund	215,000
PE-13017	EC Median Landscape	Capital Improvement Fund	8,307
PE-14015	Lucie Stern Building	Capital Improvement Fund	(2,529,568)
PE-15001	New Public Safety Building	Capital Improvement Fund	268,336
PE-15003	Fire Station 3 Replacement	Capital Improvement Fund	(85,180)
PE-15020	Civic Center Waterproofing Study	Capital Improvement Fund	13,000
PE-15028	Baylands Levee Improv Feasibility Study	Capital Improvement Fund	157,500
PE-15029	Baylands Interpretive Center Improv	Capital Improvement Fund	(13,221)
PE-86070	Street Maintenance (General Fund Budget )	Capital Improvement Fund	(49,632)
PF-00006	Roofing Replacement	Capital Improvement Fund	12,253
PF-01003	Building Systems Improvements	Capital Improvement Fund	77,417
PF-02022	Interior Finishes Construction	Capital Improvement Fund	(50,719)
PF-04000	Security System Improvements	Capital Improvement Fund	16,577
PF-07011	Roth Building Maintenance	Capital Improvement Fund	(815)
PF-14003	University Ave Parking	Capital Improvement Fund	22,095
PF-14004	Cal Avenue Parking District	Capital Improvement Fund	(29,600)
PF-15005	Emergency Facility Improvements	Capital Improvement Fund	79,353
PF-16003	Parking Lot Elevator Q Modernization	Capital Improvement Fund	20,608
PF-16004	City Hall Parking Garage LED Lighting	Capital Improvement Fund	20,608
PF-93009	Americans With Disabilities Act Compliance	Capital Improvement Fund	191,861
PG-06001	Tennis & Basketball Court Resurfacing	Capital Improvement Fund	5,000
PG-06003	Benches, Signage, Fencing, Walkways, Landscaping	Capital Improvement Fund	(55,451)
PG-09002	Park & Open Space Emergency Repairs	Capital Improvement Fund	(20,467)
PG-12004	Sarah Wallis Park Improvements	Capital Improvement Fund	(534)
PG-13001	Stanford / PA Soccer	Capital Improvement Fund	2,821
PG-13003	Golf Reconfig & Baylands	Capital Improvement Fund	(9,490,845)
PG-15000	Buckeye Creek Hydrology Study	Capital Improvement Fund	(129,113)
PL-00026	Safe Routes to School (Local/Neigh. Coll St. Calming)	Capital Improvement Fund	(138,922)
PL-04010	Bicycle Boulevards Implementation Project	Capital Improvement Fund	(627,681)
PL-05030	Traffic Signal Upgrades	Capital Improvement Fund	(489,175)
PL-11001	Dinah SummerHill Pedestrian/Bicycle Path	Capital Improvement Fund	(111,541)
PL-11002	California Avenue Transit Hub Corridor	Capital Improvement Fund	(16,580)
PL-12000	Transportation and Parking Improvements	Capital Improvement Fund	(131,523)
PL-14000	El Camino/ Churchill Intersection Improv	Capital Improvement Fund	(106,529)
PL-14001	Midtown Connector	Capital Improvement Fund	(196,209)
PL-15001	Embarcadero Road Corridor Improvements	Capital Improvement Fund	(28,129)
PL-15002	Parking Guidance System	Capital Improvement Fund	(129,724)
PL-15004	Parking Wayfinding Design	Capital Improvement Fund	(25,524)
PL-16000	Quarry Road	Capital Improvement Fund	65,618

Attachment B: FY 2016 to FY 2017 Capital Reappropriations

PO-05054	Street Lights Improvements	Capital Improvement Fund	(61,539)
PO-11000	Sign Reflectivity Upgrade	Capital Improvement Fund	97,525
PO-11001	Thermoplastic Lane Marking & Striping	Capital Improvement Fund	7,825
PO-12001	Curb and Gutter Repairs	Capital Improvement Fund	30,106
PO-12003	Foothills Fire Management	Capital Improvement Fund	7,998
PO-89003	Sidewalk Repairs-GF	Capital Improvement Fund	(406,041)
CB-16001	Cubberly Community Center Master Plan	Cubberley	200,778
CB-16001	Cubberly Roof Replacements	Cubberley	(17,966)
EL-06001	230 kV Electric Intertie	Electric	(50,241)
EL-10006	Rebuild Underground District 24	Electric	(135,897)
EL-10009	Street Light System Conversion Project	Electric	36,468
EL-11003	Rebuild Underground District 15	Electric	(307,434)
EL-11006	Rebuild Underground District 18	Electric	104,158
EL-11010	Underground District 47	Electric	(432,610)
EL-12001	Underground District 46	Electric	(622,315)
EL-13006	Sand Hill/Quarry Road 12Kv Tie	Electric	(156)
EL-13008	Upgrade Electrical Estimating System	Electric	(103,650)
EL-14004	Maybell 1&2 4/12 kV Conversion	Electric	(185,372)
EL-14005	Reconfigure Quarry Feeders	Electric	(35,469)
EL-15001	Electric Substation Battery Replacement	Electric	(35,986)
EL-16000	Rebuild Underground District 26	Electric	100,000
EL-16003	Substation Security	Electric	48,089
EL-89031	Communications System	Electric	(1,505)
EL-89038	Substation Protection	Electric	(10,607)
EL-98003	Electric System Imp	Electric	1,000,000
GS-03009	System Extensions - Unreimbursed	Gas	(7,489)
GS-11002	Gas System Improvements	Gas	(26,162)
GS-12001	Gas Main Replacement - Project 22	Gas	(83,718)
GS-14004	Gas System Model	Gas	(19,604)
GS-15001	Security at City's Gate	Gas	(140,942)
GS-80017	Gas System Extension	Gas	(194,976)
RF-16001	HHWS Collection Facility Improvement	Refuse	76,502
SD-06101	Storm Drain System R	Storm Drainage	(174,472)
SD-10101	Southgate Neighborhood	Storm Drainage	10,000
SD-11101	Channing Ave/Lincoln	Storm Drainage	5,160
SD-13003	Matadero Creek Storm Wtr	Storm Drainage	(6,646)
WC-11000	Wastewater Collection Rehabilitation/Augmentation - Project 23	Wastewater Collection	(7,066)
WC-12001	Wastewater Collection Rehabilitation/Augmentation - Project 25	Wastewater Collection	(67,268)
WC-13001	Wastewater Collection Rehabilitation/Augmentation - Project 26	Wastewater Collection	(48,554)
WC-14001	Wastewater Collection Rehabilitation/Augmentation - Project 27	Wastewater Collection	(81,328)
WC-80020	Sewer System Extension	Wastewater Collection	(207,439)
WC-99013	Sewer Manhole Rehabilitation and Replacement	Wastewater Collection	(13,233)
WQ-04011	Facility Condition A	Wastewater Treatment	(45,015)
WQ-10001	Plant Master Plan	Wastewater Treatment	(10,674)
WQ-80021	Plant Equipment Replacement	Wastewater Treatment	(54,918)
WS-07000	Water Regulation System Improvements	Water	(135,541)
WS-07001	Water Recycling Facilities	Water	2,291
WS-08001	Water Reservoir Coating Improvements	Water	(304,403)
WS-09000	Seismic Water System Upgrades	Water	(317,178)
WS-11000	Water Main Replacement - Project 25	Water	(725,386)
WS-11003	Water Distribution System Improvements	Water	(602)
WS-11004	Water Supply System Improvements	Water	(190)

Attachment B: FY 2016 to FY 2017 Capital Reappropriations

WS-12001	Water Main Replacement - Project 26	Water	(18,731)
WS-15004	Water System Master	Water	(681)
TE-01012	IT Disaster Recovery Plan	Technology	25,242
TE-05000	Radio Infrastructure Replacement	Technology	100,253
TE-06001	Library RFID Implementation	Technology	(19,467)
TE-11001	Library Computer System Software	Technology	(49,620)
TE-11002	Mobile In-Car Video System Replacement	Technology	(17,261)
TE-12001	Development Center Blueprint Technology Enhancement	Technology	(16,574)
TE-13001	Interactive Voice Response	Technology	(543)
TE-14002	Virtual Library Branch	Technology	(10,634)
VR-14002	MSC Fuel Station Demolition	Vehicle	(58,651)
VR-15000	Vehicle Replacement FY 2015	Vehicle	(1,036,928)
VR-16000	Vehicle Replacement FY 2016	Vehicle	(457,303)
		<b>Total All Funds</b>	<b>(17,869,659)</b>