



# City of Palo Alto

## City Council Staff Report

(ID # 6397)

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**Report Type: Consent Calendar**

**Meeting Date: 12/14/2015**

**Summary Title: DNV GL Contract Amendment 1**

**Title: Approval of and Authorization for the City Manager to Execute an Amendment to Contract Number C15154740 With DNV GL Energy Services USA Inc. to Extend the Term Through June 30, 2017 and to Increase the Compensation by \$31,200 for a Total not-to-Exceed Amount of \$265,129.50; and Adoption of a Related Budget Amendment Ordinance for Fiscal Year 2016 to Provide an Appropriation in the Amount of \$32,100 From the General Fund Budget Stabilization Reserve**

**From: City Manager**

**Lead Department: City Manager**

### **Recommendation**

Staff recommends that Council:

1. Approve and authorize the City Manager or his designee to execute the attached Amendment No. 1 (Attachment A) to Contract C15154740 with DNV GL Energy Services USA Inc. (DNV) to:
  - a. Increase the current "Not to Exceed Compensation" from \$233,029.50 to \$265,129.50, which represents an increase by \$32,100.00 for additional services to allow for Consultant to move the administrative draft Sustainability and Climate Action Plan (S/CAP) to public review draft and Council consideration; and
  - b. Extend the Term of the Contract from its current expiration date of June 30, 2015 to June 30 2017; and
2. Approve a Budget Amendment Ordinance (BAO) to move an amount of \$31,200 to the General Fund, offset with a reduction in the General Fund Budget Stabilization Reserve (Attachment B).

### **Executive Summary**

The S/CAP is the first update since 2007 to the City's Climate strategies. Palo Alto contracted with DNV in 2014. A contract amendment to increase not-to-exceed compensation by \$32,100 and extend the term of the agreement through June 30, 2017 is now needed to allow for the following: Additional tasks associated with completing the S/CAP, including analysis and community engagement activities, including

- Quantify GHG impacts of existing initiatives out to 2030,
- Revised list of S/CAP strategies of new initiatives,
- Revised administrative draft,

- Public review draft and final draft,
- Additional project conference calls, community summit and two additional Council meetings.

## Background

The State of California has set Greenhouse Gas (GHG) reduction targets from a baseline of 1990 levels of 80% by 2050, and 40% by 2030. Palo Alto has reduced its emissions an estimated 33% from the 1990 baseline as of the end 2014.

In August 2014, Council approved a contract with DNV in the amount of \$233,029.50 to develop the S/CAP for Palo Alto (Staff Report #4996).<sup>1</sup>

## Discussion

Work on SCAP commenced in August 2014, and has included:

- analysis of Palo Alto's sustainability history and circumstances;
- identification of key issues and potential emissions mitigation strategies;
- survey of best practices from other cities;
- engagement with several hundred Palo Altans through a design charrette, an ideas expo, online polls, and regular meetings with the SCAP advisory board;
- development of analytical models to project the potential GHG reductions from various strategies and combinations of strategies;
- development of estimated costs and net present value of various strategies and combinations of strategies; as well as
- assessment of climate risk and adaptation strategies.

Consultants have produced an "administrative draft" plan, which was reviewed by staff at a sustainability board retreat in September 2015. Based on that retreat, staff has requested and DNV has proposed several additional work elements to further refine work to date.

The scenarios generated by DNV present the strategies and measures necessary to achieve each three designated scenarios: reduction of GHG emissions 80% x 2050, 80% x 2030, and 100% x 2025. Upon review of these scenarios, staff requested additional analysis from the consultant to determine the GHG reduction impacts of measures already underway or committed to by the City, in order to determine the additional measures that would be required to meet the selected goals. The "additional scope of services" attached to Amendment No. 1 describes the new work required from DNV to respond to those requests.

## Resource Impact

Amendment Number One (Attachment A) increases the current "Not to Exceed Compensation" under Contract No. C15154740 from \$233,029.50 to \$265,129.50, which represents an increase by \$32,100.00 for additional services to allow for Consultant to move the administrative draft Sustainability and Climate Action Plan (S/CAP) to public review draft and Council consideration; and

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<sup>1</sup> Staff Report No. 4996 inadvertently included the incorrect entity name for the vendor. Staff Report No. 4996 identifies the vendor as KEMA Services Inc., when in fact the same vendor had changed its name to DNV. The executed contract with the vendor, No. C15154740 includes the correct entity name, "DNV GL Energy Services USA Inc."

The Office of Sustainability’s Adopted Operating Budget for Fiscal Year 2016 does not contain sufficient resources to support the increased contract amount. Staff requests approval of the attached Budget Amendment Ordinance (BAO) to increase the department’s Fiscal Year 2016 Operating Budget for contracts by \$32,100, offset with a corresponding reduction to the General Fund Budget Stabilization Reserve. Upon approval of the contract amendment and Budget Amendment Ordinance, the Department will encumber the funds required for the contract amendment. The total cost of the project, including the Amendment, is summarized in the following table.

Summary Breakdown	Total Cost
Original contract plus contingency (Staff report #4996)	\$233,029.50
Amendment #1 (Staff Report #6397)	\$32,100
Revised Contract Grand Total	\$265,129.50

**Policy Implications**

Developing a new Sustainability and Climate Action Plan has been identified as a priority by this Council. Amendment #1 does not represent a change to existing policies.

**Environmental Review (If Applicable)**

Council’s approval of Amendment No. 1 to C15154740 and the related BAO does not meet the California Environmental Quality Act (CEQA) definition of a “project” set forth in California Public Resources Code Sec. 21065, thus no environmental review is required.

**Attachments:**

- ATTACHMENT A: Amendment No. 1 to Contract No. C15154740 Between the City of Palo Alto and DNV GL Energy Services USA INC. (PDF)
- ATTACHMENT B: BAO XXXX- DNV GL S.CAP Amendment (DOCX)

**AMENDMENT NO. 1 TO CONTRACT NO. C15154740  
BETWEEN THE CITY OF PALO ALTO AND  
DNV GL ENERGY SERVICES USA INC.**

This Amendment No. 1 (“First Amendment”) to Contract No. C15154740 (“Contract”) is entered into December 15, 2015 (“Amendment Effective Date”) by and between the CITY OF PALO ALTO, a California chartered municipal corporation (“CITY”), and DNV GL ENERGY SERVICES USA INC., a Massachusetts corporation, authorized to do business in the state of California, with local offices located at 155 Grand Avenue, Suite 500, Oakland, California, 94612 (“CONSULTANT”) (collectively, the “Parties”).

**RECITALS**

A. The Contract dated effective July 29, 2014, was entered into between the Parties for Consultant to develop a Sustainability and Climate Action Plan (S/CAP).

B. The Parties now wish to extend the Term of the Contract from its current expiration date of June 30, 2015 to June 30 2017.

C. The Parties also desire to increase the current “Not to Exceed Compensation” from \$233,029.50 to \$265,129.50, which includes \$32,100.00 for additional services to allow for Consultant to move the administrative draft S/CAP to public review draft and Council consideration, as specified in Exhibit “A1”, Additional Scope of Services.

D. To accomplish these purposes, the Parties wish to amend the Contract.

NOW, THEREFORE, in consideration of the covenants, terms, conditions, and provisions of this First Amendment, the Parties agree:

SECTION 1. Section 2 TERM. is hereby amended to read as follows:

**“SECTION 2. TERM.**

The term of this Agreement shall be from the date of its full execution through June 30, 2017, unless terminated earlier pursuant to Section 19 of this Agreement.”

SECTION 2. Section 4. NOT TO EXCEED COMPENSATION is hereby amended to read as follows:

**“SECTION 4. NOT TO EXCEED COMPENSATION.** The compensation to be paid to CONSULTANT for performance of the Services described in Exhibit “A” and Exhibit “A1”, including both payment for professional services and reimbursable expenses, shall not exceed Two Hundred Sixty-Five Thousand One Hundred Twenty-Nine Dollars and Fifty Cents (\$265,129.50). No additional services are contemplated by this Contract. The applicable rates and schedule of payment are set out at Exhibit “C-1”, entitled “HOURLY RATE SCHEDULE,” which is attached to and made a part of this Agreement.

Additional Services, if any, shall be authorized in accordance with and subject to the provisions of Exhibit "C". CONSULTANT shall not receive any compensation for Additional Services performed without the prior written authorization of CITY. Additional Services shall mean any work that is determined by CITY to be necessary for the proper completion of the Project, but which is not included within the Scope of Services described at Exhibits "A" & A1."

SECTION 3. The following exhibit(s) to the Contract are hereby added to the Contract, as set forth in the attachment(s) to this First Amendment, and are incorporated in full by this reference:

- a. Exhibit "A1" entitled "ADDITIONAL SCOPE OF SERVICES".
- b. Exhibit "B1" entitled "ADDITIONAL SCHEDULE OF PERFORMANCE".

SECTION 4. The following exhibit to the Contract is hereby amended to read as set forth in the attachment(s) to this Amendment, which is incorporated in full by this reference:

- a. Exhibit "C" entitled "COMPENSATION".

SECTION 5. Except as herein modified, all other provisions of the Contract, including any exhibits and subsequent amendments thereto, shall remain in full force and effect.

IN WITNESS WHEREOF, the Parties have by their duly authorized representatives executed this First Amendment on the Amendment Effective Date.

**CITY OF PALO ALTO**

**DNV GL ENERGY SERVICES USA INC.**

DocuSigned by:  
*Betty Seto*  
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APPROVED AS TO FORM:

Acting Head of Department

Attachments:

EXHIBIT "A1": ADDITIONAL SCOPE OF SERVICES  
EXHIBIT "B1": ADDITIONAL SCHEDULE OF PERFORMANCE  
EXHIBIT "C": COMPENSATION

## **EXHIBIT "A1" ADDITIONAL SCOPE OF SERVICES**

CONSULTANT shall perform the following work steps to move the administrative draft Sustainability and Climate Action Plan (S/CAP) to public review draft and Council consideration. The tasks are associated with completing the additional analysis and community engagement activities to finalize the S/CAP.

### **ADDITIONAL S/CAP TASK DESCRIPTIONS**

#### **Quantify Greenhouse Gas (GHG) impacts of existing initiatives out to 2030**

This task will quantify the estimated GHG savings in 2030 associated with 12 existing CITY initiatives.

1. CITY staff will provide to CONSULTANT an agreed upon list of 12 initiatives to be quantified
2. CONSULTANT will review and issue a request for data/more information needed to quantify the GHG impacts

Once the data and information is received, CONSULTANT will proceed with the GHG estimates.

#### **Develop revised list of S/CAP strategies of new initiatives**

With direction from the City's Office of Sustainability (OoS), incorporating input from the Sustainability Board subcommittee, Sustainability Advisory Board and CONSULTANT

Transportation strategies (key issues: what transportation strategies to include and how fast)

1. Deep dive working meeting #T1: CONSULTANT and Nelson/Nygaard (Subconsultant) to review with staff the current list of proposed S/CAP strategies for transportation. (5 hours of consultant time for one hour call)
  - a. Desired outcome. Regarding current list of strategies, identify what additional information, analysis or detail is needed to include the strategy in S/CAP as part of the roadmap. This includes whether additional items should be costed out.
  - b. Desired outcome. Identify any *additional* strategies or actions that should be included (or desired to be excluded)
2. Analysis by CONSULTANT (or subconsultant Nelson/Nygaard) to refine the list of strategies and associated actions, and modify the GHG savings analysis. (8 hours of consultant time) One example of revised analysis is shifting to a mode share goal (e.g., bike mode share of X%) rather than the bicycle infrastructure build-out goals currently articulated.

3. Analysis by CONSULTANT (or subconsultant Nelson/Nygaard) to estimate costs associated with modified list of transportation strategies, pending direction from the OoS and Sustainability Board subcommittee. (8 hours of consultant time)
4. Deep dive working meeting #T2: Review proposed transportation roadmap for 2030 with Sustainability Board subcommittee (2 hours of consultant time for one hour call, plus 4 hours to develop a modified transportation roadmap for 2030 )

Natural gas strategies (key issues: target rates of adoption associated with different strategies)

1. Deep dive working meeting #NG1: CONSULTANT (Betty and Blake) to review with staff the current list of proposed S/CAP strategies for natural gas. CONSULTANT to incorporate the electrification ideas identified during the Retreat on 9/18 into pre-reading materials or slides (2 hours of consultant time for one hour call + 3 hours of preparation)
  - a. Desired outcome. Regarding current list of strategies, identify what additional information, analysis or detail is needed to determine target rates of technology adoption
  - b. Desired outcome. Identify any *additional* strategies or actions that should be included (or desired to be excluded)
2. Analysis by CONSULTANT to refine the list of strategies and associated actions, and modify the GHG savings analysis associated with different target levels of adoption. (6 hours of consultant time)
3. Analysis by CONSULTANT to estimate costs associated with modified list of natural gas strategies, pending direction from the the OoS and Sustainability Board subcommittee. Assume the original cost estimates are generally sufficient with only potential minor tweaks. (2 hours of consultant time)
4. Deep dive working meeting #NG2: Review proposed natural gas roadmap for 2030 with Sustainability Board subcommittee (2 hours of consultant time for one hour call, plus 4 hours to develop a modified natural gas roadmap for 2030 )
5. Solid Waste, Water, Green Infrastructure and Adaptation
  1. Deep dive working meeting #W1: CONSULTANT and ESA to review administrative draft content with staff. Assume no changes or prep is needed. (2 hours of consultant time for one hour call)
    - a. Desired outcome. Assess whether the solid waste, water, green infrastructure and adaptation strategies are properly characterized in the S/CAP administrative draft
    - b. Desired outcome. Identify proposed modifications, re-organization or framing
  2. Revisions made by CONSULTANT and ESA to develop the revised narrative around solid waste, water, green infrastructure and adaptation (8 hours of consultant time)

3. Deep dive working meeting #W3: Review proposed solid waste, water, green infrastructure and adaptation roadmap for 2030 with Sustainability Board subcommittee (2 hours of consultant time for one hour call, plus 8 hours to develop a modified roadmaps for 2030 )

### **Revised administrative draft**

CONSULTANT completed an administrative draft based upon a previously agreed upon outline and set of analyses. Based on input from the Sustainability Board Retreat, CONSULTANT shall develop a revised administrative draft that focuses on a single GHG reduction target as recommended by the OoS. The OoS will recommend a GHG reduction target incorporating input from the Sustainability Board subcommittee and the Sustainability Advisory committee, and others.

This shall include the following steps:

1. CONSULTANT to develop a revised outline for review by OoS
2. Administrative draft S/CAP to incorporate new content and analysis completed as part of above activities
3. Two hour meeting with the full Sustainability Board to review recommendations in administrative draft
4. One additional round of minor revisions to the administrative draft

### **Public review draft and final draft**

As part of the original scope of work, CONSULTANT will assist with final round of edits to the public review draft. Therefore, no additional budget is requested for this task.

Following public comments (typically through a community workshop, and online), CONSULTANT will make one round of minor edits to finalize the S/CAP. The OoS will compile the public comments, synthesize any conflicting comments and provide clear direction to CONSULTANT on what edits are needed. No major revisions to S/CAP measures or GHG calculations is included in this scope.

### **Additional project conference calls**

This task provides support to the Office of Sustainability to continue project conference calls and to meet with the Sustainability Board subcommittee to vet the current proposed list of S/CAP strategies.

S/CAP Project conference calls: Assume weekly one hour conference calls through end of 2015 (13 calls)

### **Additional community meeting (Climate Summit)**

Following attendance at the CompPlan Summit in May 2015, CONSULTANT completed the scope of work as outlined in the S/CAP public engagement plan under the original contract.



One additional community meeting is now planned for December 2015. One CONSULTANT staff will attend for 8 hours and provide up to 16 hours assistance preparing materials such as a presentation deck, and content for handouts.

**Additional Council meetings**

One additional Council meeting shall be included.

**EXHIBIT “B1”  
SCHEDULE OF PERFORMANCE**

CONSULTANT shall perform the Services so as to complete each milestone within the number of days/weeks specified below. The time to complete each milestone may be increased or decreased by mutual written agreement of the project managers for CONSULTANT and CITY so long as all work is completed within the term of the Agreement. CONSULTANT shall provide a detailed schedule of work consistent with the schedule below within 2 weeks of receipt of the notice to proceed.

Milestones	Completion Weeks from NTP
Quantify GHG impact of existing initiatives	4
Develop revised S/CAP strategies – Transportation	4
Develop revised S/CAP strategies – Natural Gas	4
Develop revised S/CAP strategies – Solid waste, water, green infrastructure and adaptation	4
Revised administrative draft	8
Public review draft and final draft	8
Additional project conference calls	TBD
Additional community meeting	8
Additional Council meeting (1 meeting)	TBD

## **EXHIBIT "C" COMPENSATION**

The CITY agrees to compensate the CONSULTANT for professional services performed in accordance with the terms and conditions of this Agreement based on the hourly rate schedule attached as Exhibit C-1.

The compensation to be paid to CONSULTANT under this Agreement for all services described in Exhibit "A" & "A1" ("Services") and reimbursable expenses shall not exceed \$265,129.50. CONSULTANT agrees to complete all Services, including reimbursable expenses, within this amount. Additional Services are not contemplated under this Contract. Any work performed or expenses incurred for which payment would result in a total exceeding the maximum amount of compensation set forth herein shall be at no cost to the CITY.

### **REIMBURSABLE EXPENSES**

The administrative, overhead, secretarial time or secretarial overtime, word processing, photocopying, in-house printing, insurance and other ordinary business expenses are included within the scope of payment for services and are not reimbursable expenses. CITY shall reimburse CONSULTANT for the following reimbursable expenses at cost. Expenses for which CONSULTANT shall be reimbursed are:

A. Travel outside the San Francisco Bay area, including transportation and meals, will be reimbursed at actual cost subject to the City of Palo Alto's policy for reimbursement of travel and meal expenses for City of Palo Alto employees.

B. Long distance telephone service charges, cellular phone service charges, facsimile transmission and postage charges are reimbursable at actual cost.

All requests for payment of expenses shall be accompanied by appropriate backup information. Any expense anticipated to be more than \$100.00 shall be approved in advance by the CITY's project manager.

### **ADDITIONAL SERVICES**

Although Additional Services are not currently contemplated by City, the CONSULTANT shall provide additional services only by advanced, written authorization from the CITY. The CONSULTANT, at the CITY's project manager's request, shall submit a detailed written proposal including a description of the scope of services, schedule, level of effort, and CONSULTANT's proposed maximum compensation, including reimbursable expenses, for such services based on the rates set forth in Exhibit C-1. The additional services scope, schedule and maximum compensation shall be negotiated and agreed to in writing by the CITY's Project Manager and CONSULTANT prior to commencement of the services. Payment for additional services is subject to all requirements and restrictions in this Agreement.

## Not To Exceed Compensation (“NTE”) for Services – Exhibit “A”

Task	Subtask	Deliverable/Activity	NTE Amount	Hours
Task 1	Subtask 1.1	Background and best practices	\$ 1,600	100
	Subtask 1.2	GHG inventory processes	\$ 5,400	34
Task 2	Subtask 2.1	Review TDM	\$ 9,500	59
	Subtask 2.2	Transportation analysis	\$ 11,600	70
Task 3	Subtask 3.1	Develop 3 initial scenarios	\$ 18,000	113
	Subtask 3.2	Develop 3 modified scenarios	\$ 12,000	75
Task 4	Subtask 4.1	Prioritize strategies	\$ 10,000	63
	Subtask 4.2	Prepare detailed implementation strategies	\$ 20,000	125
	Subtask 4.3	Overall Implementation Plan	\$ 10,000	63
	Subtask 4.4	Recommendations for streamlining the S/CAP process and City management systems	\$ 8,400	53
Task 5	Subtask 5.1	Sustainability Roadmap	\$ 12,000	75
	Subtask 5.2	Climate risk and adaptation	\$ 25,000	156
Task 6		Financing Options	\$ 5,400	34
Task 7	Subtask 7.1	Public Engagement Plan	\$ 3,500	22
	Subtask 7.2	Conduct Outreach	\$ 14,185	89
Task 8		Coordinate with CompPlan	\$ 6,000	38
Task 9	Subtask 9.1	Public Facing Presentation	\$ 4,000	25
	Subtask 9.2	Booklet	\$ 10,000	63
Task 10		Project Management	\$ 10,800	68
Direct Cost			500	
Total NOT TO EXCEED COMPENSATION			211,845	1321

## Not to Exceed (“NTE”) Compensation for Additional Scope of Services – Exhibit “A1”

**Table 1. Additional S/CAP Tasks**

<b>Section</b>	<b>Description</b>	<b>NTE Amount</b>
<b>1.1.1</b>	Quantify GHG impact of existing initiatives	\$7,680
<b>1.1.2</b>	Develop revised S/CAP strategies – Transportation	\$4,320
<b>1.1.2</b>	Develop revised S/CAP strategies – Natural Gas	\$3,040
<b>1.1.2</b>	Develop revised S/CAP strategies – Solid waste, water, green infrastructure and adaptation	\$3,200
<b>1.1.3</b>	Revised administrative draft	\$7,200
<b>1.1.4</b>	Public review draft and final draft	No additional cost
<b>1.1.5</b>	Additional project conference calls	\$2,340
<b>1.1.6</b>	Additional community meeting	\$4,320
<b>1.1.7</b>	Additional Council meeting (1 meeting)	No additional cost
<b>TOTAL NOT TO EXCEED COMPENSATION</b>		<b>\$32,100</b>

Ordinance No. XXXX

ORDINANCE OF THE COUNCIL OF THE CITY OF PALO ALTO AMENDING THE BUDGET FOR FISCAL YEAR 2016 TO PROVIDE AN ADDITIONAL APPROPRIATION OF \$32,100 FROM THE GENERAL FUND BUDGET STABILIZATION RESERVE TO THE OFFICE OF SUSTAINABILITY DEPARTMENT TO PROVIDE ADDITIONAL CONTRACT SERVICES IN DEVELOPMENT OF THE SUSTAINABILITY CLIMATE ACTION PLAN (S/CAP) FOR THE CITY OF PALO ALTO

The Council of the City of Palo Alto does ORDAIN as follows:

SECTION 1. The Council of the City of Palo Alto finds and determines as follows:

A. Pursuant to the provisions of Section 12 of Article III of the Charter of the City of Palo Alto, the Council on June 15, 2015 did adopt a budget for fiscal year 2016; and

B. The state of California has set Greenhouse Gas (GHG) reduction targets of 80% by 2050 (from a baseline of 1990), and 40% by 2030. Palo Alto has reduced its emissions an estimated 33% from the 1990 baseline as of the end of 2014; and

C. In August 2014, Council approved a contract ~~with DNV GL (then KEMA Services Inc.)~~ for development of a Sustainability and Climate Action Plan (S/CAP) for Palo Alto in the amount of \$233,029.50 ~~(C15154740) to develop a Sustainability and Climate Action Plan (S/CAP) for Palo Alto;~~ and

~~D. Since August 2014, work on S/CAP has included analysis of Palo Alto's sustainability history and circumstances; identification of key issues and potential emissions mitigation strategies; survey of best practices from other cities; various methods of public engagement, and regular meetings with the SCAP advisory board; development of analytical models to project potential GHG reductions; development of estimated costs and net present value of various strategies and combinations of strategies; as well as assessment of climate risk and adaptation strategies; and~~

~~E.~~ In September 2015, the Sustainability board reviewed a consultant-produced "administrative draft" plan at a board retreat. Based on that review, staff requested that DNV GL develop several additional work elements. The scenarios generated by DNV GL present the strategies and measures necessary to achieve each three designated scenarios: reduction of GHG emissions 80% x 2050, 80% x 2030, and 100% x 2025; and

~~F.~~ Upon review of these scenarios, staff requested additional analysis from the consultant to determine the GHG reduction impacts of measures already underway or committed to by the City, in order to determine the additional measures that would be required to meet the selected goals; and

~~GF.~~ The additional scope of work to allow for Consultant to move the administrative draft S/CAP to public review draft and Council consideration~~update various reduction scenario strategies and quantify the GHG impact of existing initiatives~~ requires an amendment to C15154740 with DNV GL Energy Services USA Inc. (DNV) to increase the current "Not to Exceed Compensation" from \$233,029.50 to \$265,129.50, which represents an increase by \$32,100.00; and to extend the Term of the Contract from its current expiration date of June 30, 2015 to June 30 2017; the original S/CAP contract; and

SECTION 2. Therefore, the sum of Thirty Two Thousand One Hundred Dollars (\$32,100) is hereby appropriated to the Office of Sustainability Department operating budget and the ending fund balance in the General Fund Budget Strategic Reserve is decreased by Thirty Two Thousand One Hundred Dollars (\$32,100).

SECTION 3. As provided in Section 2.04.330 of the Palo Alto Municipal Code, this ordinance shall become effective upon adoption.

SECTION 4. Council's approval of Amendment No. 1 to C15154740 and the related BAO does not meet the California Environmental Quality Act (CEQA) definition of a "project" set forth in California Public Resources Code Sec. 21065, thus no environmental review is required.~~The actions taken in this ordinance do not constitute a project requiring environmental review under the California Environmental Quality Act (CEQA).~~

INTRODUCED AND PASSED:      Enter Date Here

AYES:

NOES:

ABSENT:

ABSTENTIONS:

NOT PARTICIPATING:

ATTEST:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

APPROVED AS TO FORM:

APPROVED:

\_\_\_\_\_  
Senior ~~Assistant Deputy~~ City Attorney

\_\_\_\_\_  
City Manager

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Director of Administrative Services

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Director of Office of Sustainability