



## CITY OF PALO ALTO OFFICE OF THE CITY CLERK

October 26, 2015

The Honorable City Council  
Palo Alto, California

### **Council Direction on Selection of Voting Delegate for the National League of Cities Annual Business Meeting on Saturday, November 7, 2015**

The City Council should designate a voting delegate and could designate an alternate voting delegate for the National League of Cities (NLC) Annual Business Meeting to be held on Saturday, November 7, 2015.

#### **BACKGROUND:**

The National League of Cities (NLC) 2015 Congress of Cities and Exposition is scheduled for November 4-7, 2015 at the Nashville Music City Convention Center, Nashville, TN. The Annual Business Meeting will be held at the conclusion of the Congress of Cities and Exposition on Saturday, November 7, 2015.

In order to vote at the Annual Business Meeting, the City Council must delegate a voting delegate and could appoint an alternate voting delegate. Mayor Holman, Council Member Kniss and Council Member Wolbach will be attending the Conference.

Attached please find correspondence received from the National League of Cities.

#### **ATTACHMENTS:**

- **Attachment:** Attachment A: NLC- Nashville(PDF)

Department Head: Beth Minor, City Clerk



# NATIONAL LEAGUE of CITIES

## 2015 Officers

President  
**Ralph E. Becker**  
 Mayor  
 Salt Lake City, Utah

First Vice President  
**Melodee Colbert-Kean**  
 Councilmember  
 Joplin, Missouri

Second Vice President  
**Matt Zone**  
 Councilmember  
 Cleveland, Ohio

Past President  
**Christopher B. Coleman**  
 Mayor  
 Saint Paul, Minnesota

Chief Executive Officer/  
 Executive Director  
**Clarence E. Anthony**  
 Deputy Executive  
 Director  
**Antoinette A. Samuel**

September 22, 2015

Donna Grider  
 City Clerk  
 City of Palo Alto  
 PO Box 10250  
 Palo Alto, CA 94303-0862

Dear City Clerk Grider:

The National League of Cities' (NLC) Annual Business Meeting will be held on Saturday, November 7, 2015, at the conclusion of the Congress of Cities and Exposition in Nashville, Tennessee. As a direct member city, your city is entitled to vote at this meeting. Based on population as of the 2010 Census, each member city casts between one and twenty votes. The number of votes for each population range can be found below.

POPULATION	VOTES	POPULATION	VOTES
Under 50,000	1 vote	500,000 – 599,999	12 votes
50,000 – 99,999	2 votes	600,000 – 699,999	14 votes
100,000 – 199,999	4 votes	700,000 – 799,999	16 votes
200,000 – 299,999	6 votes	800,000 – 899,999	18 votes
300,000 – 399,999	8 votes	900,000 and above	20 votes
400,000 – 499,999	10 votes		

To be eligible to cast a city's vote, a voting delegate and/or alternate(s) must be officially designated by the city using the enclosed credentials form and the city's membership in NLC must be up to date. NLC bylaws expressly prohibit voting by proxy.

At the Congress of Cities, the voting delegate must pick up and sign for the city's voting card at the Ask NLC Booth before the Annual Business Meeting and must be present at the Annual Business Meeting to cast the city's vote. The Ask NLC Booth will be open during scheduled times throughout the Congress of Cities and Exposition.

**Please return the completed form to NLC by mail, fax (202-626-3109) or email [membership@nlc.org](mailto:membership@nlc.org) before October 30, 2015, and keep a copy for your files. If you have any questions, please contact Mae Davis, at [mdavis@nlc.org](mailto:mdavis@nlc.org) or 202-626-3150; or contact Gail Remy, Director of Member Relations at [remy@nlc.org](mailto:remy@nlc.org), or 202-626-3026.**

Thank you,



Clarence E. Anthony  
 Executive Director

Enclosure





CREDENTIALS FORM

NATIONAL LEAGUE OF CITIES · 2015 CONGRESS OF CITIES AND EXPOSITION · NASHVILLE, TENNESSEE

At the Annual Business Meeting on Saturday, November 7, 2015, from 2:30 p.m. to 4:30 p.m., each direct member city of the National League of Cities (NLC) is entitled to cast from one to 20 votes based upon the city's population per the 2010 census, through its designated voting delegate. Please indicate below your city and state, your voting delegate and alternate(s), and sign and date the form. The form should be returned by October 30, 2015.

The official voting delegate and alternate(s) from:

City of Palo Alto Palo Alto, CA

VOTING DELEGATE:

1. NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

ALTERNATE VOTING DELEGATE(S):

2. NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

3. NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

FOR OFFICE USE ONLY  
 (DO NOT WRITE IN THIS SPACE)  
 Voting card issued to:

---

(signature)

**Votes: 2**

PLEASE SIGN AND RETURN THIS FORM TO NLC BY OCTOBER 30, 2015  
 ATTENTION: MAE DAVIS, NATIONAL LEAGUE OF CITIES, 1301 PENNSYLVANIA AVE., NW, SUITE 550, WASHINGTON, DC 20004  
 EMAIL: [MEMBERSHIP@NLC.ORG](mailto:MEMBERSHIP@NLC.ORG); FAX: 202-626-3109

Signature (city representative): \_\_\_\_\_

Title: \_\_\_\_\_ Date: \_\_\_\_\_