



CITY OF PALO ALTO OFFICE OF THE CITY CLERK

June 29, 2015

The Honorable City Council
Palo Alto, California

Staff Recommendation to Initiate a Special Recruitment to Fill One Unscheduled Vacancy on the Utilities Advisory Commission, ending on April 30, 2018

RECOMMENDATION

Staff recommends the City Council direct the City Clerk to initiate a special recruitment to fill an unexpired term on the Utilities Advisory Commission.

DISCUSSION

On June 4, 2015 the City Clerk's Department was notified that Lisa Van Dusen had resigned from the Utilities Advisory Commission. Her term would have ended on April 30, 2018.

The City Council on August 12, 2013 approved revisions to the Board and Commission Recruitment Program to allow two scheduled recruitments per year (spring and fall). Any resignation that occurred during the year was to be brought to the City Council for a determination on whether to hold a special recruitment to fill the vacancy or wait until the next scheduled recruitment (see Municipal Code Section 2.16.010 excerpted below).

The City Clerk's Office is scheduled to conduct a recruitment this fall, which would include three terms on the Architectural Review Board, three terms on the Parks and Recreation Commission and one term on the Planning and Transportation Commission. Appointments for the scheduled fall recruitment will not take place until October.

Conducting a special recruitment would allow for an appointment to this unexpired term on the Utilities Advisory Commission in August.

MUNICIPAL CODE EXCERPT

2.16.010 Vacancies

Any vacancy occurring in the membership of any board or commission may remain vacant until the next regularly scheduled recruitment for that board or commission or may be filled at any time by special recruitment, at the discretion of the City Council.

(Ord. 5208 § 1, 2013; Ord. 2146 (part), 1963; prior code § 2.250.1

Department Head: Beth Minor, City Clerk

