

Dear Mayor and Council Members:

On behalf of City Manager Ed Shikada, please find below the staff responses to questions made by Councilmember Cormack regarding the [Monday, April 11 Council Meeting](#) consent agenda items:

Item 3, Approval of Contract Number C22181467 with Bureau Veritas Technical Assessments LLC, for an Amount Not to Exceed \$359,779 for a City Facility Condition and Electrification Assessment and Use of Brightly Cloud-based Capital Planning Software, Capital Improvement Program Projects (PE-20002 and TE-13004) and Budget Amendments in the Electric Fund and Capital Improvement Fund

Item 6, Approval of Amendment No. 1 to Professional Services Contract Number S22183902 Teri Black and Company, LLC to Increase the Not-to-Exceed Compensation by \$180,000 (to \$265,000) and to Extend the Term of the Contract to January 2024 for City Wide Executive Recruitments and Approve a Budget Amendment in the General Fund

Staff responses are below:

Item 3

1. **Does item 5 on page 27 provide information that would help Council decide when to replace facilities? Did the 2008 assessment factor into the creation of the subsequent Council infrastructure plan?**

Answer: The facility current replacement values and condition indices are not intended to be used directly for planning replacement of facilities, but they may be helpful for this purpose. For instance, a facility with a very high Extended Facility Condition Index, for which the cost of deferred maintenance and upcoming planned maintenance might be approaching the replacement cost, could be a candidate for replacement.

The 2008 assessment was used to determine keep-up and catch-up needs for City facilities that were considered during the Infrastructure Blue Ribbon Commission's (IBRC) work and their subsequent recommendations for increased infrastructure capital funding. The 2014 Council Infrastructure Plan projects came primarily from the IBRC recommendations, but were not based on the 2008 assessment. For example, an earlier seismic assessment had recommended replacement of Fire Stations 3 and 4, and the need for a new Public Safety Building had been known for many years.

Item 6

1. **Could you please provide an example of an "Additional Service" that might be necessary beyond the four phases listed in the scope of work on page 205?**

Answer: Additional service fees are allocated to cover fees for additional placements from one recruitment that meet the talent needs of organization in a different capacity (which would include conducting background and reference checks); as well as, advisory and strategy design services on hard to fill positions for recruitments conducted by the city.

Thank you,



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