

MINUTES

Library Advisory Commission (LAC)

April 28, 2016

Children's Library
1276 Harriet Street

Commissioners Present: Sheena Chin, June Loy, Don McDougall
Doug Hagan, Bob Moss

Staff Present : Monique le Conge Ziesenhenne, Elena Lee
Evelyn Cheng

CALL TO ORDER – Chair Chin called the meeting to order at 7:00 p.m.

ORAL COMMUNICATIONS – Ziesenhenne introduced Gayathri Kanth, new Assistant Library Director, who will join the City on May 2, 2016. Commissioners welcomed Kanth to the Library.

AGENDA CHANGES, REQUESTS, DELETIONS – None

BUSINESS

1. Approval of draft minutes of Special Meeting on February 25, 2016.
 - Without corrections, minutes of the Special Meeting on February 25, 2016 were approved.

2. Presentation: Palo Alto Comprehensive Plan Draft Environmental Impact Report
 - Ziesenhenne introduced Elena Lee, Manager, Planning & Community Environment, who gave a presentation on the process undertaken to update the City's Comprehensive Plan to the year 2030 and the draft Environmental Impact Report (EIR) which is now available for the public to review and comment on.

 - The City of Palo Alto has been working on an update to its Comprehensive Plan since 2008 and a Citizens Advisory Committee (CAC) was formed to make recommendations to the City Council on policies and programs for inclusion in the update. LAC Commissioner McDougall is a member of the CAC.

- The Comprehensive Plan is the primary tool for guiding preservation and development in Palo Alto. It builds on shared community values to manage growth and change. Plan contents include the following elements:
 - Land Use
 - Transportation
 - Natural Environment
 - Community Services and Facilities
 - Business and Economics
 - Governance
 - Housing

- Development of the draft EIR began in 2014 and analyzes four planning scenarios developed using input from public workshops, looking at potential environmental impacts across a range of alternatives addressing the pace of non-residential development and job growth; placement of housing sites and densities, desired transportation investment and sustainability measures.

- Members of the public are encouraged to review and comment on the draft EIR (available on the Comp Plan website <http://www.paloaltocomplan.org/eir/>)

- EIR timeline and target deadlines:
 - February 5, 2016: Draft EIR released/published
 - June 6, 2016: Public Hearing on draft EIR
(Written comments submitted by June 8 to Elena Lee or at paloaltocomplan.org)
 - May 2017: Final EIR

- Discussion followed, with members of the LAC asking questions/clarification about the process, collaboration with the school district, students and parents, population growth and its impact to library services and budget, and if the City has the tools to meet growth and demands.

- Ziesenhenne said the purpose for inviting Lee to the LAC was to inform the Commission that the draft EIR was available, recognize McDougall's work with the CAC, and get LAC feedback. Different options will continue to evolve and the City will continue to use data for projections.

- Commissioners thanked Lee for her presentation.

LIBRARY DIRECTOR'S REPORT

Ziesenhenne gave a written report on recent library activities of interest in March/April, including the Library's third quarter statistical report with trend graph available at places. Updates on the Library's Strategic Plan and OrangeBoy dashboard will be provided at the LAC meeting in June.

Commissioners provided comments and asked follow-up questions on how door counts are taken as well as updates on 3D printers and bicycle repair station at libraries.

COMMISSIONER REPORTS AND QUESTIONS

Chin and Moss attended the April 23, 2016 California's Public Library Advocates'(CPLA) 2016 Spring Workshop "If Not Now, When? Working together politically, financially and strategically" in Redwood City, and shared their personal takeaway from the presentations and roundtable breakouts.

COMMENTS AND ANNOUNCEMENTS

Loy and Ziesenhenne will not be able to attend the June 23 LAC meeting. Staff will poll the Commissioners to see if the LAC should consider moving the date of the June meeting.

The 2016 Study Session with City Council is on a holding pattern and tentatively scheduled in the Fall. City Council is regularly informed/get updates about Library under CM Comments at Council meetings.

Commissioners commented on public letters sent to the Library Director, specifically on noise levels at Mitchell Park Library. Ziesenhenne said staff is looking into options.

AGENDA for meeting on June 23, 2016:

- Election of 2016 LAC Chair and Vice Chair
- 2016 LAC Council Buddies Assignment
- Presentation: City Auditor's Report & National Citizen Survey
- T-Lab Report
- Noise Control at Mitchell Park Library

THE MEETING WAS ADJOURNED AT 8:40 p.m.