



CITY OF
**PALO
ALTO**

UTILITIES ADVISORY COMMISSION – SPECIAL MEETING
MARCH 1, 2023 – 4:30 PM
City Council Chambers / ZOOM Webinar

NOTICE IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54954.2(a) OR 54956

Supporting materials are available online at <https://www.cityofpaloalto.org/gov/boards/uac/default.asp> on Thursday, 5 days preceding the meeting.

Chairman: Lauren Seqal □ Vice Chair: A.C. Johnston □ Commissioners: John Bowie, Lisa Forssell, Phil Metz, Greg Scharff, and Loren Smith □ Council Liaison: Ed Lauing

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Meeting ID: 966 9129 7246

Phone: 1 (669) 900-6833

Pursuant to [AB 361](#) Utilities Advisory Commission meetings will be held as “hybrid” meetings with the option to attend by teleconference or in person. To maximize public safety while still maintaining transparency and public access, members of the public can choose to participate from home or attend in person. Members of the public who wish to participate by computer or phone can find the instructions at the end of this agenda. Masks are strongly encouraged if attending in person. The meeting will be broadcast on Cable TV Channel 26, live on Midpen Media Center at <https://midpenmedia.org>, and live on YouTube at <https://www.youtube.com/c/cityofpaloalto>. Members of the public who wish to participate by computer or phone can find the instructions at the end of this agenda.

I. ROLL CALL 4:30 – 4:35 pm

II. AGENDA REVIEW AND REVISIONS 4:35 – 4:40 pm

III. ORAL COMMUNICATIONS 4:40 – 4:55 pm

Members of the public are invited to address the Commission on any subject not on the agenda. A reasonable time restriction may be imposed at the discretion of the Chair. State law generally precludes the UAC from discussing or acting upon any topic initially presented during oral communication.

IV. APPROVAL OF THE MINUTES 4:55 – 5:00 pm

Approval of the Minutes of the Utilities Advisory Commission Meeting Held on February 1, 2023.

IV. UNFINISHED BUSINESS

None

VI. UTILITIES DIRECTOR REPORT 5:00 – 5:15 pm

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMISSION AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE UTILITIES DEPARTMENT AT PALO ALTO CITY HALL, 250 HAMILTON AVE. DURING NORMAL BUSINESS HOURS.

AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City’s compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

VII. NEW BUSINESS

1. Staff Recommend the Utilities Advisory Commission Recommend the Finance Committee Recommend that the City Council Adopt a Resolution Approving the FY 2024 Wastewater Collection Utility Financial Plan Including Reserve Transfers and Increasing Wastewater Rates by Amending Rate Schedules S-1 (Residential Wastewater Collection and Disposal), S-2 (Commercial Wastewater Collection and Disposal), S-6 (Restaurant Wastewater Collection and Disposal) and S-7 (Commercial Wastewater Collection and Disposal – Industrial Discharger) (*ACTION 5:15 – 6:15 PM*) Staff: Lisa Bilir
2. Staff Recommend the Utilities Advisory Commission Recommend the Finance Committee Recommend that City Council Adopt a Resolution Approving the Fiscal Year 2024 Water Utility Financial Plan, Including Reserve Transfers, and Increasing Water Rates by Amending Rate Schedules W-1 (General Residential Water Service), W-2 (Water Service From Fire Hydrants), W-3 (Fire Service Connections), W-4 (Residential Master-Metered and General Non-Residential Water Service), and W-7 (Non-Residential Irrigation Water Service) (*ACTION 6:15 – 7:15 PM*) Staff: Lisa Bilir

20-minute break 7:15 – 7:35 PM

3. Staff Recommends That the Utilities Advisory Commission Recommend that the Finance Committee recommend that the City Council Adopt a Resolution Approving the Fiscal Year 2024 Gas Utility Financial Plan, Including the Proposed Reserve and General Fund Transfers, and Amendment to the Gas Utility Reserve Management Practices, and Increasing Gas Rates by Amending Rate Schedules G-1 (Residential Gas Service), G-2 (Residential Master-Metered and Commercial Gas Service), G-3 (Large Commercial Gas Service), and G-10 (Compressed Natural Gas Service) (*ACTION 7:35 – 8:35 PM*) Staff: Jonathan Abendschein
4. Staff Recommends the Utilities Advisory Commission Recommend that the Finance Committee Recommend that the City Council Adopt a Resolution Approving the Fiscal Year 2024 Electric Financial Plan and Proposed Reserve Transfers, and Amending Rate Schedules E-HRA (Hydro Rate Adjuster), E-1 (Residential Electric Service), E-2 (Residential Master-Metered and Small Non-Residential Electric Service), E-2-G (Residential Master-Metered and Small Non-Residential Green Power Electric Service), E-4 (Medium Non-Residential Electric Service), E-4-G (Medium Non-Residential Green Power Electric Service), E-4 TOU (Medium Non-Residential Time of Use Electric Service), E-7 (Large Non-Residential Electric Service), E-7-G (Large Non-Residential Green Power Electric Service), E-7 TOU (Large Non-Residential Time of Use Electric Service), E-NSE (Net Metering Net Surplus Electricity Compensation), and E-EEC (Export Electricity Compensation) (*ACTION 8:35 – 9:35 PM*) Staff: Micah Babbitt

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VIII. COMMISSIONER COMMENTS and REPORTS from MEETINGS/EVENTS

INFORMATIONAL REPORTS

IX. FUTURE TOPICS FOR UPCOMING MEETING: April 5, 2023

SUPPLEMENTAL INFORMATION - The materials below are provided for informational purposes, not for action or discussion during UAC Meetings (Govt. Code Section 54954.2(a)(3)).

12-Month Rolling Calendar

Public Letter(s) to the UAC

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PUBLIC COMMENT INSTRUCTIONS

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to UACPublicMeetings@CityofPaloAlto.org.
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Commission, click on the link below for the appropriate meeting to access a Zoom-based meeting. Please read the following instructions carefully.
 - You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
 - You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
 - When you wish to speak on an agenda item, click on “raise hand.” The Attendant will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
 - When called, please limit your remarks to the time limit allotted.
 - A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** use the telephone number listed below. When you wish to speak on an agenda item hit *9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Council. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

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