



**UTILITIES ADVISORY COMMISSION – SPECIAL MEETING**  
**WEDNESDAY, February 3, 2021 – 4:00 P.M.**  
**ZOOM Webinar**

**NOTICE IS POSTED IN ACCORDANCE WITH GOVERNMENT CODE SECTION 54954.2(a) OR 54956**

Supporting materials are available online at <https://www.cityofpaloalto.org/gov/boards/uac/default.asp> on Thursday, 5 days preceding the meeting.

*Chairman: Lisa Forssell □ Vice Chair: Lauren Segal □ Commissioners: Michael Danaher, Donald Jackson, A.C. Johnston, Greg Scharff, and Loren Smith □ Council Liaison: Eric Filseth*

**\*\*\*BY VIRTUAL TELECONFERENCE ONLY\*\*\***

[Join Zoom Webinar Here](#)

Meeting ID: 966 9129 7246

Phone: 1 (669) 900-6833

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, this meeting will be held by virtual teleconference only, with no physical location. The meeting will be broadcast on Cable TV Channel 26, live on Midpen Media Center at <https://midpenmedia.org>. Members of the public who wish to participate by computer or phone can find the instructions at the end of this agenda.

**I. ROLL CALL**

**II. AGENDA REVIEW AND REVISIONS**

**III. ORAL COMMUNICATIONS**

Members of the public are invited to address the Commission on any subject not on the agenda. A reasonable time restriction may be imposed at the discretion of the Chair. State law generally precludes the UAC from discussing or acting upon any topic initially presented during oral communication.

**IV. APPROVAL OF THE MINUTES**

Approval of the Minutes of the Utilities Advisory Commission Meeting held on January 6, 2021

**V. UNFINISHED BUSINESS - None**

**VI. UTILITIES DIRECTOR REPORT**

**VII. NEW BUSINESS**

1. Staff Recommendation That the Utilities Advisory Commission Recommend the City Council Adopt a Resolution Approving the FY 2022 Wastewater Collection Utility Financial Plan Including Transfers to and From Wastewater Collection Utility Reserve Accounts and an Amendment to the Wastewater Collection Utility Reserves Management Practices; and Adopt a Resolution Adjusting Wastewater Rates by Amending Rate Schedules S-1 (Residential Wastewater Collection and Disposal), S-2 (Commercial Wastewater Collection and Disposal), S-6 (Restaurant Wastewater Collection and Disposal) and S-7 (Commercial Wastewater Collection and Disposal – Industrial Discharger) Action
2. Discussion and Status Update on the 2020 Sustainability and Climate Action Plan Discussion

**VIII. COMMISSIONER COMMENTS and REPORTS from MEETINGS/EVENTS**

MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE COMMISSION AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN THE UTILITIES DEPARTMENT AT PALO ALTO CITY HALL, 250 HAMILTON AVE. DURING NORMAL BUSINESS HOURS.

AMERICANS WITH DISABILITY ACT (ADA)

Persons with disabilities who require auxiliary aids or services in using City facilities, services or programs or who would like information on the City’s compliance with the Americans with Disabilities Act (ADA) of 1990, may contact (650) 329-2550 (Voice) 24 hours in advance.

**IX. FUTURE TOPICS FOR UPCOMING MEETINGS:** March 03, 2021

**SUPPLEMENTAL INFORMATION** - The materials below are provided for informational purposes, not for action or discussion during UAC Meetings (Govt. Code Section 54954.2(a)(3)).

Informational Reports

12-Month Rolling Calendar

Public Letter(s) to the UAC

- Informational Update on Progress Toward a Second Transmission Line Corridor Connecting the City of Palo Alto Electric Distribution System to the Pacific Gas & Electric Transmission Grid
- Informational Update on the Utilities Quarterly Report for Q4 FY 2020

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## PUBLIC COMMENT INSTRUCTIONS

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [UACPublicMeetings@CityofPaloAlto.org](mailto:UACPublicMeetings@CityofPaloAlto.org).
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Commission, click on the link below for the appropriate meeting to access a Zoom-based meeting. Please read the following instructions carefully.
  - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - B. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - C. When you wish to speak on an agenda item, click on “raise hand.” The Attendant will activate and unmute speakers in turn. Speakers will be notified shortly before they are called to speak.
  - D. When called, please limit your remarks to the time limit allotted.
  - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Council. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

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