



# Policy and Services Committee ACTION MINUTES

Special Meeting Council  
June 21, 2018

Chairperson Fine called the meeting to order at 6:05 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: Fine (Chair), Kniss (Sitting in for Holman), Wolbach

Absent: DuBois, Holman

## Action Items

1. Policy and Services Committee Recommend the City Council Accept the Green Purchasing Audit Status Update.

**MOTION:** Council Member Wolbach moved, seconded by Mayor Kniss to recommend the City Council accept the status update of the Green Purchasing Audit.

**MOTION PASSED:** 3-0 DuBois absent

2. Policy and Services Committee Recommend the City Council Accept the Status Update on the Audit of Parking Funds and Approve Consolidation of Residential Parking Funds.

**MOTION:** Council Member Wolbach moved, seconded by Council Member Mayor Kniss to recommend the City Council accept the status update of the Parking Funds and Approve Consolidation of Residential Parking Funds Audit.

**MOTION PASSED:** 3-0 DuBois absent

3. Policy and Services Committee Recommend the City Council Accept the Status Update of the Community Services Department Fee Schedule Audit.

**MOTION:** Chair Fine moved, seconded by Council Member Wolbach to recommend the City Council accept the status update of the Community Services Department Fee Schedule Audit.

**MOTION PASSED:** 3-0 DuBois absent

4. Policy and Services Committee Recommend the City Council Accept the Status Update on the Cross Bore Inspection Contract Audit.

**MOTION:** Council Member Wolbach moved, seconded by Chair Fine to recommend the City Council accept the status update of the Cross Bore Inspection Contract Audit.

**MOTION PASSED:** 3-0 DuBois absent

5. Policy and Services Committee Recommend the City Council Accept the Status Update on the Accuracy of Water Meter Billing Audit.

**MOTION:** Council Member Wolbach moved, seconded by Chair Fine to recommend the City Council accept the status update of the Accuracy of Water Meter Billing Audit.

**MOTION PASSED:** 3-0 DuBois absent

AT THIS TIME THE COMMITTEE TOOK UP AGENDA ITEM NUMBER 7

7. Policy and Services Committee Recommends the City Council Accept the Enterprise Resource Planning (ERP) Planning: Information Technology and Data Governance Audit.

**MOTION:** Council Member Wolbach moved, seconded by Chair Fine to recommend the City Council accept the status update of the ERP Planning: Information Technology and Data Governance Audit.

**MOTION PASSED:** 3-0 DuBois absent

6. Auditor's Office Quarterly Report as of March 31, 2018.

**MOTION:** Chair Fine moved, seconded by Mayor Kniss to recommend the City Council accept the Auditor's Office Quarterly Report as of March 31, 2018.

**MOTION PASSED:** 3-0 DuBois absent

Adjournment: The meeting was adjourned at 7:34 P.M.