



POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting
June 14, 2016

Chairperson DuBois called the meeting to order at 6:10 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: DuBois (Chair), Kniss, Scharff

Absent: Berman

Agenda Items

1. Disability Rates and Workers' Compensation Audit.

MOTION: Vice Mayor Scharff moved, seconded by Council Member Kniss to recommend the City Council accept the Disability Rates and Workers' Compensation Audit.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "including changes to Audit Findings 3.1 and 4.2 which will outline the related Action Plans that will be implemented by Staff."

RESTATED MOTION: Vice Mayor Scharff moved, seconded by Council Member Kniss to recommend the City Council accept the Disability Rates and Workers' Compensation Audit, including changes to Audit Findings 3.1 and 4.2 which will outline the related Action Plans that will be implemented by Staff.

MOTION PASSED: 3-0 Berman absent

2. Discussion and Recommendation to Provide Direction to the City Auditor Regarding the Office of the City Auditor's Role in Producing the Annual Performance Report and Proposed Changes for Reporting on City Departments' Performance.

ACTION MINUTES

MOTION: Council Member Kniss moved, seconded by Vice Mayor Scharff to direct the City Auditor to implement the Staff recommendation to produce an updated version of the Annual Performance Report and, within a reasonable amount of time, move to a soft transition to the City Manager's Office and the Office of Management and Budget.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion, "within a reasonable amount of time, move to a soft transition to the City Manager's Office and the Office of Management and Budget" with "and to return to the Policy and Services Committee in 6-9 months with a plan outlining the soft transition to the City Manager's Office and the Office of Management and Budget."

MOTION RESTATED: Council Member Kniss moved, seconded by Vice Mayor Scharff to direct the City Auditor to implement the Staff recommendation to produce an updated version of the Annual Performance Report and to return to the Policy and Services Committee in 6-9 months with a plan outlining the soft transition to the City Manager's Office and the Office of Management and Budget.

MOTION PASSED: 3-0 Berman absent

Future Meetings and Agendas

Vice Mayor Scharff asked when the next meeting is scheduled. Jessica Brettle, Assistant City Clerk, stated it is currently scheduled for Tuesday, August 16. She reviewed the items tentatively scheduled for that meeting. Vice Mayor Scharff spoke about the importance of scheduling a future item related to minimum wage.

ADJOURNMENT: The meeting was adjourned at 7:43 P.M.