



POLICY AND SERVICES COMMITTEE ACTION MINUTES

Special Meeting
August 25, 2015

Chairperson Burt called the meeting to order at 7:01 P.M. in the Community Meeting Room, 250 Hamilton Avenue, Palo Alto, California.

Present: Berman, Burt (Chair), DuBois, Wolbach

Absent:

Agenda Items

1. Discussion and Recommendations to City Council Regarding the Colleagues Memo on Strengthening City Engagement With Neighborhoods.

MOTION: Chair Burt moved, seconded by Council Member Wolbach to recommend the City Council direct Staff to begin ongoing town hall meetings, rotating throughout the City to engage Neighborhood Associations on specific and citywide issues, with two meetings to occur in 2015.

MOTION PASSED: 4-0

MOTION: Chair Burt moved, seconded by Council Member Berman to recommend the City Council authorize \$10,000 out of the Council Contingency Fund to support the citywide town hall meetings.

MOTION PASSED: 4-0

MOTION: Chair Burt moved, seconded by Council Member DuBois to recommend the City Council authorize the Neighborhood Associations be allowed to apply for up to two grants annually, not to exceed \$1,000 each for different purposes.

MOTION PASSED: 4-0

ACTION MINUTES

MOTION: Chair Burt moved, seconded by Council Member Wolbach to recommend the City Council direct Staff to return to the Policy & Services Committee with an update to the Community Services Department's Co-Sponsorship Agreement to broaden the scope and to allow options for waiving insurance fees for neighborhood meetings in City facilities.

MOTION PASSED: 4-0

MOTION: Chair Burt moved, seconded by Council Member Berman to direct Staff to return to Policy and Services Committee in January 2016 with a discussion regarding Neighborhood Associations including Association definition, support models, communications, conflict resolution, ombudsman concept, and the City's website and social media for neighborhoods.

MOTION PASSED: 4-0

2. Continued Discussion Regarding City Council Procedural Matters, Including Updates to Municipal Code Sections for Appeals, Post Government Employment Regulations, Date/Time of Policy and Services Committee and Other Referral Items from City Council Retreat (Continued from June 9, 2015).

MOTION: Chair Burt moved, seconded by Council Member Berman to recommend the Council approve switching Policy & Services Committee and Finance Committee Meetings to Wednesday's and be scheduled to avoid conflicts with regularly scheduled Planning & Transportation Commission Meetings or the Utility Advisory Commission Meetings.

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to replace in the Motion, "Policy & Services Committee and Finance Committee Meetings to Wednesday's and be scheduled to avoid conflicts with regularly scheduled Planning & Transportation Commission Meetings or the Utility Advisory Commission Meetings" with "Policy & Services Committee Meetings to the third Wednesday of each month and Finance Committee Meetings to the second and fourth Wednesday of each month."

INCORPORATED INTO THE MOTION WITH THE CONSENT OF THE MAKER AND SECONDER to add to the Motion, "pending Staff concurrence."

MOTION AS AMENDED PASSED: 4-0

ACTION MINUTES

MOTION: Chair Burt moved, seconded by Council Member Berman that the Policy and Services Committee recommend to the City Council to allow a resident 10 minutes to speak to argue that an Appeal be pulled from Consent Calendar, that there be a change to three votes to remove an item from the Consent Calendar on Appeals, and that if Appellants gather 25 signatures, then the fee would be reduced by 50 percent.

MOTION PASSED: 4-0

ADJOURNMENT: Meeting adjourned at 9:43 P.M.