



Planning & Transportation Commission

Staff Report (ID # 14222)

Report Type: Study Session **Meeting Date:** 3/30/2022

Summary Title: 2022 Work Plan

Title: Staff Recommend the Planning and Transportation Commission (PTC) adopts the 2022-2023 Work Plan and Forward the Plan to Council for Consideration and Approval.

From: Jonathan Lait

Recommendation

Staff recommends the Planning and Transportation Commission (PTC) adopts the 2022-2023 Work Plan and Forward the Plan to Council for Consideration and Approval.

Report Summary

Following the PTC's deliberation and guidance on March 9, 2022, staff have prepared the 2022-2023 work plan for the PTC. If approved, the plan will be forward to City Council for their consideration.

Environmental Review

The subject project is not subject to review according to the California Environmental Quality Act (CEQA). Thus, no CEQA review has been performed.

PTC¹ Liaison & Contact Information

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Attachments:

- Attachment A: 2022 -2023 Workplan(PDF)
- Attachment B: PTC Work Plan July 2021 – April 2022 (PDF)

¹ Emails may be sent directly to the PTC using the following address: planning.commission@cityofpaloalto.org



Planning and Transportation Commission (PTC)

2022-2023 Workplan Overview

Date approved by [ABBREVIATED BCC]: X/X/202X

Staff Liaison: Rachael Tanner, Assistant Director of Planning and Development Services (PDS)
Lead Department: Planning and Development Services (PDS); Office of Transportation (OOT)

About the Commission

The Planning & Transportation Commission's work plan covers April 2022 - April 2023. The members and chairs are listed below. Members serve 4 year terms. At this time, the PTC has 7 members and no vacancies. For more information about Planning & Transportation Commission (PTC) please visit our webpage, go to <http://www.cityofpaloalto.org/gov/boards/ptc/default.asp>

Current Commissioners

- Ed Lauing (Chair)
- Doria Summa (Vice Chair)
- Bryna Chang
- Bart Hechtman
- Keith Reckdahl
- Giselle Roohparvar
- Carolyn Templeton

Mission Statement

The Planning & Transportation Commission advises the City Council, Planning Director, and Transportation Director on land use and transportation matters, including the Comprehensive Plan, zoning, transportation programs, and related matters. The Commission's primary responsibilities include:

- Preparing and making recommendations to the City Council on the City's Comprehensive Plan regarding development, public facilities, and transportation in Palo Alto;
- Considering and making recommendations to the City Council on zoning map and zoning ordinance changes; any changes to Title 18 of the Palo Alto Municipal Code must be reviewed by the PTC and the City Council;
- Reviewing and making recommendations to the City Council on subdivisions and Site and Design Reviews, on appeals on variances and use permits;
- Considering other policies and programs affecting development and land use in Palo Alto for final City Council action;
- Reviewing and making recommendations on individual projects as described in the Municipal Code, and Open Space development;
- Reviewing and making recommendations to the City Council on transportation, parking, and other related mobility issues;
- Ensuring robust community engagement and dialogue regarding planning, land use, and transportation and providing recommendations to the City Council regarding these matters and incorporating the public discussion.

Prior Year Accomplishments

With a few exceptions, all items on the 2021-2022 PTC work plan were addressed by the Commission. This includes considering ordinances, providing feedback during study sessions, and recommending policy direction for a variety of topics The plan can be found here (<https://www.cityofpaloalto.org/files/assets/public/agendas-minutes-reports/agendas-minutes/historic-resources-board/2021/ptc-work-plan-2021.pdf>). Accomplishments include considering changes to wireless standards, recommendations regarding ADUs, reviewing the scope for retail recovery work, NVCAP, and the Housing Element.



Planning and Transportation Commission (PTC)

2022-2023 Workplan

Staff Liaison: Rachael Tanner, Assistant Director of Planning and Development Services (PDS)
Lead Department: Planning and Development Services (PDS); ; Office of Transportation (OOT)

PURPOSE STATEMENT: The Planning and Transportation Commission must review and provide recommendations on certain changes to the Palo Alto Municipal Code, specifically those in Title 18 and affecting planning policy, as well as General Plan changes and General Plan administration. The PTC also reviews items as referred from the City Council, and considers certain development application. This workplan includes execution of those duties and special projects that seek to further the administration and implementaiton of the General Plan.

PROJECT/GOAL 1 : Study session to discuss traffic safety, with an emphasis on indentifying areas of concerns and collisions between motorists and cyclists as well as between motorists and pedestrians. The PTC wants to discuss available data regarding safety and provide an opportunity for the public to engage in this important topic as well.

BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Opportunity to investigate an area of considerable public concern.	The study session can occur anytime in the next 12 month period, with a preference for as soon as staff and resources can be available.	Office of Transportation staff would prepare the staff report, presentation, and be a key facilitator of the discussion. The Police Department may need to provide additional data/information.	Substantive and informative discussion.	No
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
[State aspects of high/urgent priority as it relates to the goals and objectives]		[State aspects of medium/low priority as it relates to the goals and objectives]		[Specify if 'Yes.' If not, write 'N/A']

<p>PROJECT/GOAL 2: Retail Recovery, the Future of Retail, and Retail Preservation: This project consists of several interrelated and overlapping topics and council assignments. They are grouped here in recognition that each assignment impacts the other assignment. Currently, PDS is preparing a high-level study on how the City might, from a land use standpoint, aid the recovery of retail uses hampered by the pandemic and prepare for the future of retail. In addition, the PTC will consider and make recommendations to Council regarding a temporary ordinance that changed conditional use permit thresholds. Finally, there is an outstanding Council referral to evaluate the retail preservation ordinance. While the City pursues the hiring of an economic development staff person and a contract with a firm to develop an economic development strategy, the PTC suggests this bod of work occur later in the year, so that these efforts are aligned and done in coordination with broader economic development efforts.</p>				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Overall, this project aims to ensure a strong climate for retail businesses in Palo Alto that can allow Palo Altans to meet their daily needs and have a high quality of life.	The high level review of trends and best practices in retail is currently underway. The review of CUP thresholds is currently underway due to the time-sensitivity of the project. Other efforts will remain paused until the additional staff and consultant resources are on board.	Staff, consultants, and participation from local retail community.	[Detail the measurable goals or method in which success is measured, if applicable]	Yes - Council assigned.
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
The recovery from the pandemic as well as any shifts in retail trends that will endure beyond the pandemic are occuring and can benefit from further and refined action by the City.		While this is an impactful body of work, the need to get it right and coordinate with existing and new resources outweighs the need to quickly pursue the work.		Yes

<p>PROJECT/GOAL 3: Study Session(s) Regarding Neighborhood Planning - The PTC will discuss approaches to neighborhood planning, and the pros/cons and overall effectiveness of various approaches to neighborhood planning. Considering the Housing Element plans for 6,000+ housing units, if successfully implemented, the Element will likely produce new neighborhoods in Palo Alto and/or significantly change the demand for public facilities and other services in existing neighborhoods. As the City prepares to adopt and then implement the Housing Element update, the PTC wants to explore how the City might approach the subsequent neighborhood planning.</p>				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Researching and discussing how to plan for the future of Palo Alto neighborhoods.	There is no deadline for this project.	Staff time to research and prepare a staff report.	Successful conversation and possible identification of an approach (or approaches) to neighborhood planning to guide the City's future.	No
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Not urgent.		It would be timely to undertake this study session after the Housing Element has been submitted to HCD for consideration.		No
<p>PROJECT/GOAL 4: Study session regarding projects and efforts to enhance California Avenue, both the business district and surrounding Mayfield neighborhood. This study session might include efforts to study a permanent street closure, retail recovery efforts, efforts to adjust parking requirements in the Cal Ave area, etc. Based on the study session additional information may be requested or actions taken. A goal is to ensure the projects are working together comprehensively and synergistically.</p>				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Comprehensive and synergistic approach to projects in the Cal Ave area that yields co-benefits and maximizes coordination.	This is not a time sensitive item. An appropriate time may be as/after the scope for Cal Ave permanent closure study is prepared.	Staff from PDS and OOT will need to collaborate to prepare for the session, as well as Public Works regarding public works construction projects. Additional coordination with the County (developing housing in the area) is also desirable.	An informative and robust dialogue.	Somewhat - while some items have been referred to PTC, a comprehensive study session has not specifically be referred.
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Certain projects in the area are materializing (Public Safety building is under construction, for example) and further policy changes are on the horizon (street closure consideration).		This study session should occur at a time that provides time for coordination among the city departments and other agencies.		Yes

PROJECT/GOAL 5: Updating Wireless Ordinance & Wireless Objective Standards – This work product continues work that was renewed after the joint PTC, ARB, and City Council session.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Updated wireless ordinance and standards that meet the needs of the City and its residents.	Underway. Anticipated to PTC in spring/summer 2022.	Staff and consultant resources, including outside counsel, are assigned.	Updated wireless and objective standards adopted by Council.	Yes
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
While not urgent, the sooner new standards are developed and adopted, the sooner they can be implemented.		While new standards are not currently in place, existing policy does meet some of the community's needs.		Yes
PROJECT/GOAL 6: Downtown In-Lieu Parking - Council instituted a temporary moratorium on the downtown parking in-lieu program. Staff will present PTC with information regarding the impacts of this policy so that the PTC can recommend either reviving the program, modifying it, or ending the program.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Development of a long term policy will provide clarity to property owners and potential developers.	Spring 2022	Staff resources have been assigned.	Adoption of a permanent ban and/or reinstatement of the in-lieu program.	Yes
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
The moratorium on the in-lieu program expires this year and so PTC must make a timely recommendation to Council.		N/A		Yes

PROJECT/GOAL 7: Conditional Use Permit Thresholds - In 2021 Council passed a temporary ordinance to lower the threshold for conditional use permits for some uses in Palo Alto. PTC will consider the impacts of these changes and recommend making them permanent, end them, or a variety of adjustments in between.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Permanent adjustments to CUP thresholds and/or reversion to previous standards.	[State when the project will begin and end. Include any other deadlines or important milestones]	[Include the people, money, tools and other resources the project requires]	[Detail the measurable goals or method in which success is measured, if applicable]	[Specify if 'Yes.' If not, write 'N/A']
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
PTC members reflected that the item has a sense of urgency based on community members' expressed concerns. While the session occurring imminently is not necessary, the topic is a high concern and priority for the community and PTC.				No.
PROJECT/GOAL 8: North Ventura Coordinated Area Plan - Staff continue to develop Council's preferred concept plan into a draft plan and to study the concept plan.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
A transit oriented neighborhood.	Underway; will return to PTC later in 2022	Additional consultant resources will be requested.	An adopted area plan.	yes
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Per grant requirements, the project must be completed by the end of 2023.		N/A		yes

<p>PROJECT/GOAL 9: Housing Element Update - The Council will consider the housing sites soon. The PTC will consider the programs and policies for the Housing Element and make a recommendation to Council. In addition, the environmental review and necessary public hearings and public comment periods will commence. Ultimately the Element will be submitted to the State in early 2023.</p>				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Compliant housing element.	Policies & Programs to come to PTC in Spring 2022.	Staff and consultant resources have been assigned and procured.	Compliant Housing Element that meets the needs of current and future Palo Altans.	Yes - State Mandated Policy Development
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
This process must be completed in 2022 to meet state requirements.		N/A		Yes
<p>PROJECT/GOAL 10: SB 9 Permanent Ordinance - The Council adopted an interim ordinance to prepare the city for upcoming SB 9 applications due to the state law being effective January 1, 2022. The PTC will consider a permanent ordinance and make a recommendation to City Council.</p>				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Local application of SB 9 that limits disruption to Palo Alto's development pattern.	Summer/Fall 2022	Staff resources need to be assigned in PDS; the City Attorney's Office also provides significant support for this project.	An adopted and implementable ordinance.	State Mandated
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
The sooner the City can define and refine local implementaiton of SB 9, the better the program will serve our community.		The interim ordinance provides necessary measures to implement the ordinance.		Yes

PROJECT/GOAL 11: Commercial Parking Pilot - PTC will receive an update regarding outreach efforts underway, the progress towards releasing and RFI/RFP to secure additional information or services to advance commercial parking.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Feedback from PTC on this project.	Ongoing updates throughout the year.	Staff and consultant resources are allocated and procured.	Feedback from PTC and continued engagement from the public. Overall, learning and insight provided by the pilot.	Local Council Approved
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Ongoing project.		Ongoing project.		yes
PROJECT/GOAL 12: PTC will receive an update regarding options for improving the City's parking programs. This includes a Roadmap for Residential Parking Permit Program improvements and commercial parking improvements.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Improved parking operations.	Ongoing.	Ongoing.	Feedback from PTC and continued engagement from the public.	[Specify if 'Yes.' If not, write 'N/A']
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
The staff work behind the project continues; proposed updates help advance the work.				[Specify if 'Yes.' If not, write 'N/A']

PROJECT/GOAL 13: Parking Data Portal - PTC will receive an update regarding parking availability data. The new license plate reader technology allows for regular collection and reporting of parking availability.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
PROJECT/GOAL 14: On-Demand Shuttle Program - Update and informational on grant-awarded project for implementing and delivering on-demand shuttle service in Palo Alto.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Shuttle program to provide service, understanding, and insight into future shuttle programs.	Will come to PTC Fall/Winter 2022	Grant money has been awarded for the project. Further service providers are being procured.	Feedback, knowledge, and insight.	Council accepted grant award.
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Grant project to be executed w/in prescribed timeline.		Must unfold as resources are procured.		No

PROJECT/GOAL 15: Accessory Dwelling Unit Ordinance Update - The Council has asked the PTC to revise the ADU ordinance. In addition, the state Housing and Community Development Department has provided feedback to the City's ordinance. Council will provide direction on the HCD requested updates, and then PTC will consider a revised ordinance—combining previous PTC changes and the HCD changes as well.

BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
ADU ordinance that furthers ADU production in Palo Alto.	The item will return to PTC after the State's Housing and Community Development provides further guidance on needed refinements.	Some projects may need to conclude for sufficient staffing to be available to advance this project.	Adopted ADU ordinance.	Yes
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Compliance with state law is necessary to prevent invalidation of the local ordinance. Swift action following HCD response is recommended.		Additional areas of local preference, that are compliant with state law, can be refined at the City's discretion.		Yes



PROJECT/GOAL 16: Bicycle & Pedestrian Transportation Plan Update - A citywide evaluation of the bicycle network and pedestrian network. The plan will identify opportunities to enhance and connect the network.

BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Updated bike and ped transportation plan that meets the needs of current and future Palo Altans.	TBD	Consultant resources are being procured.	Updated bike and ped plan.	Council
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
		Update is timely, but not mandated by any state laws.		No

PROJECT/GOAL 17: Cal Ave Subscription In-Lieu Program - Council referred to the PTC the development of measures to alleviate parking requirements on businesses in the California Avenue area, by establishing a subscription parking in-lieu fee program for that area.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Improved ability for commercial spaces--especially retail--to host new uses.	Winter 2022	Staffing resources must be identified to manage development of the policy.	Successful subscription in lieu program launched.	Yes - Council
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
Cal Ave may continue to struggle to attract new commercial uses w/o some type of relief.		The high demands on limited staff may hamper advancement of this item in light of other priorities.		Yes
PROJECT/GOAL 18: California Avenue & Ramona Street Closures - Planning, design, and study of potential for permanent closures.				
BENEFICIAL IMPACTS	TIMELINE	RESOURCES NEEDED	MEASURE OF SUCCESS	STATE MANDATED / LOCAL LAW / COUNCIL-APPROVED
Evaluating the potential designs, pros, and cons of closing a portion of these streets to vehicle traffic.	Early 2023	Funds for consultant resources must be appropriated and a consultant procured.	Recommendation made to Council.	Yes - Council
HIGH PRIORITY		LOWER PRIORITY		COUNCIL-DIRECTED POLICY UPDATE
The study and subsequent recommendation/decision are needed for local businesses to plan effectively.		The temporary closure can continue while the study takes place.		Yes - Council

Planning and Transportation Commission Proposed Work Plan Items July 2021 – April 2022		
Anticipated Item/Topic	Description and/or Info	Anticipated Quarter*
*Quarter 1 = Jan, Feb. March Quarter 2 = April, May, June Quarter 3 = July, Aug. Sept. Quarter 4 = Oct., Nov., Dec.		
Parking Action Plan update		Quarterly Updates
Palo Alto Bikeways Project	Recommendation to Council to move forward (or not) with the project.	Q3
Retail Recovery	Discuss and develop recommendations for considering additional retail-like uses and the geography of the retail preservation ordinance. Direct Staff and the Planning and Transportation Commission to quickly evaluate and propose changes to enable Diverse Retail Uses in more retail sites, including food, medical, educational, financial, and professional office uses citywide or by district, and evaluate ways the City can curate a strong retail mix; and direct the Planning and Transportation Commission to evaluate and propose the geography of the Retail Preservation Ordinance in Palo Alto.	Begin in Q3 with work extending into Q4 and Q1
California Avenue In-Lieu Parking	Discuss adjusting parking requirements related to California Avenue.	Q3
Parking In-lieu ban parking policy for Downtown	Consider if the current ban has effectively led to housing development downtown and how to adjust and/or continue the policy.	Q3
Housing Element	Housing Element update regarding the progress of the Working Group.	Q3
Castilleja School	Castilleja School Remanded to PTC and Amendment to Chapter 18.04 Gross Floor Area.	Q3 or Q4
Safe Parking	Review proposed permanent ordinance for the congregation-based safe parking program and public-land safe parking program.	Q3 or Q4
Inclusionary Housing Requirements (Housing Work Plan Task 3.1)	Direct Staff and the Planning and Transportation Commission to explore possible zoning amendments or other factors that could support a future 20 percent inclusionary requirement for ownership and rental housing	Q3 or Q4

	while recognizing that such analysis will be constrained without funding for additional consultant resources; and Direct Staff to return with adjustments to parking and retail standards in a manner consistent with this analysis; Develop and implement inclusionary housing requirements for rental housing.	
Accessory Dwelling Unit	Direct the Planning and Transportation Commission (PTC) to look at deed restricted affordable ADU's; and Direct Staff to continue working with the community, including the ADU Task Force, during the PTC process.	Q3 and Q4
Renter Protection	Review and make recommendation regarding proposed ordinances to implement renter protection policies as directed by the City Council.	Q4
Wireless Communications	Ordinance Amending 18.42.110 (Wireless Communication Facilities).	Q4 or Q1
State Law Updates	Review and make recommendations regarding code changes.	Q4 or Q1
Housing Element – Site selection	Review proposed housing opportunity site selected by the Working Group and make a recommendation to City Council.	Q1
Palo Alto Bikeways Project (Phase 2)	Recommendation to Council of final project and environmental document.	Q1 or Q2
North Ventura Coordinated Area Plan (NVCAP)	Review further refined version of Council-selected preferred plan alternative. This will include further studies of the preferred plan.	Q1 or Q2
Housing Element – Programs	Review and make recommendation regarding Housing Element programs.	Q1 or Q2
Bicycle and Pedestrian Transportation Plan (BPTP) Update	Study session: Plan update progress.	Q2**
**= Tentative		
<u>Racial and Social Equity</u>		
<ul style="list-style-type: none"> • <u>The PTC will execute this work plan in a manner that promotes racial and social equity.</u> • <u>The PTC will join the City Council in seeking to allow dial-in and/or video-conference access to its meetings. Using technology can promote participation in the PTC's discussions, where the demands of time and travel may prohibit robust engagement from all stakeholders. These technologies can promote equitable access to the PTC proceedings.</u> 		

- The PTC will seek out ways to enhance racial and social equity through the PTC's work, such as additional training on how to further racial equity through the PTC work. For example, the PTC may have a study session with the Government Alliance on Racial Equity to learn more about their work and its applicability to the PTC.

Community Involvement

Staff will track the number of participants, speakers, and the content of spoken or written comments. Staff will include comments expressed in report to City Council.

Ad Hoc Committees

May use ad hoc committees as needed depending on the project.

Prioritization

In addition to the projected timetables for the items above, the PTC will prioritize new items as follows:

1. Time sensitive Council items
2. Customer Applications
3. Matters requiring annual review

Additional Topics

- Study Session on street safety in Palo Alto.