



# Planning & Transportation Commission

## Staff Report (ID # 13694)

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**Report Type:** City Official Reports **Meeting Date:** 10/27/2021

**Summary Title:** City Official Report

**Title:** Directors Report, Meeting Schedule and Assignments

**From:** Jonathan Lait

### Recommendation

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

### Background

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)
- Tentative Future Agenda

Commissioners are encouraged to contact Vinh Nguyen ([Vinhloc.Nguyen@CityofPaloAlto.org](mailto:Vinhloc.Nguyen@CityofPaloAlto.org)) of any planned absences one month in advance, if possible, to ensure availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<http://www.cityofpaloalto.org/gov/agendas/council.asp>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

The Tentative Future Agenda provides a summary of upcoming projects or discussion items.

### Attachments:

- Attachment A: October 27, 2021 PTC Meeting Schedule and Assignments (DOCX)

City of Palo Alto  
 Planning & Development Services  
 250 Hamilton Avenue  
 Palo Alto, CA 94301  
 (650) 329-2442



# Planning & Transportation Commission 2021 Meeting Schedule & Assignments

## 2021 Schedule

Meeting Dates	Time	Location	Status	Absences/Notes
1/13/2021	6:00 PM	Virtual Meeting	Regular	
1/27/2021	6:00 PM	Virtual Meeting	Regular	
2/10/2021	6:00 PM	Virtual Meeting	Regular	Roohparvar
2/24/2021	6:00 PM	Virtual Meeting	Regular	Roohparvar
3/10/2021	6:00 PM	Virtual Meeting	Regular	
3/31/2021	6:00 PM	Virtual Meeting	Regular	
4/14/2021	6:00 PM	Virtual Meeting	Regular	
4/28/2021	6:00 PM	Virtual Meeting	Regular	
5/12/2021	6:00 PM	Virtual Meeting	Regular	
5/26/2021	6:00 PM	Virtual Meeting	Regular	Roohparvar
6/9/2021	6:00 PM	Virtual Meeting	Regular	Chang
6/30/2021	6:00 PM	Virtual Meeting	Regular	Alcheck, Roohparvar
7/14/2021	6:00 PM	Virtual Meeting	Regular	
7/28/2021	6:00 PM	Cancelled	Cancelled	
8/11/2021	6:00 PM	Cancelled	Cancelled	
8/25/2021	6:00 PM	Cancelled	Cancelled	
9/8/2021	6:00 PM	Virtual Meeting	Regular	
9/29/2021	6:00 PM	Cancelled	Cancelled	
10/13/2021	6:00 PM	Virtual Meeting	Regular	Alcheck, Roohparvar
10/27/2021	6:00 PM	Virtual Meeting	Regular	
11/10/2021	6:00 PM	Virtual Meeting	Regular	
11/24/2021	6:00 PM	Cancelled	Cancelled	Day Before Thanksgiving
12/8/2021	6:00 PM	Virtual Meeting	Regular	
12/29/2021	6:00 PM	Cancelled	Cancelled	2 Days Before NYE

## 2021 Assignments - Council Representation (primary/backup)

January	February	March	April	May	June
Doria Summa Michael Alcheck	Giselle Roohparvar Cari Templeton	Michael Alcheck Bart Hechtman	Ed Lauing Giselle Roohparvar	Cari Templeton Doria Summa	Giselle Roohparvar Bart Hechtman
July	August	September	October	November	December
Bryna Chang Ed Lauing	Doria Summa Michael Alcheck	Bart Hechtman Bryna Chang	Michael Alcheck Ed Lauing	Cari Templeton Bryna Chang	Ed Lauing Giselle Roohparvar



# Planning & Transportation Commission 2021 Tentative Future Agenda

**The Following Items are Tentative and Subject to Change:**

Meeting Dates	Topics
November 10, 2021	<ul style="list-style-type: none"> <li>• 985 Channing Ave: Preliminary Parcel Map</li> <li>• Review of Comprehensive Plan 2030 Implementation Plan</li> <li>• 2023-31 Housing Element Site Selection Update</li> </ul>

**Upcoming Items:**

Topics
<ul style="list-style-type: none"> <li>• Study Session: Ordinance Amending 18.42.110 (Wireless Communication Facilities)</li> <li>• Castilleja School</li> <li>• University Avenue In-Lieu Parking Program</li> </ul>