



Planning & Transportation Commission

Staff Report (ID # 11635)

Report Type: City Official Reports **Meeting Date:** 9/30/2020

Summary Title: City Official Report

Title: Directors Report, Meeting Schedule and Assignments

From: Jonathan Lait

Recommendation

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

Background

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)
- Tentative Future Agenda

Commissioners are encouraged to contact Vinh Nguyen (Vinhloc.Nguyen@CityofPaloAlto.org) of any planned absences one month in advance, if possible, to ensure availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<http://www.cityofpaloalto.org/gov/agendas/council.asp>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

The Tentative Future Agenda provides a summary of upcoming projects or discussion items.

Attachments:

- Attachment A: September 30, 2020 PTC Meeting Schedule and Assignments (DOCX)

City of Palo Alto
 Planning & Development Services
 250 Hamilton Avenue
 Palo Alto, CA 94301
 (650) 329-2442



Planning & Transportation Commission 2020 Meeting Schedule & Assignments

2020 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/08/2020	6:00 PM	Council Chambers	Cancelled	
1/29/2020	6:00 PM	Council Chambers	Regular	
2/12/2020	6:00 PM	Council Chambers	Regular	Riggs
2/26/2020	6:00 PM	Council Chambers	Regular	
3/11/2020	6:00 PM	Council Chambers	Cancelled	
3/25/2020	6:00 PM	Council Chambers	Cancelled	
4/8/2020	6:00 PM	Council Chambers	Cancelled	
4/15/2020	6:00 PM	Council Chambers	Cancelled	
4/29/2020	6:00 PM	Virtual Meeting	Regular	Riggs
5/13/2020	6:00 PM	Virtual Meeting	Regular	
5/27/2020	6:00 PM	Virtual Meeting	Regular	
6/10/2020	6:00 PM	Virtual Meeting	Regular	
6/24/2020	6:00 PM	Virtual Meeting	Regular	
7/08/2020	6:00 PM	Virtual Meeting	Regular	
7/29/2020	6:00 PM	Virtual Meeting	Cancelled	
8/12/2020	6:00 PM	Virtual Meeting	Regular	
8/26/2020	6:00 PM	Virtual Meeting	Regular	
9/9/2020	6:00 PM	Virtual Meeting	Regular	Roohparvar, Riggs
9/30/2020	6:00 PM	Virtual Meeting	Regular	
10/14/2020	6:00 PM	Virtual Meeting	Regular	
10/28/2020	6:00 PM	Virtual Meeting	Regular	
11/11/2020	6:00 PM	Cancelled	Cancelled	Veteran's Day
11/25/2020	6:00 PM	Cancelled	Cancelled	Day Before Thanksgiving
12/09/2020	6:00 PM	Virtual Meeting	Regular	
12/30/2020	6:00 PM	Cancelled	Cancelled	Day Before New Year's Eve

2020 Assignments - Council Representation (primary/backup)

January	February	March	April	May	June
Doria Summa	Billy Riggs	Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton
Michael Alcheck	Cari Templeton	Ed Lauing	Bart Hechtman	Giselle Roohparvar	Doria Summa
July	August	September	October	November	December
Giselle Roohparvar	Doria Summa	Bart Hechtman	Michael Alcheck	Billy Riggs	Ed Lauing
Bart Hechtman	Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton	Giselle Roohparvar



Planning & Transportation Commission 2020 Tentative Future Agenda

The Following Items are Tentative and Subject to Change:

Meeting Dates	Topics
October 14, 2020	<ul style="list-style-type: none"> Recommendation on Castilleja Tentative Map, Conditional Use Permit and Variance

Upcoming items:

Topics
<ul style="list-style-type: none"> Study Session on Parking Program Enhancements Ordinance Amending 18.42.110 (Wireless Communication Facilities) Recommendation to Allow Expiration of a One-Year Ban on Office Uses Above the Ground Floor From Participating in the City's Downtown Parking In-Lieu Program