



Planning & Transportation Commission

Staff Report (ID # 11365)

Report Type: City Official Reports **Meeting Date:** 5/27/2020

Summary Title: City Official Report

Title: Directors Report, Meeting Schedule and Assignments

From: Jonathan Lait

Recommendation

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

Background

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)
- Tentative Future Agenda

Commissioners are encouraged to contact Vinh Nguyen (Vinhloc.Nguyen@CityofPaloAlto.org) of any planned absences one month in advance, if possible, to ensure availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<http://www.cityofpaloalto.org/gov/agendas/council.asp>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

The Tentative Future Agenda provides a summary of upcoming projects or discussion items.

Attachments:

- Attachment A: May 27, 2020 PTC Meeting Schedule and Assignments (DOCX)

City of Palo Alto
 Planning & Development Services
 250 Hamilton Avenue
 Palo Alto, CA 94301
 (650) 329-2442



Planning & Transportation Commission 2020 Meeting Schedule & Assignments

2020 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/08/2020	6:00 PM	Council Chambers	Cancelled	
1/29/2020	6:00 PM	Council Chambers	Regular	
2/12/2020	6:00 PM	Council Chambers	Regular	Riggs
2/26/2020	6:00 PM	Council Chambers	Regular	
3/11/2020	6:00 PM	Council Chambers	Cancelled	
3/25/2020	6:00 PM	Council Chambers	Cancelled	
4/8/2020	6:00 PM	Council Chambers	Cancelled	
4/15/2020	6:00 PM	Council Chambers	Cancelled	
4/29/2020	6:00 PM	Virtual Meeting	Regular	Riggs
5/13/2020	6:00 PM	Virtual Meeting	Regular	
5/27/2020	6:00 PM	Virtual Meeting	Regular	
6/10/2020	6:00 PM	Virtual Meeting	Regular	
6/24/2020	6:00 PM	Virtual Meeting	Regular	
7/08/2020	6:00 PM	Council Chambers	Regular	
7/29/2020	6:00 PM	Council Chambers	Regular	Hechtman
8/12/2020	6:00 PM	Council Chambers	Regular	
8/26/2020	6:00 PM	Council Chambers	Regular	
9/9/2020	6:00 PM	Council Chambers	Regular	
9/30/2020	6:00 PM	Council Chambers	Regular	
10/14/2020	6:00 PM	Council Chambers	Regular	
10/28/2020	6:00 PM	Council Chambers	Regular	
11/11/2020	6:00 PM	Council Chambers	Cancelled	Veteran's Day
11/25/2020	6:00 PM	Council Chambers	Cancelled	Day Before Thanksgiving
12/09/2020	6:00 PM	Council Chambers	Regular	
12/30/2020	6:00 PM	Council Chambers	Cancelled	Day Before New Year's Eve

2020 Assignments - Council Representation (primary/backup)

January	February	March	April	May	June
Doria Summa	Billy Riggs	Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton
Michael Alcheck	Cari Templeton	Ed Lauing	Bart Hechtman	Giselle Roohparvar	Doria Summa
July	August	September	October	November	December
Giselle Roohparvar	Doria Summa	Bart Hechtman	Michael Alcheck	Billy Riggs	Ed Lauing
Bart Hechtman	Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton	Giselle Roohparvar



Planning & Transportation Commission 2020 Tentative Future Agenda

The Following Items are Tentative and Subject to Change:

Meeting Dates	Topics
June 10, 2020	<ul style="list-style-type: none"> • Review of 2021-2025 Capital Improvement Plan and Comprehensive Plan Compliance • Inclusionary Below Market Rate (BMR) Policy Economic Feasibility Analysis

To Be Scheduled:

Topics
Co-Working Office Model