



# Planning & Transportation Commission Regular Meeting Agenda: May 13, 2020

6:00 PM

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**\*\*\*BY VIRTUAL TELECONFERENCE ONLY\*\*\***

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of Covid-19, this meeting will be held by virtual teleconference only, with no physical location. The meeting will be broadcast live on Cable TV Channel 26 and Midpen Media Center at <https://midpenmedia.org/local-tv/watch-now/>.

Members of the public may comment by sending an email to [planning.commission@cityofpaloalto.org](mailto:planning.commission@cityofpaloalto.org) or by attending the Zoom virtual meeting to give live comments. Instructions for the Zoom meeting can be found on the last page of this agenda.

## **Call to Order / Roll Call**

## **Oral Communications**

The public may speak on item not on the agenda. Each member of the public may address the Commission for up to three (3) minutes per speaker.<sup>1,2</sup>

## **Agenda Changes, Additions, and Deletions**

The Chair or Commission majority may modify the agenda order to improve meeting management.

## **City Official Reports**

1. Directors Report, Meeting Schedule and Assignments

## **Study Session**

Public Comment is permitted. Each member of the public may address the Commission for up to five (5) minutes per speaker.<sup>1,3</sup>

2. STUDY SESSION/PUBLIC HEARING: Discuss Recommended Approach to Converting Portions of the Palo Alto Zoning Code Pertaining to Review Standards and Criteria into Objective Standards for Development Which Includes Housing Units

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1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.  
2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.  
3. The Chair may reduce the allowed time to speak to three minutes or less to accommodate a larger number of speakers.

## **Action Items**

Public Comment is permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal. All others: Up to five (5) minutes per speaker.<sup>1,3</sup>

## **Approval of Minutes**

Public Comment is Permitted. Three (3) minutes per speaker.<sup>1,3</sup>

## **Committee Items**

## **Commissioner Questions, Comments, Announcements or Future Agenda Items**

## **Adjournment**

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# Palo Alto Planning & Transportation Commission

Commissioner Biographies, Present and Archived Agendas and Reports are available online: <http://www.cityofpaloalto.org/gov/boards/ptc/default.asp>. The PTC Commission members are:

Chair Carolyn Templeton  
Vice Chair Giselle Roohparvar  
Commissioner Michael Alcheck  
Commissioner Bart Hechtman  
Commissioner Ed Lauing  
Commissioner William Riggs  
Commissioner Doria Summa

Get Informed and Be Engaged!

View online: <http://midpenmedia.org/category/government/city-of-palo-alto/> or on Channel 26.

Show up and speak. Public comment is encouraged. Please complete a speaker request card located on the table at the entrance to the Council Chambers and deliver it to the Commission Secretary prior to discussion of the item.

Public comment is encouraged. Email the PTC at: [Planning.Commission@CityofPaloAlto.org](mailto:Planning.Commission@CityofPaloAlto.org). Material related to an item on this agenda submitted to the PTC after distribution of the agenda packet is available for public inspection at the address above.

## Americans with Disability Act (ADA)

It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City's ADA Coordinator at (650) 329-2550 (voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.

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## Public Comment Instructions

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to [planning.commission@CityofPaloAlto.org](mailto:planning.commission@CityofPaloAlto.org)
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Board, click on the link below for the appropriate meeting to access a Zoom-based meeting. Please read the following instructions carefully.
  - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
  - B. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
  - C. When you wish to speak on an agenda item, click on “raise hand”. The moderator will activate and unmute attendees in turn. Speakers will be notified shortly before they are called to speak. The Zoom application will prompt you to unmute your microphone when it is your turn to speak.
  - D. When called, please limit your remarks to the time limit allotted.
  - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the Council, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit \*9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Board. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

<https://zoom.us/join>

**Meeting ID: 925 9144 5934 Phone number: 1 669 900 6833 (you may need to exclude the initial “1” depending on your phone service)**

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