



Planning & Transportation Commission

Staff Report (ID # 11906)

Report Type:	Action Items	Meeting Date: 1/13/2021
Summary Title:	Election of Chair and Vice Chair	
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From:	Jonathan Lait	

There is no express procedure for Chair and Vice Chair elections. Where the PTC's procedural rules are silent, the presiding officer may decide questions of procedure, though any commissioner may appeal a decision to the commission as a whole. Based on a review of the minutes from the previous three elections (2018-2020), the most recent past election practices are summarized below:

1. Nominations for Chair are made from the floor. Commissioners may nominate anyone, including themselves. A second is required for the nomination.
2. The nominee states whether they will accept the nomination.
3. The Commissioners who moved and seconded the nomination make a brief statement on why they support the nomination.
4. Nominees may also make a brief statement regarding their candidacy.
5. Other Commissioners may give comments or ask questions to the nominees.
6. The PTC will take a vote after all nominations have been made, seconded, and the nominees have stated whether they will accept.
7. Four votes are required for confirmation.
8. The entire process is repeated for Vice Chair election.

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