



Planning & Transportation Commission

Staff Report (ID # 10589)

Report Type: City Official Reports **Meeting Date:** 8/28/2019

Summary Title: City Official Report

Title: Directors Report, Meeting Schedule and Assignments

From: Jonathan Lait

Recommendation

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

Background

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)
- Tentative Future Agenda

Commissioners are encouraged to contact Yolanda Cervantes (Yolanda.Cervantes@CityofPaloAlto.org) of any planned absences one month in advance, if possible, to ensure availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<http://www.cityofpaloalto.org/gov/agendas/council.asp>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

The Tentative Future Agenda provides a summary of upcoming projects or discussion items.

Attachments:

- Attachment A: August 28, 2019 PTC Meeting Schedule and Assignments (DOCX)



Draft Planning & Transportation Commission 2019 Meeting Schedule & Assignments

2019 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/30/2019	6:00 PM	Council Chambers	Regular	
2/13/2019	6:00 PM	Council Chambers	Regular	
2/27/2019	6:00 PM	Council Chambers	Regular	Cancelled
3/4/2019	11:00AM	Community Meeting Room	Special	
3/13/2019	6:00 PM	Council Chambers	Regular	Roohparvar
3/27/2019	6:00 PM	Council Chambers	Regular	
4/10/2019	6:00 PM	Council Chambers	Regular	
4/24/2019	6:00 PM	Council Chambers	Regular	Cancelled
5/08/2019	6:00 PM	Council Chambers	Regular	Riggs
5/29/2019	6:00 PM	Council Chambers	Regular	Cancelled
6/12/2019	6:00 PM	Council Chambers	Regular	
6/26/2019	6:00 PM	Council Chambers	Regular	Cancelled
7/10/2019	6:00 PM	Council Chambers	Regular	Cancelled
7/31/2019	6:00 PM	Council Chambers	Regular	Cancelled
8/14/2019	6:00 PM	Council Chambers	Regular	Asher Waldfogel
8/28/2019	6:00 PM	Council Chambers	Regular	
9/11/2019	6:00 PM	Council Chambers	Regular	
9/25/2019	6:00 PM	Council Chambers	Regular	
10/09/2019	6:00 PM	Council Chambers	Regular	
10/30/2019	6:00 PM	Council Chambers	Regular	
11/13/2019	6:00 PM	Council Chambers	Regular	
12/11/2019	6:00 PM	Council Chambers	Regular	

2019 Assignments - Council Representation (primary/backup)

January	February	March	April	May	June
Doria Summa	Asher Waldfogel	Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton
Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton	Giselle Roohparvar	Doria Summa
July	August	September	October	November	December
Giselle Roohparvar	Doria Summa	Asher Waldfogel	Michael Alcheck	Billy Riggs	Ed Lauing
Asher Waldfogel	Michael Alcheck	Billy Riggs	Ed Lauing	Cari Templeton	Giselle Roohparvar



Draft Planning & Transportation Commission 2019 Tentative Future Agenda

The Following Items are Tentative and Subject to Change:

Meeting Dates	Topics
September 11, 2019	<ul style="list-style-type: none">• 515 Lytton Ave: Request for Hearing on Variance Decision• 407 Lytton Ave: Request for Hearing on CUP Decision
September 25, 2019	<ul style="list-style-type: none">• 470 Olive Non-Conforming Use Exception

To Be Scheduled:

Topics
Co-Working Office Model
SB 50 Data Briefing