



# Planning & Transportation Commission Regular Meeting Agenda: April 25, 2018

Council Chambers  
250 Hamilton Avenue  
6:00 PM

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## Call to Order / Roll Call

## Oral Communications

The public may speak to any item not on the agenda. Three (3) minutes per speaker.<sup>1,2</sup>

## Agenda Changes, Additions, and Deletions

The Chair or Commission majority may modify the agenda order to improve meeting management.

## City Official Reports

1. Assistant Directors Report, Meeting Schedule and Assignments
2. Transmittal of the 2017 Annual Housing Element Report Prepared for City Council Review and Submitted to the State Housing and Community Development (HCD) Department

## Consent Calendar

Public Comment is Permitted. Five (5) minutes per speaker.<sup>1,3</sup>

3. QUASI-JUDICIAL. 3225 El Camino Real [17PLN-00007]: Request for a Vesting Tentative Map to Subdivide a 29,962 Square Foot Parcel Into two Parcels Comprised of one Commercial Parcel and one Residential Parcel for Condominium Purposes. Environmental Assessment: Subdivision was Included in the Project Scope Outlined in the Initial Study Mitigated Negative Declaration (IS-MND) Prepared for the Associated Development Application (15PLN-00003); Approved by the Director of Planning & Community Environment on April 21, 2016. Zoning District: Service Commercial (CS). For More Information, Contact Phillip Brennan at [phillip.brennan@cityofpaloalto.org](mailto:phillip.brennan@cityofpaloalto.org) (Deferred From March 28, 2018)

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1. Spokespersons that are representing a group of five or more people who are identified as present at the meeting at the time of the spokesperson's presentation will be allowed up to fifteen (15) minutes at the discretion of the Chair, provided that the non-speaking members agree not to speak individually.
  2. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
  3. The Chair may reduce the allowed time to speak to three minutes to accommodate a larger number of speakers.

## Action Items

Public Comment is Permitted. Applicants/Appellant Teams: Fifteen (15) minutes, plus three (3) minutes rebuttal. All others: Five (5) minutes per speaker.<sup>1,3</sup>

4. PUBLIC HEARING: Recommendation of an Ordinance to the City Council Amending Palo Alto Municipal Code Section 18.42.040 Pertaining to Accessory and Junior Dwelling Units. The Proposed Ordinance is Exempt from the California Environmental Quality Act (CEQA) Pursuant to Public Resources Code Section 21080.17 and CEQA Guidelines Section 15061(b)(3). For More Information, Please Contact Clare Campbell at [clare.campbell@cityofpaloalto.org](mailto:clare.campbell@cityofpaloalto.org). (Continued from March 28, 2018)
5. Public Hearing: Implementing the Council Housing Work Plan Referral: Discussion of Key Issues for the 2018 Comp Plan and Housing Ordinance

## Approval of Minutes

Public Comment is Permitted. Five (5) minutes per speaker.<sup>1,3</sup>

March 28, 2018  
Draft Minutes

6. March 28, 2018 Draft Planning & Transportation Commission Meeting Minutes

## Committee Items

7. North Ventura Coordinated Area Plan: Appointment of a PTC Commissioner to Serve on the NVCAP Working Group

## Commissioner Questions, Comments, Announcements or Future Agenda Items

## Adjournment

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# Palo Alto Planning & Transportation Commission

Commissioner Biographies, Present and Archived Agendas and Reports are available online: <http://www.cityofpaloalto.org/gov/boards/ptc/default.asp>. The PTC Commission members are:

Chair Ed Lauing  
Vice Chair Susan Monk  
Commissioner Michael Alcheck  
Commissioner Przemek Gardias  
Commissioner William Riggs  
Commissioner Doria Summa  
Commissioner Asher Waldfogel

Get Informed and Be Engaged!

View online: <http://midpenmedia.org/category/government/city-of-palo-alto/> or on Channel 26.

Show up and speak. Public comment is encouraged. Please complete a speaker request card located on the table at the entrance to the Council Chambers and deliver it to the Commission Secretary prior to discussion of the item.

Write to us. Email the PTC at: [Planning.Commission@CityofPaloAlto.org](mailto:Planning.Commission@CityofPaloAlto.org). Letters can be delivered to the Planning & Community Environment Department, 5<sup>th</sup> floor, City Hall, 250 Hamilton Avenue, Palo Alto, CA 94301. Comments received by 2:00 PM two Tuesdays preceding the meeting date will be included in the agenda packet. Comments received afterward through 2:00 PM the day of the meeting will be presented to the Commission at the dais.

Material related to an item on this agenda submitted to the PTC after distribution of the agenda packet is available for public inspection at the address above.

## Americans with Disability Act (ADA)

It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City's ADA Coordinator at (650) 329-2550 (voice) or by emailing [ada@cityofpaloalto.org](mailto:ada@cityofpaloalto.org). Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.

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