



Planning & Transportation Commission

Staff Report (ID # 7781)

Report Type: City Official Reports **Meeting Date:** 11/8/2017

Summary Title: City Official Report

Title: Assistant Directors Report, Meeting Schedule and Assignments

From: Hillary Gitelman

Recommendation

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

Background

This document includes the following items:

- PTC Meeting Schedule
- PTC Representative to City Council (Rotational Assignments)
- Tentative Future Agenda

Commissioners are encouraged to contact Yolanda Cervantes (Yolanda.Cervantes@CityofPaloAlto.org) of any planned absences one month in advance, if possible, to ensure availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<http://www.cityofpaloalto.org/gov/agendas/council.asp>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

The Tentative Future Agenda provides a summary of upcoming projects or discussion items.

Attachments:

- Attachment A November 8, 2017 PTC Meeting Schedule & Assignments (DOCX)



Planning & Transportation Commission 2017 Meeting Schedule & Assignments

2017 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/11/2017	6:00 PM	Council Chambers	Regular	
1/25/2017	6:00 PM	Council Chambers	Regular	CANCELLED
2/8/2017	6:00 PM	Council Chambers	Regular	Waldfogel
2/22/2017	6:00 PM	Council Chambers	Regular	
3/8/2017	6:00 PM	Council Chambers	Regular	Monk, Waldfogel
3/29/2017	6:00 PM	Council Chambers	Regular	
4/12/2017	6:00 PM	Council Chambers	Regular	
4/26/2017	6:00 PM	Council Chambers	Regular	
5/10/2017	6:00 PM	Council Chambers	Regular	Rosenblum, Summa,
5/31/2017	6:00PM	Council Chambers	Regular	Alcheck
6/14/2017	6:00 PM	Council Chambers	Regular	Monk,Waldfogel
6/28/2017	6:00 PM	Council Chambers	Regular	Alcheck
7/12/2017	6:00 PM	Council Chambers	Regular	Rosenblum, Waldfogel
7/26/2017	6:00 PM	Council Chambers	Regular	Alcheck, Lauing
8/09/2017	6:00 PM	Council Chambers	Regular	Rosenblum
8/30/2017	6:00 PM	Council Chambers	Regular	
9/13/2017	6:00 PM	Council Chambers	Regular	
9/27/2017	6:00 PM	Council Chambers	Regular	
10/11/2017	6:00 PM	Council Chambers	Regular	
10/25/2017	6:00 PM	Council Chambers	Regular	CANCELLED
11/08/2017	6:00 PM	Council Chambers	Regular	
11/29/2017	6:00 PM	Council Chambers	Regular	
12/13/2017	6:00 PM	Council Chambers	Regular	
12/27/2017	6:00 PM	Council Chambers	CANCELLED	

2018 Assignments - Council Representation (primary/backup)

January Michael Alcheck	February Eric Rosenblum	March Asher Waldfogel	April Ed Lauing	May Przemek Gardias	June Eric Rosenblum
July Asher Waldfogel	August Ed Lauing	September Doria Summa	October Przemek Gardias	November Susan Monk	December Michael Alcheck

Subcommittees



Planning & Transportation Commission 2017 Tentative Future Agenda

The Following Items are Tentative and Subject to Change:

2017

Meeting Dates	Topics
November 29	<ul style="list-style-type: none"> • PTC Elections (Chair/Vice-Chair) • Title 18 Annual Planning Code Update (2017) • PTC Annual Report to Council (Initial Discussion) • PTC Annual Process & Performance Review
December 13	<ul style="list-style-type: none"> • Amendment to the PF Zoning District Near California Avenue and Within the Downtown Business District to Accommodate City Parking Garages and Essential Public Safety Buildings • Eichler Design Guidelines and Discussion of Potential Zone Changes • Accessory Dwelling Unit Ordinance Implementation Update • PTC Annual Report to Council (Final Draft) • Update on Recent State Housing Laws

2018

Meeting Dates	Topics
January 10, 2018	<ul style="list-style-type: none"> • Update PTC Rules of Order & By Laws for Effective Meeting Management • Update on Housing Element Implementation • Training: Palo Alto's Below Market (BMR) Housing Program
January 31, 2018	<ul style="list-style-type: none"> • Annual Office Limit Ordinance • Training: Brown Act & Conflict of Interest