



# Planning & Transportation Commission

## Staff Report (ID # 7785)

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**Report Type:** City Official Reports **Meeting Date:** 12/13/2017

**Summary Title:** City Official Report

**Title:** Assistant Directors Report, Meeting Schedule and Assignments

**From:** Hillary Gitelman

### Recommendation

Staff recommends that the Planning and Transportation Commission (PTC) review and comment as appropriate.

### Background

This document includes the following items:

- 2017/Draft 2018 PTC Meeting Schedule
- 2017/Draft 2018 PTC Representative to City Council (Rotational Assignments)
- Tentative Future Agenda

Commissioners are encouraged to contact Yolanda Cervantes ([Yolanda.Cervantes@CityofPaloAlto.org](mailto:Yolanda.Cervantes@CityofPaloAlto.org)) of any planned absences one month in advance, if possible, to ensure availability of a PTC quorum.

PTC Representative to City Council is a rotational assignment where the designated commissioner represents the PTC's affirmative and dissenting perspectives to Council for quasi-judicial and legislative matters. Representatives are encouraged to review the City Council agendas (<http://www.cityofpaloalto.org/gov/agendas/council.asp>) for the months of their respective assignments to verify if attendance is needed or contact staff. Prior PTC meetings are available online at <http://midpenmedia.org/category/government/city-of-palo-alto/boards-and-commissions/planning-and-transportation-commission>.

The Tentative Future Agenda provides a summary of upcoming projects or discussion items.

### Attachments:

- Attachment A December 13, 2017 PTC Meeting Schedule & Assignments (DOCX)

- Attachment B: Draft 2018 Meeting Schedule and Council Rotation (DOCX)



# Planning & Transportation Commission 2017 Meeting Schedule & Assignments

## 2017 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/11/2017	6:00 PM	Council Chambers	Regular	
1/25/2017	6:00 PM	Council Chambers	Regular	CANCELLED
2/8/2017	6:00 PM	Council Chambers	Regular	Waldfogel
2/22/2017	6:00 PM	Council Chambers	Regular	
3/8/2017	6:00 PM	Council Chambers	Regular	Monk, Waldfogel
3/29/2017	6:00 PM	Council Chambers	Regular	
4/12/2017	6:00 PM	Council Chambers	Regular	
4/26/2017	6:00 PM	Council Chambers	Regular	
5/10/2017	6:00 PM	Council Chambers	Regular	Rosenblum, Summa,
5/31/2017	6:00PM	Council Chambers	Regular	Alcheck
6/14/2017	6:00 PM	Council Chambers	Regular	Monk, Waldfogel
6/28/2017	6:00 PM	Council Chambers	Regular	Alcheck
7/12/2017	6:00 PM	Council Chambers	Regular	Rosenblum, Waldfogel
7/26/2017	6:00 PM	Council Chambers	Regular	Alcheck, Lauing
8/09/2017	6:00 PM	Council Chambers	Regular	Rosenblum
8/30/2017	6:00 PM	Council Chambers	Regular	
9/13/2017	6:00 PM	Council Chambers	Regular	
9/27/2017	6:00 PM	Council Chambers	Regular	
10/11/2017	6:00 PM	Council Chambers	Regular	
10/25/2017	6:00 PM	Council Chambers	Regular	CANCELLED
11/08/2017	6:00 PM	Council Chambers	Regular	Monk
11/29/2017	6:00 PM	Council Chambers	Regular	
12/13/2017	6:00 PM	Council Chambers	Regular	
12/27/2017	6:00 PM	Council Chambers	CANCELLED	

## 2018 Assignments - Council Representation (primary/backup)

<b>January</b> Michael Alcheck	<b>February</b> Eric Rosenblum	<b>March</b> Asher Waldfogel	<b>April</b> Ed Lauing	<b>May</b> Przemek Gardias	<b>June</b> Eric Rosenblum
<b>July</b> Asher Waldfogel	<b>August</b> Ed Lauing	<b>September</b> Doria Summa	<b>October</b> Przemek Gardias	<b>November</b> Susan Monk	<b>December</b> Michael Alcheck

## Subcommittees



# Planning & Transportation Commission 2017 Tentative Future Agenda

The Following Items are Tentative and Subject to Change:

## 2018

Meeting Dates	Topics
January 10, 2018	<ul style="list-style-type: none"><li>• Update PTC Rules of Order &amp; By Laws for Effective Meeting Management</li><li>• Training: Palo Alto's Below Market (BMR) Housing Program</li><li>• 2755 El Camino Real Zoning Code Amendment Site and Design (1<sup>st</sup> Formal)</li><li>• Public Facilities (PF) Zoning Change Amendment</li></ul>
January 31, 2018	<ul style="list-style-type: none"><li>• Annual Office Limit Ordinance</li><li>• Training: Brown Act &amp; Conflict of Interest</li></ul>



# Draft Planning & Transportation Commission 2018 Meeting Schedule & Assignments

## 2018 Schedule

Meeting Dates	Time	Location	Status	Planned Absences
1/10/2018	6:00 PM	Council Chambers	Regular	
1/31/2018	6:00 PM	Council Chambers	Regular	
2/14/2018	6:00 PM	Council Chambers	Regular	
2/28/2018	6:00 PM	Council Chambers	Regular	
3/14/2018	6:00 PM	Council Chambers	Regular	
3/28/2018	6:00 PM	Council Chambers	Regular	
4/11/2018	6:00 PM	Council Chambers	Regular	
4/25/2018	6:00 PM	Council Chambers	Regular	
5/09/2018	6:00 PM	Council Chambers	Regular	
5/30/2018	6:00PM	Council Chambers	Regular	
6/13/2018	6:00 PM	Council Chambers	Regular	
6/27/2018	6:00 PM	Council Chambers	Regular	
7/11/2018	6:00 PM	Council Chambers	Regular	
7/25/2018	6:00 PM	Council Chambers	Regular	
8/08/2018	6:00 PM	Council Chambers	Regular	
8/29/2018	6:00 PM	Council Chambers	Regular	
9/12/2018	6:00 PM	Council Chambers	Regular	
9/26/2018	6:00 PM	Council Chambers	Regular	
10/10/2018	6:00 PM	Council Chambers	Regular	
10/31/2018	6:00 PM	Council Chambers	Regular	
11/14/2018	6:00 PM	Council Chambers	Regular	
11/28/2018	6:00 PM	Council Chambers	Regular	
12/12/2018	6:00 PM	Council Chambers	Regular	
12/26/2018	6:00 PM	Council Chambers	CANCELLED	

## 2018 Assignments - Council Representation (primary/backup)

January	February	March	April	May	June
Ed Lauing	Doria Summa	Susan Monk	Przemek Gardias	Michael Alcheck	Billy Riggs
Asher Waldfogel	Michael Alcheck	Przemek Gardias	Susan Monk	Ed Lauing	Doria Summa
July	August	September	October	November	December
Asher Waldfogel	Ed Lauing	Przemek Gardias	Susan Monk	Michael Alcheck	Asher Waldfogel
Billy Riggs	Michael Alchek	Asher Waldfogel	Doria Summa	Przemek Gardias	Ed Lauing

## Subcommittees



# Draft Planning & Transportation Commission 2018 Tentative Future Agenda

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