

TO: PARKS AND RECREATION COMMISSION

FROM: COMMUNITY SERVICES DEPARTMENT AND PUBLIC WORKS (URBAN FORESTRY SECTION)

DATE: JAN 21, 2022

SUBJECT: PARKS AND RECREATION COMMISSION (PRC) / URBAN FORESTRY SECTION COMMUNITY FORUM RELATIONSHIP

Parks and Recreation Commission (PRC) / Urban Forestry Section Community Forum Relationship

Purpose of the Community Forum:

- Implement programs of the Urban Forest Master Plan (UFMP) to optimize communication (4.A, 4.A.iii), address common issues (4.B), share information, and facilitate collaboration on meeting challenges such as invasive species (6.J.ii) or carbon credit programs (3.A.ii)
- Assess and consider how to expand tree canopy as described in the UFMP, Parks Master Plan, Comprehensive Plan, Sustainability/Climate Action Plan, and Green Infrastructure Plan
- Foster communication and collaboration between the community, Urban Forestry, and Community Services Department (CSD) regarding the UFMP and related topics identified in other City Plans

Function of the Community Forum:

- Hear an annual agendaized *State of the Urban Forest* report and provide a venue for public comment
- Provide a formal outlet for public information or comment on significant issues, projects, policies, or reports that may affect the urban forest
- Provide an opportunity for staff to present on the UFMP
- Provide the PRC an opportunity to provide feed-back relating to the interpretation of the goals, policies, programs, and implementation strategies of the UFMP
- Provide an opportunity to discuss significant urban forest issues that are of concern to the community and/or the PRC

Parks and Recreation Commission Role:

- Provide feedback and recommendations to Urban Forestry on implementation strategies for UFMP goals, policies, programs
- Recommendations to Urban Forestry staff may include things like suggesting priorities or identifying potential issues to assess, including issues voiced during public comment
- Provide comments or recommendations to City Council on Urban Forestry policy

- Respond to potential direction from City Council to work with Urban Forestry on related matters
- Serve as conduit for community Urban Forestry concerns
- Monthly communication between the staff liaison (Urban Forester) and the PRC Urban Forest Ad Hoc Committee or Liaison
- Minor updates and general info status may be communicated routinely through a PRC monthly Ad Hoc / Liaison report, which goes on record as part of the monthly PRC meeting

Limitations:

- The PRC will not hear appeals or consider claims
- Staff will not be directed to take any specific action; however, the PRC may provide recommendations to staff on topics to explore, report, or consider
- Care will be taken to avoid engaging in details of projects that are the role of other Departments, Boards, or Commissions