

**Parks and Recreation Commission
2020 Retreat Minutes
February 13, 2020**

PRC Commissioners Present: Anne Cribbs, Jeff Greenfield, Jeff LaMere, Ryan McCauley, David Moss, Jackie Olson, Keith Reckdahl

Councilmember Present: Lydia Kou

Staff Present: Daren Anderson, Megha Bansal, Catherine Bourquin, Kristen O’Kane

Chair Greenfield gave a brief synopsis of the process for the retreat and explained that the City Council is currently reviewing all City Commissions processes, more information will be forthcoming.

- Introductory Comments (5 minutes)
- Review of 2019 Accomplishments (30 minutes)
- Consideration of PRC Priorities for 2020 (2:15 total)
 - Framing (20 minutes)
 - Official scope of Parks and Recreation Commission
 - Alignment
 - Master Plan roadmaps
 - Council & Staff annual priorities
 - Balance between 3 PRC pillars: Open Space \ Parks \ Recreation
 - Discussion: Sustainability Focus (20 minutes)
 - Discussion: Financial Puzzle (20 minutes)
 - Discussion: Ad Hoc Committee & Liaison Assignment and Role Considerations (20 minutes)
 - Break (10 minutes)
 - Discuss and set top PRC priorities for 2020 (45 minutes)

1.) Chair Greenfield welcomed and thanked Councilmember Kou for joining the Commissioners at the retreat.

2.) Vice Chair Cribbs referenced the past 2019 priorities for the City Council and the PRC:

2019 City Council Priorities

1. Climate Change
2. Grade Separation
3. Traffic and Transportation
4. Fiscal Sustainability

2019 PRC Priorities

1. Baylands 10.5 Acres Use and Development
2. Cubberley Master Plan
3. Baylands Comprehensive Conservation Plan (BCCP)
4. Recreation Opportunity Analysis
5. Identify Funding Needs, Opportunities, and Strategies
Capital and Operating

In addition, 2019 PRC Guiding Principles

1. Green Stormwater Infrastructure (GSI)
2. Climate Change
3. Recreation Diversity Focus
4. Park Amenities Maintenance and Improvements
5. Policy Rules and Regulations

3.) Vice Chair Cribbs spoke on the Commissions 2019 accomplishments ([Attachment](#))

noting a few major highlights:

- Pickleball
- Access to Foothill Park
- Dog Park restroom

4.) Chair Greenfield discussed areas to consider for the PRC 2020 Priorities ([Attachment](#))

- Includes Council Priorities/ Staff Priority Projects
- Sustainability
- Financial
- Setting Priorities

There was a brief discussion of the City Councils 2020 Priorities and how they might align to the PRC's 2020 Priorities:

2020 City Council Priorities

- Housing
- Sustainability, with a focus on climate change
- Mobility, which includes modes of transportation

5.) Commission brainstormed ideas and settled on three Priorities for 2020:

- A. Environmental and Fiscal Sustainability
- B. Preserve and Enhance Parks and Open Spaces
- C. Expand Recreation Opportunities

These three priorities were driven by specific priority projects areas to focus on this year, as follows:

Project	Sustainability	Parks/Open Space	Rec Opportunities
Baylands 10.5		X	X
Funding/Finance	X		
Foothills Park		X	
Recreation Opportunities: - Expanding & Reinvigorating - Equity - Services - Events			X
Cubberley Master Plan		X	X
Park Amenities		X	
Park Safety – BAC, Gardens		X	
Sustainability - UF - Safe Routes - FHP 7.7	X		

Motion to Approve by Commissioner Reckdahl, seconded by Commissioner Cribbs
Approved 7-0

6.) The Commission selected Ad Hoc committees and assignments as follows:

PALO ALTO PARKS AND RECREATION COMMISSION AD HOC COMMITTEES		
AD HOC COMMITTEE	MEMBERS	STAFF LIAISON
Baylands 10.5 Acres	LaMere Reckdahl McCauley	Daren Anderson
Projects & FunDevelopment	Cribbs Greenfield Moss	Daren Anderson
Cubberley Master Plan	Cribbs Greenfield Olson	Kristen O'Kane
Foothills Park	LaMere McCauley Olson	Daren Anderson
Park & Facility Use Policy	Greenfield Moss Reckdahl	Adam Howard
Park Amenities	Cribbs Moss McCauley	Daren Anderson
Recreation Opportunities	LaMere Olson Reckdahl	Kristen O'Kane
LIAISON	MEMBER(S)	STAFF / CONTACT
Aquatics	Cribbs	Jazmin LeBlanc
Baylands Comprehensive Conservation Plan (BCCP)	Moss	Daren Anderson
Community Gardens	McCauley	Catherine Bourquin
GSI	Moss	Pam Boyle Rodriguez?
Park Dedication	Olson	?
PAUSD / City	Reckdahl	Kristen O'Kane
Safe Routes	Greenfield	Rosie Mesterhazy
Stanford	LaMere	n/a
Sustainability	Olson	Christine Luong
Turf Management	Greenfield	Daren Anderson
Urban Forestry	Greenfield Reckdahl	Daren Anderson
Ventura Coordinated Area Plan	Reckdahl	?
Youth Council	Cribbs	?

Motion to Approve by Commissioner Reckdahl, seconded by Commissioner Olson
Approved 7-0

Motion to Adjourn 8:04pm by Commissioner Moss, seconded by Commissioner Reckdahl.