



DRAFT

**MINUTES
PARKS & RECREATION COMMISSION
SPECIAL MEETING ANNUAL RETREAT
February 23rd, 2018
Baylands Interpretive Center**

Commissioners Present: Anne Cribbs, Jeff Greenfield, Jeff LaMere, Ryan McCauley, Don McDougall, and Keith Reckdahl

Councilmember Present: Greg Scharff

Staff Present: Daren Anderson, Kristen O’Kane, and Natalie Khwaja

BUSINESS:

1. Review 2017 Parks and Recreation Commission Accomplishments and Priorities

Vice Chair Jeff Greenfield reviewed PRC Commissions 2017 accomplishments:

2017 PRC Accomplishments/Priorities

1. *Adoption of Master Plan*
2. *Dog Parks*
 - *Opportunities to create new dog parks to meet the demand*
3. *Foothills Park*
 - *Buckeye Creek study and 7.7 acres going to Council on April 16th*
4. *Fields and Tennis Courts*
 - *Improving turf management*
5. *Baylands Boardwalk*
 - *Action passed to reopen*
6. *JMZ renovation*
 - *Plans supported by Commission*
7. *Rinconada Long Range Plan*
8. *Highway 1 Bike Overpass*
9. *Rinconada Aquatics Contract*
10. *Provided Input On:*
 - *Master Plan funding*
 - *Third party outreach for funding*
 - *Golf Course Solar Project*
 - *Cubberley Master Plan*
 - *CSD Fee Audit Status Report*
 - *Teen programs overview*
 - *Golf Course maintenance*
 - *ITT Baylands site*
 - *CIP Budget: restrooms, park renovations, Foothills Park improvements, etc.*



2. Consider Priorities for 2018 – The Commission identified their priorities for 2018 and other areas of focus.

| <u>Master Plan Priorities</u> | <u>Other</u> |
|--|--|
| Field, facility, court usage and policy -Include recreation | Additional Land |
| Foothills 7.7 and Buckeye | Cubberley -Potentially adding or updating gyms |
| Parks usage and access/dogs -Include recreation -Rinconada | New Gym -Maybe come out of Cubberley Master Plan Process |
| Recreation -Partnerships/ space planning -Aquatics -Dogs -Youth -Lighting -Seniors -Inclusion | Stanford Partnership -General use parkland/recreational facilities |
| Baylands - 10.5 acres, ITT plan, comprehensive plan -More people involved, environmental stakeholders, etc. | Fry's Site -Have a liaison to add recreational/field facilities |
| Maintenance -Parks and Open Space -Community Centers -Restore/maintain structures, support the staff's needs and priorities -Work with staff to identify needs to express to council for funding -Council views these projects as visible and clear, valued by the community | Pocket/Pop Up Parks |
| | Donors and Partners |

- Inclusivity at Foothills Park
 - Commission McCauley supports allowing specific schools (non-residents) into the park for field trips
 - Process and policy changes needed to allow these programs
 - Council would likely consider one off requests but requesting a policy change could be complicated
 - Community has strong feelings about keeping Foothills open or closed to other cities and communities

- Adding recreation elements to priorities



- Could be potentially too much focus on parks and not recreation
- Opportunity to add more recreation elements during Cubberley Master Plan
- Citizens wanted more recreation in Master Plan
- Commission assistance needed in coming up with programming, finding available shared spaces (school districts, Stanford, etc.)
- Expand public access to aquatics by adding more pools and programming (work on utilizing additional facilities outside CSD)

- Land Acquisition
 - ATT site has been discussed in finance committee meetings
 - Councilmember Scharff recommended having combined meeting with PRC and Finance Committee to work on funding 2018 possible for land

- Turf Management
 - Possibility of converting grass fields to synthetic turf because turf field capable of longer open hours
 - May be more opportunities to use the 10.5 acres for this instead of Cubberley or existing fields
 - Master Plan doesn't specifically say to convert fields from grass to synthetic; it says to conduct study to see costs and benefits of maintaining both synthetic and natural turf.

3. Master Plan Funding Strategies - Focused on potential polling items and other funding mechanisms for Parks and Recreation Master Plan projects

- Staff provided an update on a potential future ballot measure to fund high priority Master Plan projects and other City projects. The City will likely conduct some initial polling to determine which projects the public would likely support in a future ballot measure.

- Polling priorities were deliberated, and the following was specifically discussed:
 - Kristen O'Kane/Daren Anderson – Staff developed an initial list of Master Plan projects to include in an initial polling effort. The Commission added their preferences to the list. Current staff polling funding ideas:
 - JMZ Phase II
 - Animal Shelter
 - 10.5 Acres for Recreation and Nature
 - Golf Course Club House
 - Exceeding ADA Standards in Facilities and Parks
 - Complete Rinconada Long Range Plan



- Update pool
- Locker rooms
- Adding a community room
- Adult Exercise Equipment in Parks (Multi-Generational Fitness Areas)
- Enhancing Trail Connections (Connecting City Parks and County Parks)
 - Could mean acquiring land
 - Not redoing road ways
 - Could include wildlife corridors
 - Described in Master Plan
- PRC recommended additional polling items:
 - Baylands habitat and the ITT property
 - Additional parkland acquisition fund
 - New gyms and pools
 - Rinconada Park Long Range Plan
 - Foothills Park (trails, facilities, etc.)

| Funding | |
|---|---|
| Park Amenities -Fund to improve/upgrade/repair, increase maintenance, increase seating, etc. -Work more with polling experts on specific amenities and language. -More Magical Bridge playground in parks that exceed ADA compliance standards (new, interesting, innovative features) -Adult Fitness Equipment – Multi-Generational | Baylands Habitat Restoration -Find out if it is an important resource for people -What are we doing with the Baylands? Needs to be more specific. Staff and City Council can possibly come up with better definition of what this means. - Baylands Comprehensive Plan (BCCP) - Invasive Weed Control - Habitat Preservation - ITT Usage (36.5 acres of new land/building) |
| JMZ Phase II | Animal Shelter |
| Additional Land/ New and Future Fund | Trails – Connections and Wildlife Corridors |
| 10.5 Acres -Recreational use -Bike Access | Rinconada Park Improvement – Aquatics and Park |
| Animal Shelter | Foothills Improvements and Restoration |
| Additional Gyms and Pools | |



- Various opportunities exist for funding the Master Plan. They include:
 - Additional revenue
 - Potential Donors
 - Grants
 - Public/private partnerships
 - Partner with Friends of the Palo Alto Parks and the Parks and Recreation Foundation
- Funding for maintenance and restoration projects

4. Review Commission Ad Hoc Committee and Liaison assignments

- Ad Hocs and liaisons assignment were discussed at this meeting and were finalized at the February 27th PRC meeting as follows in the charts below:

| AD HOCS | Greenfield | McCauley | LaMere | Reckdahl | Moss | Cribbs | McDougall |
|---|------------|----------|--------|----------|--------|--------|-----------|
| Foothills Park | Yellow | Green | | | Orange | | |
| BCCP (Byxbee, ITT) | | | | Red | Orange | | Brown |
| CIP | Yellow | Green | | | | | Brown |
| 10.5 Acres | | Green | Blue | Red | | | |
| Cubberley Master Plan | | | Blue | | Orange | Purple | |
| Park Dedication Policy | Yellow | | | | Orange | | |
| Field and Facility Use Policy | Yellow | | | Red | | Purple | |
| Funding | | | Blue | | | Purple | Brown |
| Park Amenities (Dog parks, restrooms, playgrounds, maintenance) | | Green | | | | Purple | |



| LIAISON GROUP | Greenfield | McCauley | LaMere | Reckdahl | Moss | Cribbs | McDougall |
|-----------------------------------|------------|----------|--------|----------|--------|--------|-----------|
| Community Gardens | Yellow | | | | | | |
| Golf Course | | | Blue | | | | |
| Ventura Coordinated Area Plan | | | | Red | | | |
| Maintenance to amenities | | | | | | | |
| Stanford | | | Blue | | | | |
| Aquatics | | | | | | Purple | |
| Youth Council | | | | | | Purple | |
| Turf Management | Yellow | | | | | | |
| Safe Routes | Yellow | | | | | | |
| PA Rec Foundation | | | Blue | | | | |
| PAUSD | | | | Red | | | |
| Friends of PA Parks | | | | | | | Olive |
| Mid Peninsula Open Space District | | | | | Orange | | Olive |
| Friends of Foothills Park | | | | | Orange | | Olive |