

HSRAP PROPOSAL REVIEW AND EVALUATION PROCESS

The evaluation of the proposals provided in response to this RFP will be based on following criteria:

- Proposal must be complete: Quality and completeness of the response to this RFP, all questions answered, all requested documents enclosed, and appropriate authorization signatures obtained.
- The proposed services effectively meet a service that has been identified as a Priority of Need for Fiscal Years 2022-2023.
- Palo Alto residents are the beneficiaries: Current demographic or relevant data that demonstrate the proposed services would benefit Palo Alto residents.
- The agency's effectiveness of reaching out and serving vulnerable and underserved populations.
- The agency demonstrates the ability to diversify its funding sources. A significant proportion of service funding must be from non-City of Palo Alto funds.
- The agency's process in place for evaluating the needs of the target population.
- The agency's process in place for evaluation of goals and objectives of the proposed services.
- Demonstrated experience and effective methodology for performing the service.
- Accessible and affordable of services.
- The agencies administrative capacity; qualifications and experience of proposed program manager and key staff to provide consistent program coordination, communications and a high quality of service.
- Demonstration of an efficient utilization of community resources through a community partnership and collaborative efforts with other agencies and community members as an approach to service provision.