

## ***New Project Scoring Template***

*This scoring template is based on the 11 criteria the commission agreed to use during the June, 2018 retreat. Upon reflection, Staff and Chair noted that two criteria could not be scored. Accordingly, these were reclassified as screening criteria, which must be satisfied before a project can move forward.*

*The Facilitator proposed that potential new projects could be scored on each criterion using a scale of 0 – 3:*

*0 = does not meet criterion at all; 1 = somewhat meets the criterion;*

*2 = mostly meets the criterion; 3 = completely or almost completely meets the criterion.*

*Our Facilitator recommended that the HRC give greater weight to the first four criteria as they received the most sticky dot “votes” at the retreat.*

*At the Facilitator’s suggestion, there will be a minimum score of 34 that any project must receive to be further considered. Using the weighting process explained above, the maximum score would be 51. Therefore, if an idea received a total score of 34, it would have had an average rank of “2” for all criterion.*

Criterion	Base Score 0 to 3	X Weight	= Total score for criterion
1. Focus on vulnerable populations in city with city constituency broadly defined (include employees, citizens, youth, etc.)		3	
2. Within our scope		3	
3. Is actionable – we can do something to make progress		3	
4. Proactive – calls out an emerging issue		3	
5. Initiating activities which make a difference in individual lives and commit to city values		1	
6. Seeking partners/leveraging partners/creating lasting relationships		1	
7. Is a fight worth having, given the required resources		1	
8. Is timely, innovative, cool – can have quick impact		1	
9. The opportunity will build our skill sets		1	
<b>TOTAL SCORE</b>			

Screening Criteria
<ul style="list-style-type: none"> <li>• Staff can take it on – the HRC can partner with the staff</li> <li>• There is a commissioner to champion the work and sufficient commissioners to work on it</li> </ul>

**Commissioner Worksheet**

Potential New Projects		“Warmth of Other Sun” – about immigration patterns; use it to inform a community conversation	Housing – facilitate a community conversation among people with differing views	Fair housing – make sure the conversation/policies are fair to everyone	Develop a format for HRC community conversations and host three conversations that have wide appeal	Response to community interest in recognizing the name Fred Yamamoto
Criterion	Weight	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3
1. Focus on vulnerable populations in city with city constituency broadly defined (include employees, citizens, youth, etc.)	3					
2. Within our scope	3					
3. Is actionable – we can do something to make progress	3					
4. Proactive – calls out an emerging issue	3					
5. Initiating activities which make a difference in individual lives and commit to city values	1					
6. Seeking partners/leveraging partners/creating lasting relationships	1					
7. Is a fight worth having, given the required resources	1					
8. Is timely, innovative, cool – can have quick impact	1					
9. The opportunity will build our skill sets	1					
<b>TOTAL SCORE</b>						

Potential New Projects		Spring “community dinner” – frame as a program for understanding others’ viewpoints (e.g., religious holidays)	Partner with the tech industry to co-support policies/decis ions e.g., CEDAW	Develop approach to hear from all constituents (students, workers coming for other cities, etc.); might involve polling or voting mechanisms	Engage with the Chinese/ Indian immigrant communities	Gender equity community gathering and discussion. Might include Stanford experts (e.g., Cynthia Lee)
Criterion	Weight	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3
1. Focus on vulnerable populations in city with city constituency broadly defined (include employees, citizens, youth, etc.)	3					
2. Within our scope	3					
3. Is actionable – we can do something to make progress	3					
4. Proactive – calls out an emerging issue	3					
5. Initiating activities which make a difference in individual lives and commit to city values	1					
6. Seeking partners/leveraging partners/creating lasting relationships	1					
7. Is a fight worth having, given the required resources	1					
8. Is timely, innovative, cool – can have quick impact	1					
9. The opportunity will build our skill sets	1					
TOTAL SCORE						

Potential New Projects		Help to bridge the generational gap in the Chinese community	Access to emergency information by non-English speakers	Host quarterly events i.e., 'civility conversations'	Create an HRC liaison position with PAUSD	Research ADA+ standards
Criterion	Weight	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3	Base Score 0 to 3
1. Focus on vulnerable populations in city with city constituency broadly defined (include employees, citizens, youth, etc.)	3					
2. Within our scope	3					
3. Is actionable – we can do something to make progress	3					
4. Proactive – calls out an emerging issue	3					
5. Initiating activities which make a difference in individual lives and commit to city values	1					
6. Seeking partners/leveraging partners/creating lasting relationships	1					
7. Is a fight worth having, given the required resources	1					
8. Is timely, innovative, cool – can have quick impact	1					
9. The opportunity will build our skill sets	1					
TOTAL SCORE						

Potential New Projects		Connect KARA to the Chinese Community
Criterion	Weight	Base Score 0 to 3
1. Focus on vulnerable populations in city with city constituency broadly defined (include employees, citizens, youth, etc.)	3	
2. Within our scope	3	
3. Is actionable – we can do something to make progress	3	
4. Proactive – calls out an emerging issue	3	
5. Initiating activities which make a difference in individual lives and commit to city values	1	
6. Seeking partners/leveraging partners/creating lasting relationships	1	
7. Is a fight worth having, given the required resources	1	
8. Is timely, innovative, cool – can have quick impact	1	
9. The opportunity will build our skill sets	1	
TOTAL SCORE		