



Historic Resources Board Regular Meeting Agenda: April 9, 2020 8:30 AM

*****BY VIRTUAL TELECONFERENCE ONLY*****

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of Covid-19, this meeting will be held by virtual teleconference only, with no physical location. The meeting will be broadcast on Cable TV Channel 26 and Midpen Media Center livestream at <https://midpenmedia.org/category/government/city-of-palo-alto/>.

Members of the public may comment in the following ways: 1) Send an email to hrb@cityofpaloalto.org, or 2) attend the Zoom virtual meeting to give live comments. Links and instructions can be found on the last page of this agenda.

Call to Order / Roll Call

Oral Communications

The public may speak to any item not on the agenda. Three (3) minutes per speaker.^{1,2}

Agenda Changes, Additions, and Deletions

The Chair or Board majority may modify the agenda order to improve meeting management.

City Official Reports

1. Historic Resources Board Schedule of Meeting and Assignments

Study Session

Public Comment is Permitted. Three (3) minutes per speaker.^{1,2}

2. PUBLIC HEARING / QUASI-JUDICIAL. 411 Lytton Avenue [19PLN-00348]: Historic Resources Board Study Session to Consider Hayes Group Architects' Request for a Preliminary Architectural Review of a Three Unit Residential Project Which Adds Two

1. The Chair may limit Oral Communications to 30 minutes for all combined speakers.

2. The Chair may reduce the allowed time to speak to two minutes or less to accommodate a larger number of speakers.

Subterranean Housing Units to a Significant Building, Historic Inventory Category 2 Single Family Residence, Including Exterior Changes, a Rear Addition and Expansion of the Existing Partial Basement. The Project Includes a Request for Bonus Floor Area (2,500 Square Feet) Following Successful Rehabilitation, and Transfer of the Bonus to an Eligible Downtown Receiver Site. Zoning District: Downtown Commercial (CD-C(P)). Environmental Assessment: Not a Project. For More Information, Contact the Project Planner Sheldon S. Ah Sing at Sahsing@m-group.us.

3. Receive Certified Local Government (CLG) Annual Report for the 2018-2019 Reporting Period.

Action Items

Public Comment Permitted. Applicant Teams: Ten (10) minutes, plus ten (10) minutes rebuttal. All others: Three (3) minutes per speaker.^{1,2}

Approval of Minutes

Public Comment is Permitted. Three (3) minutes per speaker.^{1,2}

4. Approval of Historic Resources Board Draft Minutes of February 13, 2020

Subcommittee Items

Board Member Questions, Comments or Announcements

Adjournment

1. The Chair may limit Oral Communications to 30 minutes for all combined speakers.
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Palo Alto Historic Resources Board

Boardmember Biographies, Present and Archived Agendas and Reports are available online at bit.ly/PAHRB. The HRB Boardmembers are:

Chair David Bower
Vice Chair Deborah Shepherd
Boardmember Martin Bernstein
Boardmember Roger Kohler
Boardmember Michael Makinen
Boardmember Christian Pease
Boardmember Margaret Wimmer

Get Informed and Be Engaged!

View online: <https://www.youtube.com/watch?v=qy6sibRxwOs>,
<http://midpenmedia.org/category/government/city-of-palo-alto/> or on Channel 26.

Public comment is encouraged. Go to bit.ly/PAHRB. Write to us. Email the HRB at: hrb@cityofpaloalto.org. During the Shelter in Place Order, please email us rather than US postal service mail. Comments received by email by 2:00 PM the Thursday preceding the meeting date will be included in the agenda packet. Comments received by email afterward through 3:00 PM the day before the meeting will be forwarded to the Board by email.

Material related to an item on this agenda submitted to the HRB after distribution of the agenda packet will be viewable at this URL: <https://www.cityofpaloalto.org/gov/boards/historic/default.asp>

Americans with Disability Act (ADA)

It is the policy of the City of Palo Alto to offer its public programs, services and meetings in a manner that is readily accessible to all. Persons with disabilities who require materials in an appropriate alternative format or who require auxiliary aids to access City meetings, programs, or services may contact the City's ADA Coordinator at (650) 329-2550 (voice) or by emailing ada@cityofpaloalto.org. Requests for assistance or accommodations must be submitted at least 24 hours in advance of the meeting, program, or service.

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Public Comment Instructions

Members of the Public may provide public comments to teleconference meetings via email, teleconference, or by phone.

1. **Written public comments** may be submitted by email to hrb@CityofPaloAlto.org
2. **Spoken public comments using a computer** will be accepted through the teleconference meeting. To address the Board, click on the link below for the appropriate meeting to access a Zoom-based meeting. Please read the following instructions carefully.
 - A. You may download the Zoom client or connect to the meeting in-browser. If using your browser, make sure you are using a current, up-to-date browser: Chrome 30+, Firefox 27+, Microsoft Edge 12+, Safari 7+. Certain functionality may be disabled in older browsers including Internet Explorer.
 - B. You will be asked to enter an email address and name. We request that you identify yourself by name as this will be visible online and will be used to notify you that it is your turn to speak.
 - C. When you wish to speak on an agenda item, click on “raise hand”. The moderator will activate and unmute attendees in turn. Speakers will be notified shortly before they are called to speak. The Zoom application will prompt you to unmute your microphone when it is your turn to speak.
 - D. When called, please limit your remarks to the time limit allotted.
 - E. A timer will be shown on the computer to help keep track of your comments.
3. **Spoken public comments using a smart phone** will be accepted through the teleconference meeting. To address the Council, download the Zoom application onto your phone from the Apple App Store or Google Play Store and enter the Meeting ID below. Please follow instructions B-E above.
4. **Spoken public comments using a phone** use the telephone number listed below. When you wish to speak on an agenda item hit *9 on your phone so we know that you wish to speak. You will be asked to provide your first and last name before addressing the Board. You will be advised how long you have to speak. When called please limit your remarks to the agenda item and time limit allotted.

<https://zoom.us/join>

Meeting ID: 565 709 923

Phone number: 1 669 900 6833 (you may need to exclude the initial “1” depending on your phone service)

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