



CITY COUNCIL DRAFT ACTION MINUTES

Special Meeting
May 23, 2022

The City Council of the City of Palo Alto met on this date in the City Council Chambers and virtual teleconference at 5:31 P.M.

Present: Burt, Cormack, DuBois, Filseth, Stone, Tanaka

Present Virtually: Kou

Absent: None

Public Comment

Consent Calendar

Council Member DuBois registered a no vote on Agenda Item Number 10.

MOTION: Council Member DuBois moved, seconded by Council Member Cormack to approve Agenda Item Numbers 1-12.

1. Approve Minutes from the May 09, 2022 City Council Meeting
2. Approval of Contract Number C21179569 with Brown Reynolds Watford Architects for an Amount Not-to-Exceed \$797,178 to Provide Architectural Design Services for the Fire Station No. 4 Replacement - Capital Improvement Program Project PE-18004
3. Approval of 1) Increase of Construction Contingency for Contract No. C20174550 with Granite Construction in the Amount of \$185,302; and 2) Budget Amendments in the Electric Fund for the Electric Customer Connection project (EL-89028), the Fiber Optics Fund for the Fiber Optics Network-System Improvements project (FO-10001), and the Capital Improvement Fund for the Highway 101 Pedestrian/Bicycle Overpass project (PE-11011)
4. Approval of Contract No. C22183901 with Genuine Parts Company dba Napa Auto Parts for an Amount Not-to-Exceed \$2,306,433 for an On-Site Fleet Parts and Inventory Program for a Three-Year Term from January 24, 2022 through January 23, 2025, with Pricing Set by

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Cooperative Sourcewell Contract No. 110520 with Genuine Auto Parts Company dba Napa Integrated Business Solutions; and Approve and Authorize the City Manager or Their Designee to Execute an Amendment to Contract No. C22183901 to Extend the Term for up to One Additional Year through January 24, 2026 (Provided that the Cooperative Sourcewell Contract is Extended for an Additional Year) for an Additional Amount Not to Exceed \$831,227 (Annual Amount Is Subject to Adjustment Provided the Total Contract Amount Is Not Exceeded), for a Total Not to Exceed Amount of the Contract, if Extended, of \$3,137,660

5. Adoption of **RESOLUTION 10041** of Intent to Not Levy Assessments for the Business Improvement District (BID) in FY2023, and Setting Public Hearing for June 6, 2022
6. Approval of the Acceptance of State of California Citizens Options for Public Safety (COPS) Funds of \$103,648 and a Budget Amendment in the Supplemental Law Enforcement Services Fund
7. Adoption of **RESOLUTION 10042** Certifying Compliance with the California Surplus Land Act as Required by MTC's One Bay Area Grant (OBAG) Grant Programs
8. Authorize the City Manager to Commit Two Million Dollars (\$2,000,000) from the City's Affordable Housing Funds for the Affordable Housing Project at 525 E. Charleston Avenue.
9. Adoption of **RESOLUTION 10043** Authorizing a City Grant Application for the State Local Housing Trust Fund Program, Designation of Affordable Housing Funds as Local Matching Funds, Commitment to Targeting the Grant and Local Matching Funds, Approval of Grant Specific Underwriting and Other Financial Standards, and Authorization of City Manager or Designee to Manage the Grant
10. Approval of Amendment Number 2 to Contract Number C17164727 with Professional Account Management, LLC. for Parking Citation Processing and Collections to Extend the Term and Increase the Amount by \$70,000, for a new Not-To-Exceed Total of \$720,000
11. Approval of Amendment #4 to Contract C18171057 with AECOM and Extend the Term to April 2024 and Increase the Not-to-Exceed Compensation by \$722,170 for Additional Studies of Railroad Grade Separation Alternatives for a Total Not-to-Exceed of \$3,596,828
12. SECOND READING: Review and provide feedback on the proposed permanent parklet standards and program policies; and Adopt an interim

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Ordinance 5551 and resolution to continue the pilot parklet program until December 31, 2022 (FIRST READING: May 9, 2022: PASSED 7-0)

MOTION PASSED FOR AGENDA ITEMS 1-9, 11, 12: 7-0

MOTION PASSED FOR AGENDA ITEM 10: 6-1, DuBois No

Action Items

1310 Bryant Street (Castilleja School Project) PUBLIC HEARING/QUASI JUDICIAL/LEGISLATIVE: Certification of an Environmental Impact Report (EIR) and Approval of Applications for (1) a Conditional Use Permit (CUP) Amendment to Increase Student Enrollment Initially to 450 Students Followed by Phased Conditional Increases to 540 Students; (2) a Parking Adjustment to Enable On-Site Parking Reduction; (3) a Variance to Replace Campus Gross Floor Area; (4) Architectural Review of Campus Redevelopment. Additionally, (5) Adoption of a Zoning Text Amendment Exempting Some Below-Grade Parking Facilities from Gross Floor Area. Zone District: R-1(10,000). Environmental Review: Final Environmental Impact Report (EIR) Published July 30, 2020; Draft EIR Published July 15, 2019

MOTION: Council Member Tanaka moved, seconded by Council Member Cormack to:

- A. Adopt a Resolution certifying the subject project's environmental impact report (Attachment B); and,
- B. Adopt an ordinance amending Title 18 to exempt certain below grade parking structures from the definition of gross floor area in low-density residential zones (Attachment C2); and,
- C. Direct staff to update the record of land use action to amend Condition #6 to limit the maximum number of events in a calendar year to 70 with no more than 32 of those events occurring after 6pm; and,
- D. Adopt a record of land use action approving a conditional use permit for a private school in the low-density residential zone; a variance to replace existing non-conforming floor area; architectural review for new academic buildings, site redesign and phased construction; and, a 14.4 percent parking adjustment (Attachment D).

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MOTION FAILED: 5-2, Burt, DuBois, Filseth, Kou, Stone no

MOTION: Mayor Burt moved, seconded by Council Member DuBois to continue the public hearing to June 6, 2022 at 5:00 p.m.

MOTION PASSED: 6-1, Cormack no

COUNCIL MEMBER QUESTIONS, COMMENTS, ANNOUNCEMENTS

Adjournment: The meeting was adjourned at 11:50 P.M.

ATTEST:

APPROVED:

City Clerk

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.