



CITY COUNCIL ACTION MINUTES

Special Meeting
April 11, 2022

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:02 P.M.

Present: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent: None

Special Orders of the Day

1. Select Applicants to Interview for the Parks & Recreation Commission.

MOTION: Council Member Cormack moved, seconded by mayor Burt to schedule interviews with all new applicants for one vacancy on the Parks and Recreation Commission.

MOTION PASSED: 7-0

Study Session

2. Annual Earth Day Report Study Session.

NO ACTION TAKEN

Agenda Changes, Additions and Deletions

Public Comment

Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 5, 6.

MOTION: Mayor Burt moved, seconded by Council Member DuBois to approve Agenda Item Numbers 3-10.

ACTION MINUTES

3. Approval of Contract Number C22181467 with Bureau Veritas Technical Assessments LLC, for an Amount Not to Exceed \$359,779 for a City Facility Condition and Electrification Assessment and Use of Brightly Cloud-based Capital Planning Software, Capital Improvement Program Projects (PE-20002 and TE-13004) and Budget Amendments in the Electric Fund and Capital Improvement Fund.
4. Approval of the Economic Recovery Advisory Report as Recommended by the Policy and Services Committee.
5. Adoption of **Resolution 10028** Authorizing an Installment Sale Agreement with the California State Water Resource Control Board for Financing of the Design and Construction of the Secondary Treatment Upgrades Project Funded in Wastewater Treatment Enterprise Fund Capital Improvement Program, Project WQ-19001, at the Regional Water Quality Control Plant.
6. Approval of Amendment No. 1 to Professional Services Contract Number S22183902 Teri Black and Company, LLC to Increase the Not-to-Exceed Compensation by \$180,000 (to \$265,000) and to Extend the Term of the Contract to January 2024 for City Wide Executive Recruitments and Approve a Budget Amendment in the General Fund.
7. Approval of Amendment Number 4 to Contract Number C14152163 With Townsend Public Affairs for State Legislative Advocacy to Extend the Term for one Additional Year and add \$102,000 for a Total Not-to-Exceed Amount of \$901,000.
8. Approve **Resolution 10033** Ordering Easement Vacation at 14244 Amherst Court, Los Altos Hills, CA.
9. SECOND READING: Adoption of **Ordinance 5545** Dedicating 0.64 Acres of Land Adjacent to 3350 Birch Street to Become Part of the Boulware Park (FIRST READING: February 10, 2020 PASSED: 7-0).
10. SECOND READING: Adoption of an Interim **Ordinance 5546** Establishing Objective Urban Lot Split Standards and Further Refinements to SB 9 Development Standards; Authorizing the Public Works Director to Publish Objective Standards Regarding Adjacent Improvements Related to SB 9 Projects; and Direction Regarding Listing Properties Eligible for Historic Status (FIRST READING: March 21, 2022 Council Meeting, MOTION PASSED: 6-0, DuBois absent); Adoption of **Resolution 10029** Approving Objective Standards for Urban Lot Splits.

ACTION MINUTES

MOTION SPLIT FOR THE PURPOSE OF VOTING

MOTION TO APPROVE ITEM 3, 4, 6-10 PASSED: 7-0

MOTION TO APPROVE ITEM 5-6 PASSED: 6-1, Tanaka no

City Manager Comments

Ed Shikada, City Manager

Action Items

11. TEFRA HEARING: Regarding Conduit Financing for the Silicon Valley International School Project Located at 151 Laura Lane and 1066 East Meadow Circle, Palo Alto, and Approving the Issuance of a Tax Exempt Loan by the California Municipal Finance Authority for the Purpose of Financing and Refinancing the Acquisition, Construction, Improvement, Equipping and Maintenance of Educational, Support and Administrative Facilities Owned and Operated Within the City by Silicon Valley International School.

MOTION: Council Member Cormack moved, seconded by Mayor Burt to adopt a **Resolution 10030** approving the issuance of the bonds by the California Municipal Finance Authority (CMFA) for the benefit of Silicon Valley International School.

MOTION PASSED: 7-0

12. Public Hearing: Adoption of Ordinance Clarifying Ambiguities in Height Transitions, Adding RMD to the list of Residential Districts and Amending the Setback for the RM-40 Zone District.

MOTION: Council Member DuBois moved, seconded by Council Member Filseth to:

- A. Approve the proposed changes to the height transitions and other development standards as included in the staff report and At Places memo as follows:

Section 9 – PC District (18.38.150):

ACTION MINUTES

Keep "Sites abutting or having...."

Change "...R-1, R-2, RMD, RM-20..." to "...R-1, R-2, RMD, RM..."

Remove "Abutting" where added

B. Reinsert to Section 18.13.040 Development Standards, as listed in Table 2 Footnote 12 "...and the context-based criteria outlined in Section 18.13.160."

MOTION APPROVED: 6-1, Kou No

13. Review and Approval of Workplans for City Council Committees in 2022.

ORIGINAL MOTION: Council Member Filseth moved, seconded by Council Member Kou to approve the list of tentative topics and regularly scheduled work that the City Council Standing Committees of Policy and Services and Finance expect for 2022.

PROPOSED AMENDMENT: Motion by Council Member Cormack and seconded by Mayor Burt to add to the Policy & Services topic list a review of the Board and Commission Handbook

MOTION PASSES: 6-1 Tanaka no

AMENDED MOTION: Council Member Filseth moved, seconded by Council Member Kou to approve the list of tentative topics and regularly scheduled work that the City Council Standing Committees of Policy and Services and Finance expect for 2022 including an addition to the Policy & Services topic list a review of the Board and Commission Handbook

MOTION PASSED: 7-0

Council Member Questions, Comments and Announcements

Closed Session

AA1. CONFERENCE WITH CITY ATTORNEY-POTENTIAL LITIGATION Subject: February 1, 2022 letter from the Law Offices of Randal M. Barnum, representing Andrea Jordan, re allegations of harassment, discrimination and retaliation against the Cities Association and

ACTION MINUTES

member cities Authority: Potential Exposure to Litigation Under Government Code Section 54956.9(d)(2) One Case, as Defendant.

MOTION: Council Member Filseth moved, seconded by Council Member Kou to go into Closed Session.

MOTION PASSED: 7-0

Council went into Closed Session at 9:24 P.M.

Council returned from Closed Session at 10:13 P.M.

Mayor Burt announced no reportable action.

Adjournment: The meeting was adjourned at 10:13 P.M.

ATTEST:

DocuSigned by:

Lesley Milton

E50491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:

Patrick Burt

ED9E9CFB89E64FF...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

Certificate Of Completion

Envelope Id: 48983DBA8EDE431B82D15E725B833EA6	Status: Completed
Subject: Please DocuSign: 20220411amCCs.docx	
Source Envelope:	
Document Pages: 5	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Mahealani Ah Yun
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	250 Hamilton Ave
	Palo Alto , CA 94301
	Mahealani.AhYun@CityofPaloAlto.org
	IP Address: 199.33.32.254


Record Tracking

Status: Original	Holder: Mahealani Ah Yun	Location: DocuSign
5/3/2022 9:24:15 AM	Mahealani.AhYun@CityofPaloAlto.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Palo Alto	Location: DocuSign

Signer Events

Patrick Burt
 pat@patburt.org
 Mr
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

 ED9E9CFB89E64FF...
 Signature Adoption: Pre-selected Style
 Signed by link sent to pat@patburt.org
 Using IP Address: 98.37.159.0

Timestamp

Sent: 5/3/2022 9:26:26 AM
 Viewed: 5/10/2022 11:33:01 AM
 Signed: 5/10/2022 11:33:14 AM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Lesley Milton
 Lesley.Milton@CityofPaloAlto.org
 City Clerk
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 E56491CF3DB34FA...
 Signature Adoption: Pre-selected Style
 Signed by link sent to
 Lesley.Milton@CityofPaloAlto.org
 Using IP Address: 199.33.32.254

Sent: 5/10/2022 11:33:15 AM
 Viewed: 5/10/2022 2:58:53 PM
 Signed: 5/10/2022 2:59:42 PM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp

Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/3/2022 9:26:26 AM
Certified Delivered	Security Checked	5/10/2022 2:58:53 PM
Signing Complete	Security Checked	5/10/2022 2:59:42 PM
Completed	Security Checked	5/10/2022 2:59:42 PM

Payment Events	Status	Timestamps
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