



CITY COUNCIL ACTION MINUTES

Special Meeting
December 6, 2021

The City Council of the City of Palo Alto met on this date in virtual teleconference at 5:00 P.M.

Present: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent: None

Closed Session

1. CONFERENCE WITH CITY ATTORNEY-EXISTING LITIGATION Subject: Joel Alejo v. City of Palo Alto, et al. Santa Clara County Superior Court Case No. 21CV378968 Authority: Government Code Section 54956.9(d)(1).
- ~~2. CONFERENCE WITH LABOR NEGOTIATORS City Designated Representatives: City Manager and his Designees Pursuant to Merit System Rules and Regulations (Ed Shikada, Kiely Nose, Rumi Portillo, Sandra Blanch, Nicholas Raisch, Molly Stump, and Terence Howzell) Employee Organization: Service Employees International Union, (SEIU) Local 521, Utilities Management and Professional Association of Palo Alto (UMPAPA) Palo Alto Peace Officer's Association (PAPOA), Palo Alto Police Management Association (PMA), International Association of Fire Fighters (IAFF) local 1319, Palo Alto Fire Chiefs Association (FCA), ; Authority: Government Code Section 54957.6 (a).~~

MOTION: Council Member Cormack moved, seconded by Mayor Dubois to go into Closed Session.

MOTION PASSED: 7-0

Council went into Closed Session at 5 P.M.

Council returned from Closed Session at 6:00 P.M.

Mayor DuBois announced there were no reportable action.

Agenda Changes, Additions and Deletions

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Mayor Dubois announced Item 2 was continued to the next meeting and not heard during this meeting. Council Member Shikada announced there were At Places memos distributed for Item 7 and 9.

Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Numbers 6-8.

MOTION: Vice Mayor Burt moved, seconded by Mayor Dubois to approve the Consent Agenda Items 3-8.

3. Approval of Minutes November 16, 2021 and November 22, 2021 City Council Meeting.
4. Approval of contract with Life Insurance Company of North America (CIGNA) for Underwriting of the City of Palo Alto's Group Life, Accidental Death and Dismemberment (AD&D), and Long Term Disability Insurance (LTD) Plans for Up to Three Years for a total not to exceed \$1,920,000.
5. Adoption of **Resolution 10006** for the Santa Clara County Historical Heritage Grant Program Authorizing the Application and Receipt of Grant Funds by the City of Palo Alto for the Roth Building (300 Homer Ave) Elevator Restoration
6. Amendment No. One with Ten Geographic Information Systems (GIS) On-Call Professional Service Contracts with: 1) Critigen LLC; 2) GIS Solutions, Inc.; 3) Utility DataContracts, Inc.; 4) Turf Image, Inc.; 5) Vestra Resources, Inc.; 6) Michael Baker International, Inc.; 7) iSpatial Techno Solutions, Inc.; 8) Geographic Information Services, Inc.; 9) Seven Tablets, Inc.; and, 10) Timmons Group, Inc., C20174611(A-F), Increasing the Not-To-Exceed Amount from \$700,000 Annually for Contract Year 1, to \$1,500,000 Annually for Contract Years 2 through 5, for a Total Not-to-Exceed Amount \$6,700,000 over the Five-Year Term Across All Ten On-Call GIS Contracts.
7. Amendment Number 1 to Contract Number C19173686 with OpenCities, Inc. to Add to Increase the Scope of Services to Add Additional Website Functionalities such as a Junior Museum Sub-Website, and Increase the Compensation Amount Accordingly, by \$167,317 for a New Not-to-Exceed Contract Amount of \$434,517 through FY25.
8. Approval of a Purchase Order with Interstate Truck Center d/b/a Valley Peterbilt in an Amount Not-to-Exceed \$391,002 for the Purchase of a

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2023 Peterbilt 537 with an American Truck and Trailer Body Service Body, Utilizing a Sourcewell Cooperative Purchase Agreement; and Approval of a Fiscal Year 2022 Budget Amendments in the Vehicle Replacement and Maintenance Fund Scheduled Vehicle and Equipment Replacement Capital Project (VR-22000) and the Gas Fund.

ITEMS 3-5 OF MOTION PASSED: 7-0

ITEMS 6-8 OF MOTION PASSED: 6-1, Tanaka no

Action Items

9. Adoption of **Interim Urgency Ordinance 5538** Amending Titles 18 and 21 in Response to Senate Bill 9; Adoption of an Interim Ordinance Amending Titles 18 and 21 in Response to Senate Bills 9 and 478; Adoption of Objective Design Standards for SB 9 Projects; and Referral of Work on a Permanent Ordinance to the Planning and Transportation Commission and the Architectural Review Board.

FIRST MOTION: Vice Mayor Burt moved, seconded by Mayor Dubois to:

- A. Adopt the attached interim urgency ordinance to immediately integrate Senate Bill 9 into the Palo Alto Municipal Code and, by reference, adopt objective design standards) for qualifying SB 9 projects; and
- B. Include that newly created lot lines shall not render an existing structure noncomplying in any respect (e.g. floor area ratio, lot coverage, parking), nor increase the degree of noncompliance of an existing noncompliant structure.

FIRST MOTION PASSED: 7-0

SECOND MOTION: Vice Mayor Burt moved, seconded by Council Member Stone requesting Staff to:

- A. Return at the earliest possible time in January 2022 to adopt the attached interim ordinance (attachment B) as revised below;
- B. Include lot split language: Newly created lot lines shall not render an existing structure noncomplying in any respect (e.g. floor area ratio, lot coverage, parking), nor increase the degree of noncompliance of an existing noncompliant structure;
- C. Include language to Senate Bill 9 impacted developments reflecting a 15% affordable housing in-lieu fee to "for sale" units and existing

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residential impacts fees for rental units, and request that staff return with additional analysis of the impacts of these fees; and

- D. Include requirement that the owner signs an affidavit of intention to occupy one of the housing units created on the parcel map as their primary residence for a minimum of three years from the City's issuance of the certificate of occupancy.

MOTION SPLIT FOR THE PURPOSE OF VOTING

PARTS A, B and D OF SECOND MOTION PASSED: 7-0

PARTS C OF SECOND MOTION PASSED: 6-1, Tanaka no

THIRD MOTION: Mayor Dubois moved and seconded by Council Member Kou requesting Staff:

- A. Consider feedback provided tonight and refer work on a permanent ordinance to the Planning and Transportation Commission (PTC) and Architectural Review Board (ARB) work plans for 2022; and
- B. Assess and return with recommendations on short term rental penalties, information necessary to update the historic registry; look at what aspects of the Eichler guidelines could be used for objective standards, specify consequences for failure to occupy the unit, reporting on SB 9 projects, plans for notification to nearby properties; request staff to explore the designation of high risk fire areas in Palo Alto Foothills; evaluate and align City ADU requirements with State requirements; evaluate street frontage for the primary units; evaluate renaming R1 Single Family Zoning to a title that more accurately describes the new standards; and analysis of the feasibility of requiring a 25% or one unit inclusionary housing requirement for SB 9 projects

MOTION SPLIT FOR THE PURPOSE OF VOTING

PARTS A OF THIRD MOTION PASSED: 7-0

PARTS B OF THIRD MOTION PASSED: 5-2, Cormack, Tanaka no

- 10. Discuss and Provide Direction to Staff on Development of New Parking Facilities in the University Avenue Downtown Including Consideration of: (a) Resuming Work on the Garage Project at 375 Hamilton Avenue; or (b) Issuing a Request for Information (RFI) from Private Partners Regarding Development of Parking Using Parking In-Lieu Fees,

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Potentially in Conjunction with Housing or Other Uses, on Private or City-Owned Properties.

MOTION: Vice Mayor Burt moved, seconded by Council Member Stone to direct staff to:

- A. Initiate a Request for Information (RFI) to examine feasibility of partnering with a private entity (for-profit or non-profit) on development of new parking using Downtown In-Lieu Parking Fees, in conjunction with housing or other uses, including the use of City surface lots or privately held parcels; and
- B. Council supports a preference for pursuing affordable housing as the preferred housing component, a preference for lot D as the preferred location, (proposed add) and limits the use of general funds to subsidize parking construction

MOTION PASSED: 6-1, Filseth no

Adjournment: The meeting was adjourned at 11:11 P.M.

ATTEST:

DocuSigned by:
Lesley Milton
E56491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:
Pat Burt
ED9E9CFB89E64FF...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

Certificate Of Completion

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Subject: Please DocuSign: 20211129amCCs.docx, 20211206amCCs.docx, 20211213amCCs.docx, 20220103amCCr For ...	
Source Envelope:	
Document Pages: 26	Signatures: 8
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Danielle Kang
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	250 Hamilton Ave
	Palo Alto , CA 94301
	Danielle.Kang@cityofpaloalto.org
	IP Address: 199.33.32.254

Record Tracking

Status: Original	Holder: Danielle Kang	Location: DocuSign
1/12/2022 8:52:02 AM	Danielle.Kang@cityofpaloalto.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Palo Alto	Location: DocuSign

Signer Events

Pat Burt
 pat@patburt.org
 Mr
 Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:


 ED9E9CFB889E64FF...
 Signature Adoption: Pre-selected Style
 Using IP Address: 98.35.19.155

Timestamp

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 Viewed: 1/12/2022 1:00:02 PM
 Signed: 1/12/2022 1:07:30 PM

Electronic Record and Signature Disclosure:
 Not Offered via DocuSign

Lesley Milton
 Lesley.Milton@CityofPaloAlto.org
 City Clerk
 Security Level: Email, Account Authentication (None)

DocuSigned by:

 E56491CF3DB34FA...
 Signature Adoption: Pre-selected Style
 Using IP Address: 73.223.74.76

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 Signed: 1/12/2022 1:19:01 PM

Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	1/12/2022 9:10:31 AM

Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	1/12/2022 1:19:01 PM
Completed	Security Checked	1/12/2022 1:19:01 PM

Payment Events	Status	Timestamps
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