



# CITY COUNCIL ACTION MINUTES

Special Meeting  
November 4, 2021

The City Council of the City of Palo Alto met on this date in the Council Chambers and by virtual teleconference at 5:01 P.M.

Participating Remotely: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent:

## Closed Session

1. PUBLIC EMPLOYEE PERFORMANCE EVALUATION  
Authority: Cal. Gov. Code section 54957(b)  
Titles: City Manager, City Attorney, City Clerk, City Auditor.
2. CONFERENCE WITH LABOR NEGOTIATORS  
Authority: Cal. Gov. Code section 54957.6  
Agency designated representatives: Mayor Tom Dubois and Vice-Mayor Pat Burt  
Unrepresented employees: City Manager, City Attorney.

**MOTION:** Council Member Cormack moved, seconded by Vice Mayor Burt to go into Closed Session.

**MOTION PASSED:** 7-0

Council went into Closed Session at 5:02 P.M.

Council returned from Closed Session at 11:27 P.M.

Mayor DuBois announced no reportable action

Adjournment: The meeting was adjourned at 11:27 P.M.

ATTEST:

DocuSigned by:  
*Lesley Milton*  
E56491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:  
*T. DuBois*  
DDS3585CA6CB4E9...

Mayor

# **ACTION MINUTES**

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

**Certificate Of Completion**

|                                                                                                         |                                  |
|---------------------------------------------------------------------------------------------------------|----------------------------------|
| Envelope Id: 80AFCF034DF2416EAFB415DC8B66AFA8                                                           | Status: Completed                |
| Subject: Please DocuSign: 20211101amCCs.docx, 20211104amCCs.docx, 20211108amCCs.docx, 20211025amCCs.pdf |                                  |
| Source Envelope:                                                                                        |                                  |
| Document Pages: 16                                                                                      | Signatures: 8                    |
| Certificate Pages: 2                                                                                    | Initials: 0                      |
| AutoNav: Enabled                                                                                        | Envelope Originator:             |
| Envelopeld Stamping: Enabled                                                                            | Danielle Kang                    |
| Time Zone: (UTC-08:00) Pacific Time (US & Canada)                                                       | 250 Hamilton Ave                 |
|                                                                                                         | Palo Alto , CA 94301             |
|                                                                                                         | Danielle.Kang@cityofpaloalto.org |
|                                                                                                         | IP Address: 199.33.32.254        |

**Record Tracking**

|                                      |                                  |                    |
|--------------------------------------|----------------------------------|--------------------|
| Status: Original                     | Holder: Danielle Kang            | Location: DocuSign |
| 11/23/2021 10:56:48 AM               | Danielle.Kang@cityofpaloalto.org |                    |
| Security Appliance Status: Connected | Pool: StateLocal                 |                    |
| Storage Appliance Status: Connected  | Pool: City of Palo Alto          | Location: DocuSign |

**Signer Events**

Tom DuBois  
tomforcouncil@gmail.com  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
DD53585CA6CB4E9...  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 71.204.168.76

**Timestamp**

Sent: 11/23/2021 11:18:17 AM  
Viewed: 11/23/2021 12:01:36 PM  
Signed: 11/30/2021 1:52:22 PM

**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

Lesley Milton  
Lesley.Milton@CityofPaloAlto.org  
City Clerk  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
E56491CF3DB34FA...  
  
Signature Adoption: Pre-selected Style  
Using IP Address: 199.33.32.254

Sent: 11/30/2021 1:52:24 PM  
Viewed: 11/30/2021 1:56:10 PM  
Signed: 11/30/2021 1:56:33 PM

**Electronic Record and Signature Disclosure:**  
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| In Person Signer Events      | Signature        | Timestamp              |
|------------------------------|------------------|------------------------|
| Editor Delivery Events       | Status           | Timestamp              |
| Agent Delivery Events        | Status           | Timestamp              |
| Intermediary Delivery Events | Status           | Timestamp              |
| Certified Delivery Events    | Status           | Timestamp              |
| Carbon Copy Events           | Status           | Timestamp              |
| Witness Events               | Signature        | Timestamp              |
| Notary Events                | Signature        | Timestamp              |
| Envelope Summary Events      | Status           | Timestamps             |
| Envelope Sent                | Hashed/Encrypted | 11/23/2021 11:18:17 AM |

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| Certified Delivered            | Security Checked | 11/30/2021 1:56:10 PM |
| Signing Complete               | Security Checked | 11/30/2021 1:56:33 PM |
| Completed                      | Security Checked | 11/30/2021 1:56:33 PM |

| <b>Payment Events</b> | <b>Status</b> | <b>Timestamps</b> |
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