



ACTION MINUTES

City Council
Special Meeting
October 25, 2021
Virtual Only

The City Council of the City of Palo Alto met on this date in virtual teleconference at 5:01 P.M.

Participating Remotely: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent: None

Study Session

1. 1033 Amarillo Avenue (21PLN-00212): Request for Pre-screening of a Proposal by APIC Amarillo Avenue LLC for Zoning Code Text Amendments to Allow for the Subdivision of one 20,787 sf Single-family Residential (R-1) Zoned Parcel into Four Parcels, as well as Demolition of Four Residential Units to Develop Eight Dwelling units (Four Main residences and Four ADUs). Environmental Assessment: Not a Project. Zoning District: R-1.

NO ACTION TAKEN

2. 660 University Ave [21PLN-00199]: Request for a Planned Home Zoning Pre-screening by KSH Architects, to Combine Three Parcels (511 Byron St, 660 University Ave, 680 University Ave/500 Middlefield Rd), Demolish Existing Buildings (9,215 SF Office) and Construct a Four Story Mixed-Use Building with Ground Floor Office (9,115 SF) and Multi-Family Residential (70 units) and a Two Level Below-Grade Parking Garage. Environmental Assessment: Not a Project; any Subsequent Formal Application Would be Subject to CEQA Review. Zoning District: RM-20 (Low Density Multiple-Family Residence District).

NO ACTION TAKEN

City Council took a break at 7:37 A.M. and returned at 7:47 P.M.

Agenda Changes, Additions and Deletions

None

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Consent Calendar

Council Member Kou left the meeting at 8:05 P.M.

MOTION: Council Member Cormack moved, seconded by Vice Mayor Burt to approve Agenda Item Numbers 3-4.

3. Approval of Minutes From the September 27, 2021 City Council Meeting.
4. Approval of Contract Number C21181509 with SCS Field Services in an Amount Not to Exceed \$370,809 to Provide Landfill Gas Monitoring and Reporting Services for a Period of Three Years.

MOTION PASSED: 6-0, Kou absent

Action Items

5. Discuss the Preliminary Q1 FY 2022 Financial Status and Approve the following: 1) FY 2022 Budget Amendments in Various Funds, 2) Amendment to the Utilities Management and Professional Association of Palo Alto Salary Schedule, and 3) Amendments to the FY 2022 Table of Organization to Add 4.00 FTE Positions.

Council Member Kou returned at 8:19 P.M.

MOTION: Mayor DuBois moved, seconded by Council Member Cormack to:

- A. Approve a Budget Amendment Ordinance for Fiscal Year 2022 in various funds, as identified in Attachment A (requires 2/3 super majority approval, or 5 affirmative votes);
- B. Approve an amendment to the Utilities Management and Professional Association of Palo Alto (UMPAPA) Salary Schedule to increase the Utility Safety Officer classification salary in alignment with market rates in Attachment B;
- C. Approve amendments to the FY 2022 Table of Organization in Attachment C consistent with the budget amendments in Attachment A;
- D. Review and accept this preliminary financial status report for the first quarter of FY 2022; and

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- E. Direct Staff to further develop recommendations in specific areas and return to City Council for action, including for one FTE Code Enforcement Officer position with the expectation to return to City Council prior to the mid-year budget review.

MOTION SPLIT FOR THE PURPOSE OF VOTING

PART A OF MOTION PASSED: 6-1, Tanaka no

PARTS B-E OF MOTION PASSED: 7-0

MOTION: Mayor DuBois moved, seconded by Council Member Cormack to move Item 7 to be heard on the November 8, 2021 City Council meeting.

MOTION PASSED: 7-0

- 6. Direction to Engage the Sobrato Organization Regarding Future Uses of the 340 Portage/3200 Park site; Alternatively, Adopt a Formal Interpretation of PAMC Section 18.70.070(b)(2)(E). Environmental Analysis: Not a Project In Accordance With CEQA Guidelines.

MOTION: Council Member Filseth moved, seconded by Council Member Cormack to:

- A. Postpone formal interpretation of Palo Alto Municipal Code (PAMC) section 18.70.070(b)(2)(E) for four months, and;
- B. Direct Staff to begin conversations with representatives of the Sobrato Organization, possibly involving a Council ad hoc committee, and return to the Council within that same time period with a recommendation on whether or not to continue discussion on a possible negotiated agreement with the property owner for the future redevelopment of the property located at 3200 Park/340 Portage/Olive Avenue.

MOTION PASSED: 6-1, DuBois no

- ~~7. Public Hearing: Consider Adoption of Two Ordinances Implementing the Objective Standards Project, Including: 1) New Chapter 18.24, Objective Design Standards, to Replace Existing Context-Based Design Criteria; 2) Modifications to Affordable Housing (AH) and Workforce Housing (WH) Overlay Districts to Eliminate the Legislative Process; 3) Expansion of Affordable Housing (AH) and Housing Incentive Program (HIP) to PTOD Eligible Properties; 4) Changes to Remove Inconsistencies and Redundancies, and Streamline Project Review~~

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~~Throughout Title 18 Chapters. CONTINUED FROM OCTOBER 4, 2021.~~(This item is to be heard on the November 8, 2021 City Council Meeting)

Adjournment: The meeting was adjourned at 11:10 P.M.

ATTEST:

DocuSigned by:
Lesley Milton
E56491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:
J. D. Boice
DD53585CA8CB4E9...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

Certificate Of Completion

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Subject: Please DocuSign: 20211101amCCs.docx, 20211104amCCs.docx, 20211108amCCs.docx, 20211025amCCs.pdf	
Source Envelope:	
Document Pages: 16	Signatures: 8
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelopeld Stamping: Enabled	Danielle Kang
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	250 Hamilton Ave
	Palo Alto , CA 94301
	Danielle.Kang@cityofpaloalto.org
	IP Address: 199.33.32.254


Record Tracking

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11/23/2021 10:56:48 AM	Danielle.Kang@cityofpaloalto.org	
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Signer Events

Tom DuBois
tomforcouncil@gmail.com
Security Level: Email, Account Authentication (None)

Signature

DocuSigned by:

DD53585CA6CB4E9...

Timestamp

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Signature Adoption: Pre-selected Style
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Lesley Milton
Lesley.Milton@CityofPaloAlto.org
City Clerk
Security Level: Email, Account Authentication (None)

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E56491CF3DB34FA...

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Signed: 11/30/2021 1:56:33 PM

Signature Adoption: Pre-selected Style
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Electronic Record and Signature Disclosure:
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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	11/23/2021 11:18:17 AM

Envelope Summary Events	Status	Timestamps
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Signing Complete	Security Checked	11/30/2021 1:56:33 PM
Completed	Security Checked	11/30/2021 1:56:33 PM

Payment Events	Status	Timestamps
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