



# ACTION MINUTES

City Council  
Special Meeting  
October 4, 2021  
Virtual Only

The City Council of the City of Palo Alto met on this date in virtual teleconference at 5:01 P.M.

Participating Remotely: Burt, Cormack, DuBois, Filseth, Kou, Stone, Tanaka

Absent:

## Agenda Changes, Additions and Deletions

None

## Consent Calendar

Council Member Tanaka registered a no vote on Agenda Item Number 4.

**MOTION:** Council Member Kou, seconded by Council Member Tanaka, third by Council Member Stone to pull Agenda Item Number 5

**MOTION:** Mayor DuBois moved, seconded by Council Member Cormack to approve Agenda Item Numbers 2-4, 6.

1. Approval of Minutes from August 30, 2021 City Council Meeting.
2. Request for Authorization to Amend the Existing Agreement for Litigation Defense Services with the Law Firm of Jarvis, Fay & Gibson (Contract S15159508) to Extend the Term to June 30, 2022.
3. Approval of a Budget Amendment (Requires 2/3 Approval) for General Fund Operating Budget in Community Services Department Implementing a Grant from the Institute of Museum and Library Services (IMLS) Museums for America Grant Awarded to the Palo Alto Art Center Foundation to Support Creative Attention Initiative at the Palo Alto Art Center.
4. Approval of an Exemption to Competitive Solicitation and Change Order No. 1 to Existing Contract C20172366A With Hotline Construction, Inc. for Additional Underground Construction and Emergency Construction On-call Services, Increasing the Contract Amount by \$6,800,000 for a new Not-to-Exceed Amount

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of \$11,300,000; and Approve a Budget Amendment in the Electric Fund.

- ~~5. Approval of Advanced Metering Infrastructure (AMI) Contract with Sensus USA Inc. in the Amount of \$15,283,218; and Authorization for the City Manager to Negotiate and Execute Change Orders up to a Not-to-Exceed Amount of \$1,484,000, for a Total Contract Amount Not to Exceed \$16,767,218; Approval of Amendment No. 2 with E Source in an Amount Not to Exceed \$1,339,947 for Phase 3 AMI Consulting; and 3) Adoption of a Resolution to Transfer up to \$18,900,000 from the Electric Special Project Reserves to the Smart Grid Technology Installation Project EL 11014. (This item is continued to a date uncertain)~~
6. Approval of Construction Contract Number C22181780 with Roofing Constructors, Inc. in the Amount Not-to-Exceed \$362,713 to Replace the Existing F & FH Wing Roofs at Cubberley Community Center, Capital Improvement Program Project CB-16002; and Authorization of Contract Contingency in an Amount Not-to-Exceed \$36,271 for Related, Additional but Unforeseen Work Which May Develop During the Project.

**ITEMS 2, 3, 6 OF MOTION PASSED:** 7-0

**ITEM 4 OF MOTION PASSED:** 6-1, Tanaka no

## Action Items

7. Update from the Palo Alto Advisory Committee on Early Care & Education (PAACECE) on recent Assessment of Local Families, Effect of COVID on Child Care providers and plans to address identified needs, including the Approval of Budget Amendments in the General Fund and the Child Care Trust Fund to Implement the PAACECE's Annual Work Plan.

**MOTION:** Council Member Stone moved, seconded by Mayor DuBois to approve an amendment the Fiscal Year 2022 Budget Appropriation for:

- A. The Child Care Trust Fund by:
  - i. Increasing the expense appropriation transfer to the General Fund by \$50,000, with the additional funding proportionally allocated as indicated in the report; and

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- ii. Decreasing the ending fund balance by \$50,000, with the additional funding proportionally allocated as indicated in the report;

B. The General Fund by:

- i. Increasing the revenue estimate transfer from the Child Care Trust Fund by \$50,000, with the additional funding proportionally allocated as indicated in the report; and
- ii. Increasing the Community Services Department expenditure appropriation by \$50,000, with the additional funding proportionally allocated as indicated in the report, to address the needs of Early Education Providers and local families as identified by the Palo Alto Early Care & Education Committee.

**MOTION FAILED:** 4-3, Cormack, Filseth, Tanaka no

**MOTION:** Mayor DuBois, seconded by Council Member Stone to approve an amendment the Fiscal Year 2022 Budget Appropriation for:

A. The Child Care Trust Fund by:

- i. Increasing the expense appropriation transfer to the General Fund by \$30,000; and
- ii. Decreasing the ending fund balance by \$30,000;

B. The General Fund by:

- i. Increasing the revenue estimate transfer from the Child Care Trust Fund by \$30,000; and
- ii. Increasing the Community Services Department expenditure appropriation by \$30,000 to address the needs of Early Education Providers and local families as identified by the Palo Alto Early Care & Education Committee.

**MOTION PASSED:** 7-0

The City Council went on break at 6:26 P.M. and returned at 6:36 P.M.

- 8. 922 College Avenue [20PLN-00104]: Request for Review of a Parcel Map with Exceptions to Adjust Lot Lines for Two Substandard Parcels to Facilitate the Redevelopment and Sale of Two Homes.

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Environmental Assessment: Exempt. Zoning District: R-1 (Single Family Residential).

**MOTION:** Council Member Cormack moved, seconded by Mayor DuBois to:

- A. Find the project exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15303, and 15061(b)(3); and
- B. Find that the subject parcel map with exceptions substantially conforms to the approved preliminary parcel map with exceptions and approve the subject parcel map with exceptions on the consent calendar pursuant to Palo Alto Municipal Code (PAMC) Chapter 21.16 and the Subdivision Map Act.

**MOTION PASSED:** 7-0

AA1. Public Hearing: Adoption of Two Ordinances Implementing the Objective Standards Project, Including: 1) New Chapter 18.24, Objective Design Standards, to Replace Existing Context-Based Design Criteria; 2) Modifications to Affordable Housing (AH) and Workforce Housing (WH) Overlay Districts to Eliminate the Legislative Process; 3) Expansion of Affordable Housing (AH) and Housing Incentive Program (HIP) to PTOD-Eligible Properties; 4) Changes to Remove Inconsistencies and Redundancies, and Streamline Project Review Throughout Title 18 Chapters.

Public Hearing opened at 7:11 P.M.

Public Hearing closed at 7:26 P.M.

**MOTION:** Council Member Cormack moved, seconded by Council Member Kou to continue this item to the October 25, 2021 City Council meeting.

**MOTION PASSED:** 7-0

The City Council took a break at 9:30 P.M. and returned at 9:40 P.M.

9. Adopt an Ordinance Amending Palo Alto Municipal Code Title 10 (Parking) to Allow Virtual Parking Permits and Update Definitions and Procedures; and Direct Staff to Implement Virtual Parking Permits in a Phased Approach.

**MOTION:** Council Member Stone moved, seconded by Vice Mayor Burt to:

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- A. Adopt the attached ordinance amending Palo Alto Municipal Code (PAMC) Title 10 (Parking) to allow virtual parking permits and update definitions and procedures;
- B. Approve modifications to the City's various on-street parking permit policies to implement virtual permits; and
- C. Direct Staff to study the delivery service double-parking issue and return to the City Council with a proposal to regulate on-street parking of delivery vehicles for commercial purposes.

**MOTION PASSED:** 7-0

Adjournment: The meeting was adjourned at 10:36 P.M.

ATTEST:

DocuSigned by:  
*Lesley Milton*  
E56491CF3DB34FA...

City Clerk

APPROVED:

DocuSigned by:  
*T. DuBois*  
DD63585CA6CB4E9...

Mayor

NOTE: Action minutes are prepared in accordance with Palo Alto Municipal Code (PAMC) 2.04.160(a) and (b). Summary minutes (sense) are prepared in accordance with PAMC Section 2.04.160(c). Beginning in January 2018, in accordance with [Ordinance No. 5423](#), the City Council found action minutes and the video/audio recordings of Council proceedings to be the official records of both Council and committee proceedings. These recordings are available on the City's website.

**Certificate Of Completion**

Envelope Id: 52EC3D7BFF5D44C9B1EF54D32F5E7750	Status: Completed
Subject: Please DocuSign: 20211004amCCs.pdf	
Source Envelope:	
Document Pages: 5	Signatures: 2
Certificate Pages: 2	Initials: 0
AutoNav: Enabled	Envelope Originator:
Envelope Stamping: Enabled	Danielle Kang
Time Zone: (UTC-08:00) Pacific Time (US & Canada)	250 Hamilton Ave
	Palo Alto , CA 94301
	Danielle.Kang@cityofpaloalto.org
	IP Address: 199.33.32.254

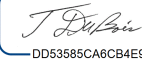
**Record Tracking**

Status: Original	Holder: Danielle Kang	Location: DocuSign
10/19/2021 5:12:37 PM	Danielle.Kang@cityofpaloalto.org	
Security Appliance Status: Connected	Pool: StateLocal	
Storage Appliance Status: Connected	Pool: City of Palo Alto	Location: DocuSign

**Signer Events**

Tom DuBois  
tomforcouncil@gmail.com  
Security Level: Email, Account Authentication (None)

**Signature**

DocuSigned by:  
  
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Signature Adoption: Pre-selected Style  
Using IP Address: 24.5.55.204

**Timestamp**

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Signed: 10/20/2021 9:19:27 AM

**Electronic Record and Signature Disclosure:**  
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Lesley Milton  
Lesley.Milton@CityofPaloAlto.org  
City Clerk  
Security Level: Email, Account Authentication (None)

DocuSigned by:  
  
E56491CF3DB34FA...  
Signature Adoption: Pre-selected Style  
Using IP Address: 199.33.32.254

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In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	10/19/2021 5:13:40 PM

<b>Envelope Summary Events</b>	<b>Status</b>	<b>Timestamps</b>
Certified Delivered	Security Checked	10/20/2021 9:20:32 AM
Signing Complete	Security Checked	10/20/2021 9:20:44 AM
Completed	Security Checked	10/20/2021 9:20:44 AM

<b>Payment Events</b>	<b>Status</b>	<b>Timestamps</b>
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